



# Director of Parks & Recreation



The City of Maple Grove, MN seeks a **Parks & Recreation Director** who is a highly engaged, personable and unifying leader with the passion and desire to lead a team in implementing innovative programs that care for the spaces, places and active lifestyles of all ages that define the City's identity and quality of life.

More information about the Maple Grove Parks & Recreation Department is available online at: <http://www.maplegrovern.gov/parks-and-recreation>  
Central Park video clip: <https://www.youtube.com/watch?v=KKLUXaEKLY>

## The position's primary responsibilities include:



Reporting to a seven-member Parks & Recreation Board which has an operating program with independent responsibility serving in an advisory capacity to the City Council, the Parks & Recreation Director is responsible for:

~ Providing exceptional leadership in a fast-paced, high quality, service-oriented environment.

~ Overseeing the planning, development, implementation and maintenance of all City parks and trails.



~ Overseeing the operation of the Community Center and a wide range of recreation programs for all age levels.

~ Maintaining and building upon a broad range of state-of-the-art indoor and outdoor facilities which are strategically distributed throughout the City to include the newest addition, Central Park of Maple Grove in the downtown district.

~ Overseeing a staff of 44 benefit-earning employees and 425+ seasonal employees.



~ Providing recreation programs for over 51,000 participants, offering great leisure and social experiences for over 1 million parks & Community Center visitors and maintaining nearly 1500 acres of parkland.

~ 2016 budget of over \$6 million for the Parks and Recreation divisions and \$3.5 million for the Community Center and Sports Dome enterprise operations.



Maple Grove is located in the northwest suburbs of the Twin Cities in Hennepin County with a population of over 66,000, encompassing 36 square miles or 22,428 acres. Ranked No. 2 by Money Magazine on their national "Best Places to Live" list, it's a vibrant part of the metropolitan area, with 24,209 households and employment at 33,565 (2014 Census).

## The Community

## Qualifications

Qualified candidates shall possess a Bachelor's degree (Master's preferred) in Parks and Recreation or closely related field with a minimum of eight years of progressively responsible parks and recreation administration experience, to include five years in upper level management roles. Must have dynamic leadership skills and a passion for the development and maintenance of high quality parks and recreation facilities and programs, while possessing the ability to convey a clear vision and direction that builds on the current quality of Department staff, volunteers and amenities. Excellent interpersonal skills with a strong commitment to providing exceptional customer service, along with a demonstrated ability to work with and understand the importance of the Board/Director relationship is essential. The person sought will be personable, thoughtful and an open-minded decision maker, with excellent communication and relationship-building skills.

**Salary Range: \$100,857 - \$126,069**, plus a comprehensive benefits package; starting salary is commensurate with qualifications and experience.

To apply, submit your cover letter, resume with salary history and five (5) work-related supervisory references with phone contact information on-line at: <http://www.maplegrovern.gov/departments/human-resources/current-job-openings/>

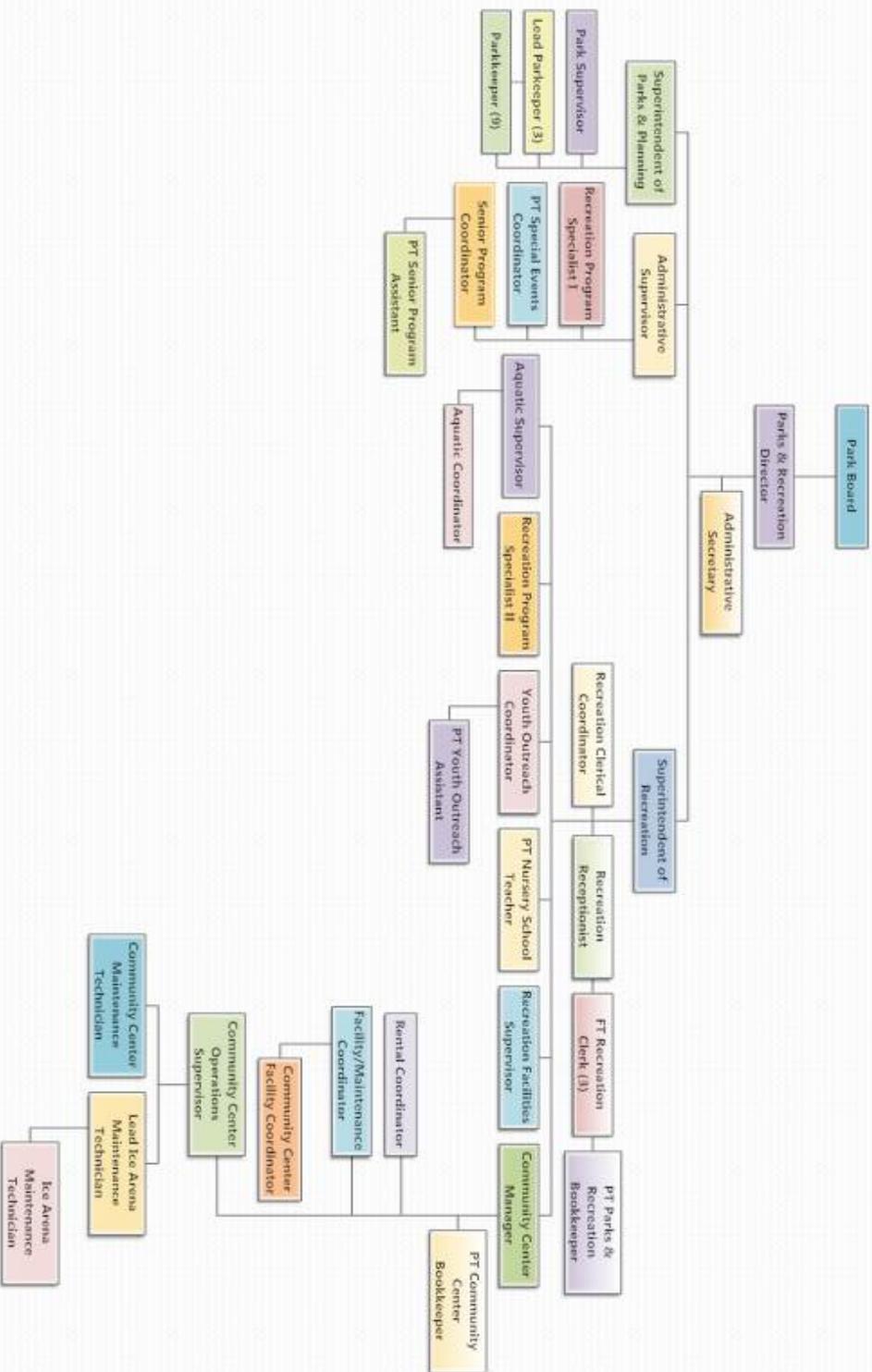
**Deadline for application is February 25, 2016.**

**The City of Maple Grove is an Equal Opportunity/  
Affirmative Action Employer.**

## To Apply

## PARKS & RECREATION DEPARTMENT

### ORG CHART



MAPLE GROVE PARKS AND RECREATION BOARD

2015

FACT SHEET

**Park Facts**

<b>Classification - Total locations</b>		<b>#of acres</b>
Playlot	12	43
Neighborhood Parks *	18	321
Community Playfields*	12	450
Community Parks	2	125
Special Use Parks	10	84
Conservancies	8	159
Linear Parks	17	284
Trail Links	na	20
Total	79	1485

\*Neighborhood Parks ( 291 City's / 30 School District)

\*Community Playfields (109 City's / 341 School District)

**Park Facilities**

- 50 playgrounds
- 41 tennis courts
- 16 Pickleball courts ( 10, overlaid on tennis courts)
- 10 horseshoes courts
- 12 general skating rinks
- 12 hockey rinks
- 14 park buildings with restrooms
- 32 basketball courts
- 4 picnic pavilions
- 1 swimming beach
- 1 bandshell
- 23 football/soccer fields (8 w/lights, 1 artificial turf)
- 13 baseball fields (1 w/lights)
- 52 multi-use ballfields ( 4 w/ lights)
- 55 miles of paved trails
- 1 seasonal, inflatable sports dome

**Recreation Facts**

- 925 programs in 2014
- 51,200 program participants in 2014

**Community Center Facts**

2014 Usage – 837,760  
 The facility includes: an indoor and outdoor pool, gym, two ice rinks, teen center, senior center, indoor and outdoor playground, skate park, Meeting Rooms ( 7) and Banquet Room ( 250 capacity, Total building is 164,493 sq. ft.

**Sports Dome Facts**

Dome is 92,000 sq. ft.  
 2014-2015 dome use: 1170 rental hours, 7600 track users  
 2014 summer/fall turf use: 535 hours

**Lake Facts**

**Eagle Lake – 470 acres**

Public access operated by DNR  
 One mile north on Magda Drive from 63rd Ave. N.

**Rice Lake – 404 acres**

Carry-on boat access operated by Park Board  
 Co Rd 30 and Fernbrook Lane. 100+ parking lot.

**Fish Lake – 221 acres**

Public access operated by Three Rivers Park District  
 one mile west of 494 on Bass Lake Road -12 parking spaces.

**Weaver Lake – 155 acres**

Public access operated by Park Board  
 Highway 101 and Weaver Lake Drive -10 parking spaces.

**Cedar Island Lake – 86 acres**

Carry on boat access operated by Park Board  
 69th Ave N, south end of lake. On street parking only

**Regional Parks /Three Rivers Park District**

1,847 acres of regional parkland and 31 miles of trail  
 some sites also have acreage within other city limits.

Elm Creek Park Reserve

Fish Lake Regional Park

Eagle Lake Regional Park and Golf Center

Medicine Lake Regional Trail Corridor

Rush Creek Regional Trail Corridor

**Other City Information**

205 acres Forest Preservation  
 267 miles of sidewalk and trail (including park trails)

**2015 Park Dedication Fees**

\$3,993 - single residential  
 \$3,194 - multi unit residential  
 \$2,995 - affordable residential  
 \$6,500/acre – Industrial  
 \$11,000/acre – MXD/Commercial/Assisted Living/Memory Care  
*May be revised in February of each year*

**2015 Budget**

\$5,763,186 Total Expenditures  
 \$4,418,200 Receipts from General Fund  
 \$1,344,986, Receipts - fees /charges  
*(Community Center and Sports dome operations not included)*

**Employee Facts**

44 benefit earning employees  
 425+ seasonal employees

**Other Important Facts**

City is 36 square miles or 22,428 acres  
 2014 Census – 24,209 Households,  
 33,565 Employment