



AGENDA

Citizens' Advisory Committee

7:00 P.M.

Wednesday October 14, 2015

**Mayor's Conference Room
Maple Grove Government Center**

- A. Call to Order by Chair
- B. Minutes: Approve Minutes from August 12, 2015
- C. Area Reports (Forms in Packet)
- D. Osseo-Maple Grove Hockey Association
- E. CAC New Member Applications
- F. Other Business and Updates
- G. Adjournment

Minutes

Maple Grove Citizens Advisory Committee

Meeting Minutes

August 12, 2015

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| Call to Order | The meeting was called to order by CAC Member Tim Klevar at 7:01 p.m. |
| Members Present | Leslie Bender Robert Joiner Joan Masberg Don Skoglund |
| | Stephen Gill Harry Kennedy Joe Piket |
| | Lorraine Gresser Tim Klevar Kevin Rebman |
| Members Absent | John Beacham and Steven Maas |
| Others Present | Councilmember Erik Johnson, CAC City Staff Liaison Mike Opatz, Recreation Superintendent Mark Saari of the Parks and Recreation Department; and two representatives from Osseo-Maple Grove Basketball Association: President Jim Davison and Board Member Chuck Stern. |
| Welcome | Member Klevar welcomed Councilmember Johnson back to the CAC. Councilmember Johnson stated it has been 6+ years since he was on the CAC and that there have not been changes in the membership. |
| Minutes | The minutes for the July 8, 2015 meeting were approved. |
| Area Reports | No new area reports were submitted. The area report that was submitted by Member Rebman at the July 8 th CAC meeting regarding illegal parking on Fernbrook Lane during youth sports events was discussed. Mr. Opatz stated that the response from Parks and Recreation department and Police department are in the members' packets. |
| New Councilmember | Mr. Klevar stated that the City Council has appointed Judy Hanson as the new Councilmember. Mr. Klevar asked the committee wanted to formally invite her to attend one of the meetings. Mr. Joiner stated that there is interest in her attending a meeting. |
| Presentation by Osseo-Maple Grove Basketball Association | Jim Davison and Chuck Stern were in attendance as representatives of the Osseo-Maple Grove Basketball Association (OMGBA). A handout was provided that included a variety of information about their organization. Also, they showed pictures of the new Maple Grove Community Gymnasium. There are 6 practice courts and 3 game courts in the building. OMGBA started 30+ years ago in Osseo. The program supports Osseo and Maple Grove high schools. The association has 2,000 participants in grades kindergarten through 12 th grade; of which, 70-80% are Maple Grove residents. There are fall and winter programs offered. Traveling |

leagues are for grades 4-8. The 5th grade house league is chosen by draft.

Mr. Davison showed pictures and a schematic of the new Maple Grove Community Gymnasium located at the Maple Grove Junior High school.

Mr. Davison said OMGBA is up to date on its annual loan payment to the City of \$100,000 and believes that this is a manageable payment for them until their share is complete. They also on track to cover their share (about \$125,000) of the annual operating costs. They cover this through their fundraising, concessions stands, player fees, and tourney fees. They are very pleased on how well the new facility has been received and working out for them.

Mark Saari stated that the City of Maple Grove received a grant to help pay for the gymnasium. OMGBA rents out the gymnasium during the 5 months of the year that OMGBA is not using the building.

Mr. Davison stated that during the school day, public programs and Parks and Recreation programs take place in the building. OMGBA is planning on expanding the programs to include other basketball related events to take place between April and September.

Questions

Mr. Davison also mentioned about volunteers versus paid workers for the concession stand at the gymnasium. Mr. Davison stated that the OMGBA board is looking for groups to come and work and get paid. Mr. Klevar asked how a group gets in touch with your organization. Mr. Davison stated that it has been by word-of-mouth. He went on to say that since the OMGBA is a non-profit, they have to be careful using volunteers to work the concessions. Mr. Davison stated it has been difficult to get volunteers during the summer. Ultimately, OMGBA will be paying people to do certain tasks such as score keepers, ticket sellers, etc.

A question was asked if the gymnasiums are used primarily for house leagues or for travel leagues as far as practices. Mr. Davison stated that the building on Saturday-Sunday will be used only for house league games.

A question was asked regarding clinics-are any being offered? Mr. Davison stated that the board for the OMGBA is trying to figure out what to offer regarding clinics vs. practices vs. training. Some offerings will be given to the participants this fall. Mr. Davison went on to say that they are taking one year to figure out what they can offer.

Mr. Davison said that he watches the conduct of the parents, coaches and referees. Mr. Davison went on to say that they have had some issues that is handled privately. The Code of Conduct is on the OMGBA website. Mr. Davison stated that when a parent is registering a participant, that the parent has to go through the code and signs.

The handout was not discussed during the presentation. Below is some of the information from the handout on the various topics CAC asked the

association to cover:

Developing quality opportunities for all children

OMGBA is a community group of volunteers interested in the promotion of youth basketball for players that reside or attend public school within the Osseo or Maple Grove high school attendance areas. OMGBA's development of youth (Boys and Girls) basketball focuses on providing youth with the fundamental understanding and enjoyment of basketball. Participation and cooperation is stressed at all levels, with a primary concern for developing basic individual skills and general team concepts.

OMGBA numbers have been growing consistently for quite some time. Gym space availability (wood floor and tile floor) in the evenings and weekends during the core basketball season (October thru March) has been the major constraint holding back expansion of programs and offerings. OMGBA competes for participants primarily with hockey and soccer.

Providing skill development opportunities for athletes of all abilities

OMGBA stresses skills development throughout its programs. Kindergarten thru 2nd grade programs are totally skill based and scores are not kept in any activities. 3rd thru 5th grade house leagues are skill based and include core basketball skill contests before each game that are equally weighted with the game.

50% of traveling tryout scores is connected to specific skill execution. Additionally, OMGBA has worked with many different basketball training organizations to offer approximately 1,000 practice court hours of basketball training in the Maple Grove Community Gymnasium (MGCG) already in 2015. Such training has been directed at both genders, grades 3-12, and to various skill levels.

Ensuring equality in access to facilities for practice and competition for athletes of all abilities

All OMGBA teams, at a particular grade/gender, are offered the same number of practices and games regardless the level of team. OMGBA teams generally play during October through mid-March.

OMGBA also supports the local Special Olympics organization by securing and scheduling gym space for their basketball activities.

Procedures for impartial judging for team placement

Team placement varies by age:

- Traveling basketball tryouts utilize six independent evaluators per age / gender to score tryout participants in various basketball skills and playing categories. Team selection is driven by the independent evaluator scores ... goal is an unbiased team selection and like-skilled players on the same team.
- K-4th grade house teams are selected by elementary school attendance and one mutual request to play with another player ... goal to keep friends

and neighbors together to foster the love for basketball.

- 5th-12th grade house teams are determined by a draft of the players by the respective coaches. The goal is to create even teams with some opportunity for friends to play together.

Background checks for coaches, assistant coaches, and other staff

To date, OMGBA has utilized Trusted Employees service to conduct annual background checks on all head coaches in its grades 3-12 teams. Grades kindergarten-2 coaches are not required to complete background checks since parents are not allowed to leave their child in the gym.

Starting in the Fall 2015, OMGBA will be entering into a new, nationally-based program - Trusted Coaches - that was recently launched by Minnesota Youth Athletic Services (MY AS) in Minnesota. This program includes a background check, concussion certification, medical training, and Positive Coaching Alliance (PCA) training. A Trusted Coaches certification is valid for three years and certified coaches are listed on a national registry.

The Trusted Coaches program requires background checks every three years as part of the certification. This three year requirement aligns with current MYAS and the Minnesota State High School League (MSHSL) requirements. Currently, OMGBA requires annual background checks, but is actively discussing the pros and cons of the one year- vs. three-year requirements.

Implementing a code of conduct for parents, players, and coaches

OMGBA utilizes an excerpt from the Minnesota State High School League entitled the "Parent's/Player's Pledge" within its registration process and requires each registrant to acknowledge it electronically. OMGBA's website includes a Policies and Procedures tab that includes:

- A note to Parents
- Code of Conduct
- Behavior Codes and Policies
- Harassment Policy and Procedure
- Grievance Process

All traveling coaches are required to sign a Traveling Coaches Code of Conduct in advance of team formation.

Mr. Klevar thanked Mr. Davison and Mr. Stern for coming. Mr. Davison stated thank you for the Maple Grove Community Gymnasium.

Other Business / Updates

Discussion took place regarding the next CAC meeting. Mr. Opatz stated that September 9th will not work for the tour of Central Park and he proposed meeting on September 23rd for the Central Park tour. Mr. Opatz continued by stating that the Hockey Association is scheduled for the October 14th meeting.

Mr. Skoglund stated that everything went well during Maple Grove Days. The weather and attendance were great. Mr. Piket voiced his concerns regarding tossing candy during the parade and the children running out into the street. Mr. Piket stated that this problem was worse this year. He went on to say that there is lack of parental control and kids are darting in the street. Mr. Skoglund stated that he will pass on this information to the Parade Committee.

Councilmember Johnson was asked about the new Planning Commission members. Mr. Johnson stated that the City Council interviewed 4 candidates and 2 candidates were selected. At this time, the Planning Commission has 6 members.

Mr. Klevar asked how the recruitment of new CAC members is progressing. Mr. Opatz stated that there have been no applications. He went on to say the article has been in the Osseo Maple Grove Press newspaper and on the City website. Mr. Opatz said that there will be an article in the Fall City newsletter. He went on to say that there are up to 4 positions open.

Ms. Masberg asked Councilmember Johnson his thoughts on the focus of CAC. Mr. Johnson stated that CAC should look at significant City wide issues that need study. Mr. Johnson stated that an example would be the number of liquor stores in the City. He went on to say that one possibility could be for CAC to study if the City has too many or too few liquor stores. Mr. Johnson cautioned that he has not spoken to other City Council members on this topic to hear their opinion on that matter or if the CAC should study it..

Mr. Piket asked if the CAC can be involved in the process of looking for a new City Manager. Councilmember Johnson stated that the City Council has not discussed what the entire process will entail and that he would get back to CAC if he feels they can play a role. Mr. Piket followed up that he is a business owner in BP and they had a meet and greet of their City Administrator candidate finalists for the public.

Adjournment

CAC member Tim Klevar adjourned the meeting at 8:42 p.m.

Respectfully submitted,

Kim Greninger
Minute Secretary

Area Reports

Osseo-Maple Grove Hockey Association



MEMORANDUM

TO: CAC Members

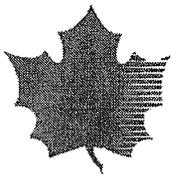
FROM: Mike Opatz, CAC Staff Liaison

DATE: October 6, 2015

SUBJECT: Presentation by Osseo Maple Grove Hockey Association

Members from the Osseo Maple Grove Hockey Association will be present at the October 14 meeting to discuss youth sports based on the attached invite letter. CAC is asking them to provide a general update on association activities and to learn their philosophy and approach to:

- developing quality opportunities for all children
- providing skill development opportunities for athletes of all abilities
- ensuring equality in access to facilities for practice and competition for athletes of all abilities
- procedures for impartial judging for team placement
- background checks for coaches, assistant coaches, and other staff
- implementing a code of conduct for parents, players, and coaches



City of Maple Grove

12800 Arbor Lakes Parkway, P.O. Box 1180, Maple Grove, MN 55311-6180 763-494-6000

Maple Grove Citizens Advisory Committee

February 23, 2015

Dear Jesse Braasc, President, Osseo-Maple Grove Hockey Association;

The Maple Grove Citizens Advisory Committee (CAC) has been studying the topic of youth sports for the past year. The CAC is a City advisory board whose mission is to support the decision-making process of the City Council, staff, and citizens by providing additional perspective through recommendations on a wide range of community interests.

The City of Maple Grove is strongly committed to supporting youth athletic organizations. Youth sports are an important community resource that serve a vital role in establishing healthy and supportive community relationships and fostering good health and sportsmanship in our children. The City has a long history of serving as a major partner with athletic associations for the construction of youth sports facilities. The CAC has been involved in studying many of these facilities.

The City's commitment to establishing appropriate athletic opportunities for our youth, and the partnerships that have been forged with youth athletic associations, is something we should all take pride in and continue to develop and improve upon. Recognizing this important partnership, the CAC would like to invite you to attend a CAC meeting to provide a general update and to learn your philosophy and approach to:

- developing quality opportunities for all children
- providing skill development opportunities for athletes of all abilities
- ensuring equality in access to facilities for practice and competition for athletes of all abilities
- procedures for impartial judging for team placement
- background checks for coaches, assistant coaches, and other staff
- implementing a code of conduct for parents, players, and coaches

The following dates at 7:00 p.m. are available to meet with CAC: April 8, May 13, June 10, July 8, August 1, and September 9. Please contact Mike Opatz, CAC Staff Liaison, at 763-494-6005 or mopatz@maplegrovmn.gov to select a meeting date and/or to discuss any questions or concerns you may have. We look forward to hearing from you in the very near future.

With warm regards,

Bob Joiner

Bob Joiner
CAC Chair

“Serving Today, Shaping Tomorrow”

AN EQUAL OPPORTUNITY EMPLOYER

CAC New Member Applications

TO: CAC Members

FROM: Mike Opatz, CAC Staff Liaison

DATE: October 6, 2015

SUBJECT: CAC New Member Application

A total of 13 CAC new member applications were received by the October 1 deadline. At the meeting, the current CAC members will need to develop a process and schedule to select which applicants CAC will choose to interview for the four openings.

A map will be provided at the meeting displaying the home location of both the current members and the applicants should the CAC want to consider a geographic balance of membership when selecting applicants for interview.

The applicants' name and personal information at this point in the process are not public data, so copies of the applications are not included in the agenda packet. Copies will be provided for review at the meeting and then collected at the conclusion of the meeting.

Other Business and Updates

AREA REPORT
Maple Grove Citizens Advisory Committee

Please use this form to express your concerns, suggestions, and positive comments on things you see taking place in Maple Grove!

Name: _____ (Required)

Date: _____

Phone: _____ (Please include if responding party has any questions)

Comment: _____

Comment: _____

Comment: _____

Submit your completed form to Mike Opatz at the monthly CAC meeting. Area Reports will be submitted to the appropriate City staff/department, and a response will be in a future CAC agenda packet.