



## **AGENDA**

### **Citizens' Advisory Committee**

**7:00 P.M.**

**Wednesday April 8, 2015**

**Mayor's Conference Room  
Maple Grove Government Center**

- A. Call to Order by Chair
- B. Minutes: Approve Minutes from March 11, 2015
- C. Area Reports (Forms in Packet)
- D. Presentation by Maplebrook Soccer Association
- E. Other Business and Updates
- F. Adjournment

# Minutes

## Maple Grove Citizens Advisory Committee

### Meeting Minutes

March 11, 2015

|                                 |   |
|---------------------------------|---|
| <b>Call to Order</b>            | The meeting was called to order by CAC Member Bob Joiner. The meeting started at 7:01 p.m.  |
| <b>Members Present</b>          | Leslie Bender<br>Tim Klevar<br>Joe Piket  |
|                                 | Lorraine Gresser<br>Steven Maas<br>Kevin Rebman   |
|                                 | Bob Joiner<br>Joan Masberg<br>Don Skoglund  |
| <b>Members Absent</b>           | John Beacham, Stephen Gill, Harry Kennedy   |
| <b>Others Present</b>           | CAC City Staff Liaison Mike Opatz, Maple Grove Police Chief Eric Werner, and Maple Grove resident Adam Bedard.  |
| <b>Oath of Office</b>           | CAC member Joe Piket took the oath of office for another two-year term to expire on December 31, 2016.  |
| <b>Minutes</b>                  | The minutes for the January 14, 2015 meeting were approved.   |
| <b>Area Reports</b>             | Replacement of water service lines in the Boundary Creek Area. Leslie Bender mentioned an acquaintance spending \$2,000 to replace theirs as was told it was defective. Question asked if the City is aware of any issues.  |
| <b>Police Department Update</b> | <p>At the request of the CAC, Police Chief Eric Werner was in attendance to provide an update on the Police Department.</p> <p>Chief Werner provided two handouts--one related to Community Policing, the other was his PowerPoint presentation.</p> <p>Chief Werner provided an overview of his background and reviewed the varied roles in his law enforcement career. He talked about his leadership and policing philosophy, stating he places an emphasis on relationships, leadership and education.</p> <p>He stated that leadership is important for all levels of his department's staff. He stated they are in it together and need to work to together to figure out what's next as change is coming.</p> <p>Chief Werner reviewed statistics, calls for service and budget. He also reviewed with the group various aspects of the Community Policing handout.</p> <p>He talked about Part 1 and 2 crimes and associated statistics. Chief Werner also reviewed and provided an update on the four areas of Maple</p> |

Grove that have most recently been impacted by burglaries. He stated the Maple Grove Police Department uses and has a lot of resources to solve crimes.

Q&A: home video/security cameras; interagency cooperation; drug crimes/Mexican drug cartel; service provider partners; how to get to know police officers; terrorism, specifically Mall of America threat.

Discussion took place on various drug related topics and issues.

Chief Werner reviewed service provider partners from local to federal levels and the different ways they provide resources, services and support. He provided examples of incidents that show there is strength in communications and working together.

Chief Werner discussed retail crimes, such as shoplifting and related challenges, such as store policies. He stated it is a combination of prevention and prosecution.

Chief Werner reviewed the Police Department organization chart and various changes made within the department for development.

Q&A: gun permits, fingerprinting service, staffing for gun range.

Chief Werner continued his review of the department's organization and staff including various retirements as well as the staff's education and experience. This also included a breakdown diversity within the department, some of which he is working for more of.

Q&A: multi-lingual capabilities of officers with the Chief stating there are resources for language/interpreters. Breakdown of the age of the Police staff particularly relating to a growing older population in Maple Grove. The Chief stated it was a matter of teaching officers how to engage with citizens rather than hiring older staff. Salary of a starting officer, which Chief Werner stated was around \$52,000.

A brief discussion took place on of the characteristics of different generations. Chief Werner talked about service and a message has been relayed to staff about connecting with the community.

Chief Werner reviewed traffic accidents and traffic citations as well as various statistics. He also provided an overview of 2015 priorities.

Q&A: staffing for crisis intervention

Chief Werner talked about current events and community relations. He reviewed various safety aspects from the 2013 citizens' survey and policies for the department to continue to ensure resident safety. CAC members told the Chief that they are the ones who put the community

survey together and would welcome questions from him during the next survey process.

Chief Werner stated he reviews a number of reports from national organizations for ideas, growth and planning.

Q&A: revenues for citations

Chief Werner reviewed technology related to data and privacy of data. He reviewed the types and numbers of vehicles, cameras in squad cars and provided statistics.

Q&A: security of the Council Chambers. Chief Werner stated it has been reviewed and minor adjustments made.

CAC members thanked Chief Werner for his presentation.

**Youth Sports  
Update**

Mike Opatz provided an update. Maplebrook Soccer is confirmed for the April 8<sup>th</sup> meeting; Osseo Football for May 13: and basketball and baseball set for June. Lacrosse has been in contact but not confirmed. The hockey association is asking for more information. No response yet from Maple Grove football.

**Other Business /  
Updates**

The development update from City Administrator Al Madsen and Community Development Director may be set for the May 13<sup>th</sup> meeting.

**Adjournment**

The meeting adjourned at 9:07 p.m.

Respectfully submitted,

Carol Morris  
Minute Secretary

## Area Reports

## Mike Opatz

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**From:** Mike Opatz  
**Sent:** Thursday, March 12, 2015 10:01 AM  
**To:** Ken Ashfeld; Jim Sadler  
**Cc:** Mike Opatz; Carol Morris  
**Subject:** Water Service Lines - CAC Area Report

Ken and Jim,

At last night's Citizens Advisory Committee (CAC) meeting, member Leslie Bender who lives off 109<sup>th</sup> Avenue in the Boundary Creek neighborhood states that a neighbor is preemptively replacing his water service line at a cost \$2000. Mr. Bender said his neighbor was told that these lines are having a a high rate of failure. Mr. Bender ask if the lines are defective and is the City recommending that home owners in this neighborhood make these repairs? Also, he asked how will we know if we have a problem or who will we determine which lines will have a higher chance of failure? Finally, other CAC members asked for clarification for situations like this how do you determine who bears the cost of the repair between the City and home owner?

The CAC meets again on April 8, so please send me a written response by March 30<sup>th</sup> . Thanks for the help.

Thanks.

Mike Opatz

**From:** Ken Ashfeld  
**Sent:** Wednesday, April 01, 2015 10:31 AM  
**To:** Mike Opatz  
**Cc:** Harlan Van Wyhe; Jim Sadler  
**Subject:** RE: Water Service Lines - CAC Area Report

The City of Maple Grove, like many cities with our soil types, have experience corrosive action on underground utilities consisting of cast iron, ductile iron or copper. Consequently, the City has change material type to plastic and PVC material installed since the mid- 1990s. Many cities have followed our lead in that regard. Having said that however, the water services in the Boundary Creek area are nearing 50 years old and to experience some maintenance needs are not totally unexpected. We do not consider the materials or installation practices of fifty years ago defective. We expect 10 -20 repairs within the neighborhood each year and so far this year, we have had 3.

Procedurally, most cities place the burden on replacing water services, from the main in the street to the home, on the property owner. In Maple Grove, the utility budget has absorbed the financial burden of replacing services. The City utility staff is skilled at working around other utilities on the boulevard as opposed to homeowners dealing with those issues. At the time that a leak is detected with a service line that the City would replace a dialogue is initiated with the property owner as to the merits of replacing the line from the property line to the home. We also offer a financing option. I hope this addresses the CAC questions and if not, do not hesitate to contact me.

**Ken Ashfeld**  
Director of Public Works/City Engineer  
12800 Arbor Lakes Parkway  
PO Box 1180  
Maple Grove, MN 55311  
763-494-6351

## Water Service Line Basics

The public water supply distribution system has approximately 328 miles of mainline pipe, delivering treated water to about 20,000 service connections. The water service line connection is a property owner maintenance responsibility. Homeowner associations may, or may not, be responsible for the water service line to individual townhome units depending on their by-laws.

Public Works assists with about 25 to 50 water service line repairs per year, typically involving copper pipe and patchy corrosive soil conditions. Maple Grove began switching over to non-corrosive plastic service line materials around 1995. Property owners are responsible to make all water service line repairs; however, City crews complete all repairs within the public street right-of-way.

Service line leaks may exist undetected for a long time, and usually show up as a trench settlement, water bubbling up around the shut-off valve, or unusual sump pump activity. The City's Utility Department listens to a portion of the distribution system annually with sounding equipment to detect water main and service line leaks.

To assist property owners with the unexpected costs of emergency water service line repairs, the City of Maple Grove provides a five-year payment plan option through special assessment. Property owners might purchase emergency coverage through homeowner insurance or other companies not affiliated with the City that offer to reimburse part or all of the emergency repair costs. Please note you are not required to purchase emergency coverage.

If you detect a water service line leak, call Maple Grove Public Works at **763-494-6370**. Utility staff will assist by shutting off the water, determining the location of the leak and answering questions that you may have.

**Presentation by Maplebrook Soccer Association**

**TO:** CAC Members

**FROM:** Mike Opatz, CAC Staff Liaison

**DATE:** April 1, 2015

**SUBJECT:** Presentation by Maplebrook Soccer Association

Members from the Maplebrook Soccer Association will be present at the April 8 meeting to discuss youth sports based on the attached invite letter. CAC is asking Maplebrook to provide a general update on association activities and to learn their philosophy and approach to:

- developing quality opportunities for all children
- providing skill development opportunities for athletes of all abilities
- ensuring equality in access to facilities for practice and competition for athletes of all abilities
- procedures for impartial judging for team placement
- background checks for coaches, assistant coaches, and other staff
- implementing a code of conduct for parents, players, and coaches



12800 Arbor Lakes Parkway, P.O. Box 1180, Maple Grove, MN 55311-6180 763-494-6000

## *Maple Grove Citizens Advisory Committee*

February 23, 2015

Dear Ashraf Omar, President, Maplebrook Soccer Association;

The Maple Grove Citizens Advisory Committee (CAC) has been studying the topic of youth sports for the past year. The CAC is a City advisory board whose mission is to support the decision-making process of the City Council, staff, and citizens by providing additional perspective through recommendations on a wide range of community interests.

The City of Maple Grove is strongly committed to supporting youth athletic organizations. Youth sports are an important community resource that serve a vital role in establishing healthy and supportive community relationships and fostering good health and sportsmanship in our children. The City has a long history of serving as a major partner with athletic associations for the construction of youth sports facilities. The CAC has been involved in studying many of these facilities.

The City's commitment to establishing appropriate athletic opportunities for our youth, and the partnerships that have been forged with youth athletic associations, is something we should all take pride in and continue to develop and improve upon. Recognizing this important partnership, the CAC would like to invite you to attend a CAC meeting to provide a general update and to learn your philosophy and approach to:

- developing quality opportunities for all children
- providing skill development opportunities for athletes of all abilities
- ensuring equality in access to facilities for practice and competition for athletes of all abilities
- procedures for impartial judging for team placement
- background checks for coaches, assistant coaches, and other staff
- implementing a code of conduct for parents, players, and coaches

The following dates at 7:00 p.m. are available to meet with CAC: April 8, May 13, June 10, July 8, August 1, and September 9. Please contact Mike Opatz, CAC Staff Liaison, at 763-494-6005 or [mopatz@maplegrovmn.gov](mailto:mopatz@maplegrovmn.gov) to select a meeting date and/or to discuss any questions or concerns you may have. We look forward to hearing from you in the very near future.

With warm regards,

*Bob Joiner*

Bob Joiner  
CAC Chair

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## **Other Business and Updates**

**AREA REPORT**

**Maple Grove Citizens Advisory Committee**

*Please use this form to express your concerns, suggestions, and positive comments on things you see taking place in Maple Grove!*

**Name:** \_\_\_\_\_ (Required)

**Date:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ (Please include if responding party has any questions)

Comment: \_\_\_\_\_  
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**Submit your completed form to Mike Opatz at the monthly CAC meeting. Area Reports will be submitted to the appropriate City staff/department, and a response will be in a future CAC agenda packet.**