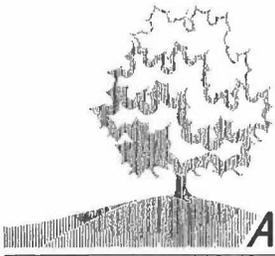


MAPLE GROVE
ARBOR COMMITTEE
REGULAR MEETING
JANUARY 8, 2015
7:00 PM – ROOM 183
MAYOR'S CONFERENCE ROOM



1. CALL TO ORDER
2. OATH OF OFFICE
JOE HOGEBOOM
3. ELECTION OF OFFICERS
4. APPROVAL OF AGENDA AND MINUTES
 - A. APPROVAL OF AGENDA
 - B. APPROVAL OF MINUTES – DECEMBER 11, 2014 REGULAR MEETING
5. NEW BUSINESS
 - A. 2015 ARBOR DAY PLANNING
 - B. YOUNGSTEDT'S CAR WASH
6. AREA REPORTS
7. ADJOURNMENT

NOTE: ATTACHED BOARD AND COMMISSION MEMBER ATTENDANCE REQUIREMENTS



MAPLE GROVE
ARBOR COMMITTEE

REQUEST FOR COMMITTEE ACTION

Item Number: 2

Meeting Date: January 8, 2015

Agenda Heading: Oath of Office

Agenda Item: Joe Hogeboom

Recommended Committee Action:

None.

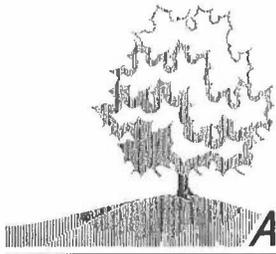
Discussion:

The oath of office will be administered to returning member Joe Hogeboom. Thank you, Joe, for desiring to be a part of this Committee for another term.

Committee Comments:

REQUEST FOR COMMITTEE ACTION

Item Number: 3



MAPLE GROVE
ARBOR COMMITTEE

Meeting Date: January 8, 2015
Agenda Heading: Election of Officers
Agenda Item: Election of Officers

Recommended Committee Action:

Motion by Committee member _____, seconded by Committee member _____, to conduct the election of officers by an open vote.

Chairperson

Motion by Committee member _____, seconded by Committee member _____, to reappoint Mary Parenteau as Chairperson of the Arbor Committee.

or

Motion by Committee member _____, seconded by Committee member _____, to nominate _____ as Chairperson of the Arbor Committee.

Vice-Chairperson

Motion by Committee member _____, seconded by Committee member _____ to reappoint Julie Gamber as Vice-Chairperson of the Arbor Committee.

or

Motion by Committee member _____, seconded by Committee member _____, to nominate _____ as Vice-Chairperson of the Arbor Committee.

Secretary

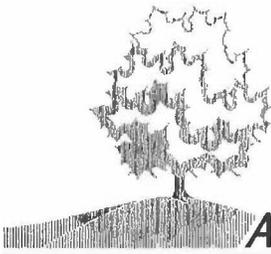
Motion by Committee member _____, seconded by Committee member _____ to nominate Joe Hogeboom as Secretary of the Arbor Committee.

or

Motion by Committee member _____, seconded by Committee member _____ to nominate _____ as Secretary of the Arbor Committee.

Discussion:

Section 228 of the Ordinance Code requires that at the first meeting of each year, the Committee elect a chairperson from among its members to serve for a term of one (1) year and to fill other such offices as the Committee deems necessary.



MAPLE GROVE
ARBOR COMMITTEE

REQUEST FOR COMMITTEE ACTION

Item Number: 4 A & B

Meeting Date: January 8, 2015

Agenda Heading: Approval of Agenda and Minutes

Agenda Item: Approval of Agenda and Minutes

Recommended Committee Action:

Call by Chairperson _____ for any additions or revisions to the agenda.

Motion by Committee member _____, seconded by Committee member _____ to approve as proposed or approve as amended the agenda for the January 8, 2015 regular meeting.

Motion by Committee member _____, seconded by Committee member _____ to approve the minutes of the December 11, 2014 regular meeting as presented or as amended.

Discussion:

Committee Comments:

**MAPLE GROVE
ARBOR COMMITTEE
REGULAR MEETING
December 11, 2014
MAPLE GROVE GOVERNMENT CENTER
7:00 PM**

Call to Order

The regular meeting of the Arbor Committee was called to order by Chairperson Mary Parenteau at 7:00 pm.

Members Present

Terri Polski, Mary Parenteau, Julie Gamber, Joe Hogeboom, Rory Howell, Marilyn Arnlund, Ed Reichow, Michelle Burks and Steve Courtney

Members Absent

Matt Viscasillas, Mary Lynn Kenknight

Also Present

Frank Kampel - Staff Representative, Adam Bedard - Citizen

Approval of Agenda
and Minutes

Chair Parenteau asked if there were any additions or revisions to the agenda. Hearing none, Steve Courtney made a motion to approve the agenda as presented. The motion was seconded by Julie Gamber and passed unanimously on a voice vote.

Chair Parenteau asked if there were any revisions to the November 13, 2014 meeting minutes. Hearing none, Steve Courtney made a motion to approve the minutes as presented. The motion was seconded by Joe Hogeboom and passed unanimously on a voice vote.

The Arbor Committee congratulated Frank Kampel on receiving recognition for 30 years of service to the City of Maple Grove.

Old Business

Landscape Tree Suggestion List

Frank Kampel introduced this item, and reminded the Committee that this list has been under discussion since the October meeting. Kampel explained that a column has been added to the list that reflects tolerance to clay soils. Kampel explained that if a box was left blank in the clay column, it simply means that not enough information is known about a

tree's tolerance to clay soils. Marilyn Arnlund indicated she would do some additional research on the clay tolerances of the trees left blank.

Ed Reichow asked if the City will distribute the list to local nurseries. Reichow believes that it is important that local nurseries, such as Fair, Dundee's, Lawn King and Lynde's, has the list available to help for inventory planning.

Marilyn Arnlund stated that Mary Lynn Kenknight is currently on vacation, but that prior to leaving town, she discussed with Arnlund the notion that spruce and maple trees tend to be overplanted. Frank Kampel suggested that a comment could be added to the list to reflect that these trees are often overplanted, and that homeowners should consider diversifying their trees.

Rory Howell asked if we should consider removing trees from the list that have a lower life expectancy. Steve Courtney said that most of those items are shrubs, and planting trees and shrubs with lower life expectancies as well as those with higher life expectancies help to increase plant diversity.

Terri Polski questioned whether or not there are smaller tree options for people on the list, such as North Star Spruce or Alberta Spruce. Frank Kampel confirmed that shorter tree options are reflected on the list.

Marilyn Arnlund asked whether or not Colorado Blue Spruce should be removed from the list due to their incompatibility with clay soils. Frank Kampel pointed out that there are areas in the City with sandy soils, particularly in the northeast corner of the community. Michelle Burks recommended that we encourage Black Hills Spruce to be planted because it is a heartier tree.

Marilyn Arnlund recommended that we provide information to commercial developers regarding techniques for planting trees in parking lot islands. Arnlund noted that many parking lot island trees have already died and have been removed at the Fountains at Arbor Lakes development. Arnlund stated that there are proven techniques for planting healthy and sustainable parking lot trees, such as those currently utilized in Sweden. Arnlund will research this, and bring back more information to the Committee at a future meeting.

New Business

Meeting Attendance

Frank Kampel stated the City is currently drafting a new policy for meeting attendance for Board and Commission members. Once the new policy is adopted, which is proposed to take effect January 1, 2015, Arbor Committee members (as well as other City Commission members) must attend a minimum of 75% of annual meetings unless they receive an excused absence.

Kampel reminded the Committee that if a member is unable to attend a meeting, the member should call or email him before 4:30 pm on the day of the meeting. Chair Parenteau said members can also contact her if they are unable to reach Kampel. This is important, because if a quorum of six members is not present, the Committee cannot convene. Kampel will distribute the official policy to the Committee in January.

Area Reports

Frank Kampel stated that he received an email from a Minnesota Department of Transportation (MnDOT) employee who confirmed that fallen trees along Elm Creek, behind the I-94 Rest Area, will be removed in the coming weeks. MnDOT also was notified about the large cottonwood tree in that vicinity that appears to have unstable roots. MnDOT told Kampel that the tree appears to be "fine" but it will be evaluated at a later time.

Michelle Burks asked whether or not the "Blind Child" road sign is still needed near the vicinity of Nathan Lane and 101st Avenue. Burks stated that the sign has been in place for many years, and it is likely that the child has grown up and the sign is no longer necessary. Julie Gamber stated there is a similar situation with a "Deaf Child" sign near the vicinity of 73rd Avenue and W. Timber Lane. Kampel will investigate as to whether or not the signage is still needed.

Mary Parenteau noted that the pedestrian lights are once again flashing at all times along Weaver Lake Road, near the vicinity of Weaver Lake Elementary School. Chair Parenteau commented that the lights are only supposed to be activated when a pedestrian is present, and that if the flashing is always active, it loses its importance to motorists. Kampel will ask the Public Works Department to investigate and mitigate the situation.

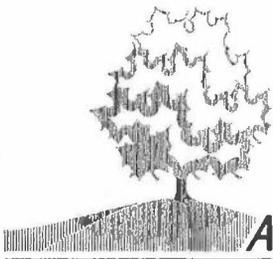
Recognition of Committee Member Michelle Burks

Michelle Burks will conclude her Maple Grove Arbor Committee service at the end of her current term, which expires on December 31, 2014. Frank Kappel presented Burks with a commemorative plaque and thanked Burks for her fifteen years of service to the Committee on behalf of the Mayor and City Council.

Adjournment

Marilyn Arnlund made a motion to adjourn the meeting at 7:45 pm. The motion was seconded by Steve Courtney and passed unanimously on voice vote.

Respectfully submitted,
Joe Hogeboom, Secretary
City of Maple Grove Arbor Committee



**MAPLE GROVE
ARBOR COMMITTEE**

REQUEST FOR COMMITTEE ACTION

Item Number: 5A

Meeting Date: January 8, 2015

Agenda Heading: New Business

Agenda Item: 2015 Arbor Day Planning

Recommended Committee Action:

Initiate discussion on this year's Arbor Day event, which will be held on Saturday, April 25, 2015.

Discussion:

At the January meeting, the Committee begins the process of planning for the upcoming Arbor Day event. At the May 8, 2014 meeting, the Committee reviewed the 2014 event and offered the following suggestions and observations:

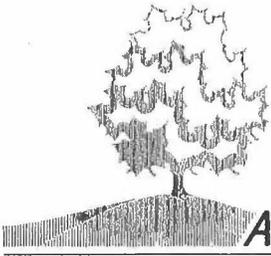
1. Reuse signage by not making them year specific.
2. The seminars were not very well attended.
3. Consider a children's photo contest instead of the poster contest to encourage children and their parents to get out in nature.

The following is a list of the activities and exhibits/exhibitors from the 2014 event:

- Tree display in the hallway leading into the event area
- Tree raffle
- Tree seedling give-away (seedlings obtained at no cost from Wright-Hennepin Electric Cooperative)
- Passbook scavenger hunt
- Smokey the Bear and EAB costume wearers
- QR reader codes for various exhibitors
- Birdhouse / feeder building sponsored by the Home Depot (no cost)
- Mini seminars
- Flower pot and sunflower seed distribution sponsored by Lynde Greenhouses (no cost)
- Tree mulch display (right vs. wrong)
- Tree medallions (cut from buckthorn)
- Barb Boulka, artist (no cost)
- Master Gardeners
- EAB, Buckthorn and Tree Inventory Project information
- Maple Grove Wood Carvers
- Craft Corner – paper tree sculptures
- Nature in Maple Grove – picture display
- Poster contest
- Reptile and amphibian zoo (2014 cost - \$195.00)
- The Raptor Center (2014 cost - \$420.00)
- The Splatter Sisters (2014 cost - \$645.00)
- Audubon Society (no cost)
- Refreshments

Initial review and planning of the 2015 event is requested.

Committee Comments:



MAPLE GROVE
ARBOR COMMITTEE

REQUEST FOR COMMITTEE ACTION

Item Number: 5B

Meeting Date: January 8, 2015

Agenda Heading: New Business

Agenda Item: Youngstedt Car Wash Landscape Plan

Recommended Committee Action:

Review and comment on landscape plan of the proposed Youngstedt's car wash.

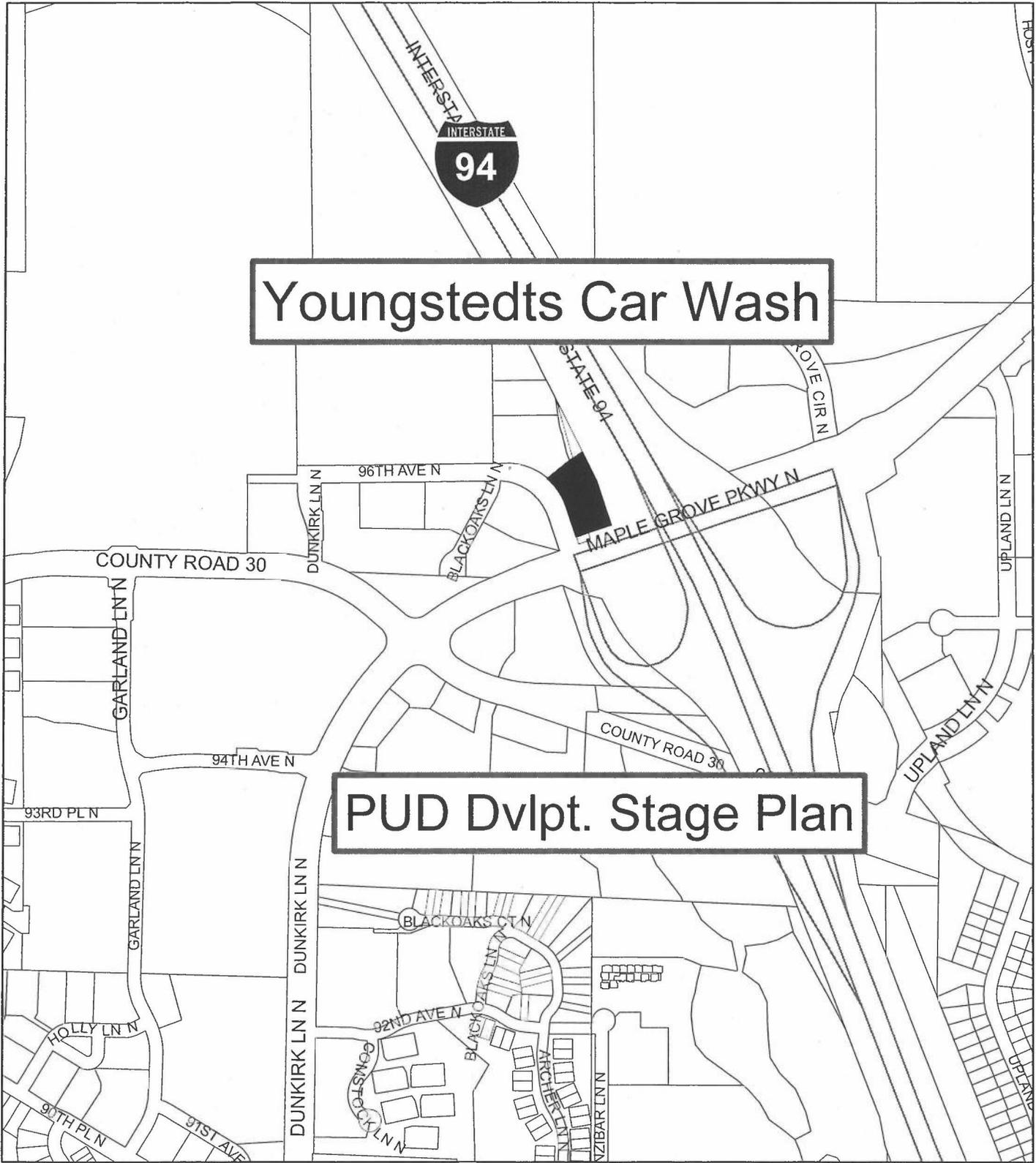
Discussion:

A landscape plan has been submitted for a car wash facility adjacent to and southeast of the Holiday gas station located at Maple Grove Parkway and I-94.

The number of trees proposed meet minimum requirements. The Committee is currently in the process of updating the recommended tree suggestion list which, per Arbor Committee suggestion, will include statements that Maple and Spruce are overplanted in Maple Grove and that consideration should be given to plant other trees to aid in tree diversification. This list is merely a recommended list and does not prohibit a developer from proposing Maples or Spruces.

In addition, current code limits the number of one species of trees to 20%. This equates to a maximum of 5 of any species of trees. As a result, the number of Red Maples, Redmond Lindens and Black Hills Spruces must be revised. Arbor Committee review is requested.

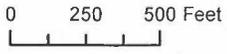
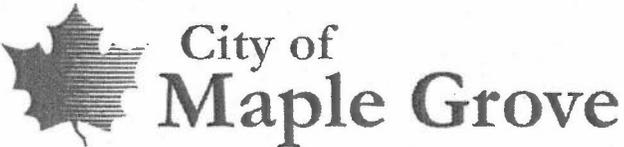
Committee Comments:



Youngstedts Car Wash

PUD Dvlpt. Stage Plan

NEIGHBORHOOD LOCATION MAP





REQUEST FOR COMMITTEE ACTION

Item Number: 6

Meeting Date: January 8, 2015
Agenda Heading: Area Reports
Agenda Item: Area Reports

Recommended Committee Action:

None.

Discussion:

1. Specialty Signs.

Public Works has been notified of the presence of a blind child sign on Nathan Lane and 101st Avenue and a deaf person sign on Willow Road south of West Timber Lane. Public Works is currently in the process of a city-wide sign replacement project. They replace all signs in a given area every year. When an area includes one or more of the specialty signs, Public Works researches whether to replace the sign if it is still needed or remove it. Often times removing the sign will prompt a phone call from the resident for whom it was put up.

2. Weaver Lake Road Pedestrian Signal.

The City's electrical contractor is checking into moving the activation buttons to the back side of the poles so that the City's snow removal operations will have less of an effect on the operation of the lights. The City Traffic Engineer is aware of the problem and will likely remove the light (pending discussion with the school district) or redesign and/or replace what is currently there.

Committee Comments:



CITY OF MAPLE GROVE BOARD AND COMMISSION MEMBERS ATTENDANCE REQUIREMENTS

Board and Commission Members

City of Maple Grove

Upon application for and acceptance of appointment, board and commission members must demonstrate their intention and ability to attend meetings.

The City Council is most appreciative of the dedication and contribution by those who are willing to donate their time to community service. The Council anticipates that members appointed to the City's boards and commissions will make every reasonable effort to attend all regular meetings of their respective boards or commissions, to attend special meetings if applicable, and to be prepared to discuss matters on their respective agendas.

Regular attendance at meetings is a requirement for continued membership on any board or commission. Irregular attendance and frequent absences are detrimental to the entire group and put undue pressure on those members who do attend meetings. Regular attendance allows members to learn about and discuss issues in depth which contributes to more effective decision making.

Therefore, it is imperative that members maintain regular attendance. Members who cannot attend a meeting should contact the chair and/or appropriate staff member concerning his or her absence prior to the meeting. If no contact is made, the absence would be considered unexcused.

Attendance Requirements

The following are cause of a member's appointment to be considered for termination:

1. Any board or commission member who is absent from three consecutive meetings in a row (unexcused) will be deemed to have vacated his or her membership on the particular board or commission, unless his or her absence is excused for illness, family emergency and business conflicts.
2. Any board or commission member must attend 75% of all regular meetings from the time the member's term begins until the end of the calendar year and each subsequent calendar year thereafter.
3. City board and commission liaisons shall prepare an annual report of attendance noting the percentage of absences of members for the preceding fiscal year. This report shall be provided no later than November 30 of each year and will be forwarded to the Mayor and City Councilmembers who may use this information in considering reappointment.