

MAPLE GROVE

PARKS AND RECREATION BOARD

ADJOURNED MEETING

JANUARY 25, 2016

Community Center
6:00 p.m.

Regular Meeting

The Adjourned Meeting was called to order by Chair, Bill Lewis at 6:09 p.m. Chair Lewis noted that Kelly Cunningham, Park Board candidate is attending the meeting; however, she will not be voting on anything.

Board Members Present

Board Members present were: Vice Chair, John Ferm and Board Members: Ken Helvey, Troy Nygaard, Terry Sharp and Deb Syhre.

Board Members Absent

Board Members absent were: None.

Also Present

Also present were: Terry Just, Director and Kelly Cunningham, Park Board candidate.

Approval Of Agenda

Motion made by Board Member Nygaard, seconded by Vice Chair Ferm to approve the agenda for the January 25, 2016 adjourned meeting as presented.

Upon call for the question, on a voice vote, there were six ayes and no nays. Motion carried.

Miscellaneous Staff Reports

Central Park: The Director reported that last weekend, Friday through Sunday, the number of ice skaters at the Central Park skate loop was 3,566. Vice Chair Ferm asked if we ever run out of skates. The Director replied that we do sometimes run out of specific sizes, but we did order 300 pairs of skates.

Damon Farber: The Director noted that Julie Aldridge, the Landscape Architect who worked closely with Central Park, is leaving Damon Farber.

Polling Place: The Director said that the City Clerk has inquired about using Central Park building as a polling place and a tour was provided by the Director and Facility Supervisor.

Building Naming Ceremony: The Director asked Board Members what sort of ceremony should take place for the naming of Central Park building as Phenow Pavilion. Board Members felt it should be similar to the Patricia Hoffman bridge dedication.

Village of Arbor Lakes PUD: The Director informed Board Members that this development has been denied at both the Planning Commission and City Council levels. He stated that one of the issues on the table is that the developer is seeking a discount on Park Dedication (our Ordinance allows up to a 25% credit), due to the fact that they are proposing a high-density apartment complex with intentions of building a gymnasium. The Director noted that a credit could be considered if the gymnasium was made available for some public use such as Senior programming.

Vice Chair Ferm noted that he didn't feel the public would recognize an area in an apartment complex as being open for public use.

Board Member Helvey agreed and felt that the usage would have to be programmed, not drop-in. Board Member Helvey noted the Board didn't give other developers credit for recreation facilities such as tennis courts, etc.

Chair Lewis observed that we would need to know more details before any review is justified. The Director stated that staff will convey that the Board is open to hearing more; however no solid direction is being made at this time until an actual written proposal is received by Park Board staff.

**Special Business #1
Recruitment
Approval for Parks &
Recreation Director
due to Retirement of
Incumbent**

Chair Lewis passed out the letter of retirement from Terry Just, Parks and Recreation Director, effective March 31, 2016 and noted that he did not want this Board action to a part of the regular meeting, as this is a significant event. He turned the floor over to the Director.

The Director started by thanking the Board for all their support over the years. He stated that his number one goal is to maintain the Board operation does not change as an independent policy-making board. He noted that the Mayor is in support of the

Board retaining its present policy-making authority.

The Director noted that he has been in the parks and recreation business for over 40 years, and there were accomplishments that he wanted to achieve. He stated that these endeavors have all been attained, and the park system is now in a great position. The Director said that it is a good time for someone else to lead.

Chair Lewis stated that he is sad to be missing the chance to work with him as a Chair/Director team. He also noted that both the Mayor and City Administrator share in their regret to be accepting the Director's notice of retirement.

Board Members congratulated the Director and thanked him for all his years of service; each noting their admiration and respect they feel toward him.

Board Member Syhre told the Director that she will miss him beyond words and thanked him for all the time that he has invested in them.

Board Members inquired of the hiring process. Chair Lewis stated that it will be a collaborative process with Park Board, City Council, City HR and City Administration all being involved. Chair Lewis noted that he envisions an interview panel of probably 7; including 3 Park Board Members, 2 City Council Members and the City Administrator. He added that assistance with vetting applications will be helpful, but warned that the entire process can be time consuming. Chair Lewis stressed that Board Members who would like to be involved need to have the time available.

Motion by Board Member Nygaard, seconded by Board Member Helvey to authorize staff to begin the recruitment process for the Parks and Recreation Director vacancy due to the retirement of Terry Just, which was regrettably accepted with an effective date of March 31, 2016.

Upon call for the question, on a voice vote, the motion carried with 6 ayes and 0 nays.

Adjournment

Motion made by Board Member Syhre, seconded by Board Member Nygaard to adjourn to February 17, 2016 at 7:30 p.m.

Upon call for the question, on a voice vote, there were six ayes and no nays. Motion carried.

The meeting adjourned at 6:45 p.m.

Respectfully submitted,
Jan Clark, Secretary and
Terry J. Just, Director
Parks & Recreation Board
City of Maple Grove