



AGENDA

Citizens' Advisory Committee

7:00 P.M.

Wednesday March 11, 2015

**Mayor's Conference Room
Maple Grove Government Center**

- A. Call to Order by Chair
- B. Oath of Office for Reappointed Members
- C. Minutes: Approve Minutes from January 14, 2015
- D. Area Reports (Forms in Packet)
- E. Police Department Update
- F. Letters to Youth Sport Associations
- G. Other Business and Updates
- H. Adjournment

Oath of Office



MEMORANDUM

TO: CAC Members

FROM: Mike Opatz, CAC Staff Liaison

DATE: March 3, 2015

SUBJECT: Oath of Office for Reappointed Members

The following CAC members had their terms expire on 12/31/14, sought reappointment, and were approved by the City Council for another two-year term that will expire December 31, 2016:

- Joseph Picket
- Stephen Gill

These CAC members will take the Oath of Office at the meeting.

Minutes

Maple Grove Citizens Advisory Committee

Meeting Minutes

January 14, 2015

- Call to Order** The meeting was called to order by CAC Member Bob Joiner. The meeting started at 7:01 p.m.
- Members Present**
- | | | |
|--------------|---------------|------------------|
| John Beacham | Leslie Bender | Lorraine Gresser |
| Bob Joiner | Harry Kennedy | Tim Klevar |
| Steven Maas | Joan Masberg | Kevin Rebman |
| Don Skoglund | | |
- Members Absent** Stephen Gill, Joe Picket
- Others Present** Councilmember Phil Leith, CAC City Staff Liaison Mike Opatz and Maple Grove resident Adam Bedard.
- Oath of Office** The following CAC members took the oath of office for another two-year term to expire on December 31, 2016. John Beacham, Bob Joiner, Harry Kennedy, Tim Klevar, Steven Maas, Joan Masberg, and Kevin Rebman. Members Gill and Picket were reappointed to CAC but not in attendance to take the oath.
- Minutes** The minutes for the April 9, 2014 meeting were approved. The minutes for the October 8, 2014 meeting were approved subject to clarification regarding the percentage of contribution to the sports dome by the soccer and baseball organizations.
- Area Reports**
- Fire hydrant in area of 82nd Place and Vagabond Lane, cast iron cover hit by plow is next to fire hydrant.
 - Question asked if there is a way to acknowledge those who are diligent about keeping the fire hydrants clear of snow.
 - “Phishing” phone calls received regarding son at police department/jail and need to bring money to get him out. Phone call was received on December 29th from a 651 area code.
 - Inquiry about status on burglaries in Boundary Creek Area.
 - Encounters w/skate park users on the West Arbor Lake trail, Town Green bandshell, Farmers Market. Disrespectful of users/visitors in these areas. Skateboarding, etc. is not appropriate use of areas, risk of injuries to patrons as well as skateboarders.
- Youth Sports Discussion** Bob Joiner stated he had a conversation with Mayor Steffenson regarding how involved the Citizens Advisory Committee should be in reviewing youth sports. He stated the Mayor said that CAC should not make any inquiries or ask about financial matters such as how an association spends

money or about their costs but was comfortable with the CAC reviewing where the various organizations are now and how they are doing. Mayor is fine in and having the individual sports associations provide an update to the CAC at their meetings.

Don Skoglund said he spoke to a former board member of Maplebrook Soccer Association who stated he thought that organization would welcome an opportunity to present to the CAC.

If such presentations were requested/made, possible topics might be: use of facilities, overall operations, growth, how their organization benefits Maple Grove, and generally how things are going. The recommendation was to have one or two athletic organizations present per CAC meeting.

The group then reviewed CAC member questions related to the youth sports with the intent of selecting ones that may be asked of the organizations presenting. Detailed discussion ensued on the questions. The suggestion was made to have Parks and Recreation make a presentation as well as to have a representative, possibly Mark Saari, in attendance at the organization's presentations to CAC.

It was stated that the presentations would be a learning process/educational opportunity for CAC and provide overall awareness of the organizations.

The suggestion was made to send the same letter to the sports organizations inviting them to provide an update on how their group is doing and to offer topics to address as part of their presentation. A further suggestion was made to look at past CAC agendas when the sports organizations presented for wording on the presentation structure.

It was decided the letter would come from the chair of the CAC on City of Maple Grove letterhead. The letter would state that presentations would be 30-45 minutes including question/answer session. The organizations would be provided with CAC meeting dates from which to choose. Dates selected would be on a first come/first serve basis.

Sports organizations considered for making presentations are: Maple Grove and Osseo Football, hockey, basketball, baseball, soccer, lacrosse, as well as Maple Grove Parks and Recreation. Again, mention was made to have Parks and Recreation invited to observe all association presentations. And, the suggestion was made to have CAC and Parks and Recreation have a discussion at a separate meeting after all the youth sports organizations presentations are completed.

Motion made to draft a letter to the sports organizations that includes topics to address in a presentation and solicits their attendance at a future CAC meeting. Motion seconded. Motion approved. Dates for the

presentation could range anywhere from February through October, with possibly skipping one month.

**Work Plan
Topics for 2015**

Various ideas included:

Mike Opatz making a presentation on the Maple Grove Transit program.

Presentation by Chief of Police Werner on timely issues such as body cameras, racial diversity/population/ethnicity, awareness of various terrorist activity groups in Minnesota. Possibly at the February 11th CAC meeting.

Discussion took place on the recently imposed moratorium on indoor tobacco sampling which includes hookah bars and similar products. This moratorium provides Maple Grove the opportunity to review what other communities are doing and their policy.

The suggestion was made to have City Administrator Al Madsen or Dick Edwards provide a development update if the Police Chief is not available in February.

Brief discussion took place on medical marijuana. Maple Grove has been selected as a site for a distribution facility, but an actual building/location has not been determined. The City Attorney is currently reviewing.

**Boards and
Commission
Attendance
Policy**

Mike Opatz reviewed the new boards and commissions attendance policy. There would be one policy to address attendance/absenteeism for all the City committees.

**Other Business
and Updates**

Elm Road closure/opening was mentioned as there had been issues with traffic in that area. Open house for the new Community Gymnasiums will be held on Saturday, January 31, at 10:30 a.m. at Maple Grove Junior High. The City of Maple Grove rolled out a Facebook page at the beginning of the year; everyone is invited to follow.

The meeting adjourned at 8:52 p.m.

Adjournment

Respectfully submitted,

Carol Morris
Minute Secretary

Area Reports

Mike Opatz

From: Mike Opatz
Sent: Friday, January 16, 2015 2:32 PM
To: Debra Sisneros
Cc: Mike Opatz
Subject: cast iron cover from a utility pipe - 18640 82nd Place N

Deb,

Bob Joiner from the CAC commission reported that the cast iron cover from a utility pipe was knocked loose from a snow plow and is lying next to the hydrant at 18640 82nd Place N.

Thanks.

Mike Opatz

Mike Opatz

From: Mike Opatz
Sent: Friday, January 30, 2015 11:19 AM
To: Eric Werner
Cc: Mike Opatz; Terry Just
Subject: CAC Area Reports - January 2015 (Police)

Chief Werner,

Each CAC meeting, the meeting starts off with area reports where members can bring up any topic or items that may need some attention. I then pass them on to the appropriate staff/department and they follow with a memo response that I include in the next meeting packet. Below are three items for the Police Department that came in January, but I do not think you need to address these in a memo being you are attending the March meeting and there is no February meeting. I have copied Terry Just in regards to the last bullet item. We can add these three to the list Police topics that CAC wants to address in March. I only received a couple responses so far. Thanks

Mike Opatz

- *Phishing phone calls received regarding son at police department/jail and need to bring money to get him out. Phone call was received on December 29th from a 651 area code.*
- *Inquiry about status on burglaries in Boundary Creek Area.*
- *Encounters w/skate park users on the West Arbor Lake trail, Town Green band shell, Farmers Market. Disrespectful of users/visitors in these areas. Skateboarding, etc. is not appropriate use of areas, risk of injuries to patrons as well as skateboarders.*

Mike Opatz

From: Mike Opatz
Sent: Friday, January 30, 2015 12:42 PM
To: 'benfamacad@hotmail.com'
Cc: Mike Opatz
Subject: FW: CAC Area Reports - January 2015 (fire hydrants)

Leslie, see below, do you have a name and address?

Mike

From: Scott Anderson
Sent: Friday, January 30, 2015 11:32 AM
To: Mike Opatz
Subject: RE: CAC Area Reports - January 2015 (Fire)

Too late for newsletter. Al could mention it in his cable interview following a council meeting. If I had a specific name/address I would send them a note. Not too much of a problem this year.

From: Mike Opatz
Sent: Friday, January 30, 2015 11:21 AM
To: Scott Anderson
Cc: Mike Opatz
Subject: CAC Area Reports - January 2015 (Fire)

Scott, CAC member Les Bender asked if there is a way to acknowledge those who are diligent about keeping the fire hydrants clear of snow? Thanks

Mike Opatz

Police Update

TO: CAC Members

FROM: Mike Opatz, CAC Staff Liaison

DATE: March 3, 2015

SUBJECT: Police Department Update

The CAC has invited Police Chief Eric Werner to provide an opportunity to meet the new chief, learn about his background and understand his policing philosophy. Furthermore, it gives CAC an opportunity to hear a general update on what is happening in the Police Department and in the community related to police activities, including a summary of key crime stats and trends. CAC members were asked in advance what questions or topics they would like to see covered during this meeting and below is the response:

Joe Piket

- One topic I would like the chief to talk about is the drug and alcohol abuse that is happening in our high schools. I would love to hear his take on how big of a problem he sees this as and what the police are doing to address it

Joan Masberg

- I understand there have been a number of retirements in the department. How has that loss of experience impacted the city?
- What is the current staffing level? What is the makeup? Male/female, race, age.
- How is technology and data mining used in the department? Example, detecting patterns of break ins, number of calls.
- What are his impressions of the city so far? Why did he want to be the chief in Maple Grove?
- How does he partner with neighboring departments and cities?
- What are his priorities for the department?
- How is overnight street parking violations handled? I see cars parked on the street overnight in my neighborhood and nothing seems to be done.
- The skate park has created a hazard around the trails leading up to the park. Skateboarders are using the steps and sidewalk around the band shell. It's my understanding skateboarders cut through the weekly farmers' market potentially injuring shoppers. What supervision and oversight is provided for the park and surrounding area?
- Is there anything CAC can do to assist his department?

Bob Joiner

- Has the Chief attended the National FBI Chief of Police Training Program?
- Tell us about Maple Grove Police Officer diversity training. What does it involve, how often does refresher training occur, are all officers participating?
- Does MG Police use body camera's? If not, will they?

- Tell us about gang activity in Maple Grove and surrounding communities and what is being done. Gangs are in Brooklyn Center and Brooklyn Park according to the FBI.
- How is MG Police dealing with drugs in Maple Grove. What is the use of heroin, pot, etc in schools, in the community at large? What type of outreach programs is the Maple Grove Police participating in addressing drug use?
- How is Maple Grove Police addressing cyber issues including area of sexting, bullying, sex trafficking, etc.?
- How has the DARE program been upgrade over the years? Is MG Police working with the internet safety section of the MN BCA? If so, how?
- Where are the higher crime areas in Maple Grove? Which retailers/business's have more calls? ie. Walmart, Arbor Lakes stores, etc.
- Do all police cars/units have camcorders? How many unmarked vehicles does Maple Grove currently have in use?
- With more Liberian and Somali population in surrounding communities and coming to Maple Grove - how is Maple Grove Police working with these groups/outreach?
- Is Maple Grove Police, on an ongoing basis working with other communities on cross border concerns - if so how, topics, etc.
- How is Maple Grove Police reaching out to Maple Grove residents about safety, security, etc. in general - what is the outreach goal?
- What is the average age and experience of Maple Grove (non Sergeant or officer) Police?
- What is the policy of officers on Patrol using cell phones while driving?
- What changes does the Police Department see coming to Maple Grove in the next 5 years? Diversity issues? More drugs? School/Drug issues? explain/expand.
- As the new Police Chief, what goals to you have for the department = overview, any details? What do you see as the biggest challenges looking down the road.
- How does Maple Grove interact with Homeland Security and the FBI? Do you or any officer have regular meetings with these organizations (more than once a year?).
- Does Maple Grove Police have any of the newer radars, microwave type equipment that allows law enforcement to look into/through walls and see people from the street? Not just the heat signature devices - newer type of x-ray look through equipment?
- What streets in the community receive the higher amount of speeding and traffic tickets?
- How trained are the police officers in emergency medical training/first responder? What is carried in each police unit for these events?
- Does the Maple Grove Police Department use, have used or plan to use drones for law enforcement work? Has the department worked with Hennepin County Sherriffs Department on use of Drones (or any other agency)?
- Community Service Officers - What are their duties, responsibilities and how many are there? They appear young and drive around the City, many times observed on cell phones while driving - what are their cell use policy while driving?
- It is known that the Mexican Drug Cartel is in the Twin Cities (FBI source) - has Maple Grove seen any evidence or drug related activity by dealers, if so, how is this being addressed?
- Occasionally, we see Police Officers speeding along on City streets - without lights or apparent any place to go - why is that. This is also true of Community Service Officers. I have noticed more than once a Community Service Officer following another car for a long period on a street, then passing and moving on. Almost like they are trying to act like a Police Officer checking a vehicle - why is this?
- Does the Maple Grove Police have a SWAT team? Any special vehicles for SWAT type activities?

Letters to Youth Sports Associations

TO: CAC Members

FROM: Mike Opatz, CAC Staff Liaison

DATE: March 3, 2015

SUBJECT: Letters to Youth Sports Associations

Enclosed is an example of the letter that was sent to local youth sports associations inviting them to a future CAC meeting to discuss the topic of youth sports. The letter states that we have had some of the youth sports groups attend over the past years as they sought funds for sports facilities and that we asking them all to come back and give a general update on their association.

Below is a list of who was sent a letter and update on any response:

- Soccer - Maplebrook President Ashraf Omar (*Confirmed for April 8*)
- Basketball - OMGBA President is Jim Davison (*confirmed for June 10*)
- Baseball - OMGAA President Paul Sperl (*considering April 8 or August 12*)
- Maple Grove Football - MGYFA President Jason Pitts
- Osseo Football - OFA President John Plumhoff
- Lacrosse - MGL President Mike Urquhart
- Hockey - OMGHA President Jesse Braasch



City of Maple Grove

12800 Arbor Lakes Parkway, P.O. Box 1180, Maple Grove, MN 55311-6180 763-494-6000

Maple Grove Citizens Advisory Committee

February 23, 2015

Dear Jim Davison, President, Osseo-Maple Grove Basketball Association;

The Maple Grove Citizens Advisory Committee (CAC) has been studying the topic of youth sports for the past year. The CAC is a City advisory board whose mission is to support the decision-making process of the City Council, staff, and citizens by providing additional perspective through recommendations on a wide range of community interests.

The City of Maple Grove is strongly committed to supporting youth athletic organizations. Youth sports are an important community resource that serve a vital role in establishing healthy and supportive community relationships and fostering good health and sportsmanship in our children. The City has a long history of serving as a major partner with athletic associations for the construction of youth sports facilities. The CAC has been involved in studying many of these facilities.

The City's commitment to establishing appropriate athletic opportunities for our youth, and the partnerships that have been forged with youth athletic associations, is something we should all take pride in and continue to develop and improve upon. Recognizing this important partnership, the CAC would like to invite you to attend a CAC meeting to provide a general update and to learn your philosophy and approach to:

- developing quality opportunities for all children
- providing skill development opportunities for athletes of all abilities
- ensuring equality in access to facilities for practice and competition for athletes of all abilities
- procedures for impartial judging for team placement
- background checks for coaches, assistant coaches, and other staff
- implementing a code of conduct for parents, players, and coaches

The following dates at 7:00 p.m. are available to meet with CAC: April 8, May 13, June 10, July 8, August 1, and September 9. Please contact Mike Opatz, CAC Staff Liaison, at 763-494-6005 or mopatz@maplegrovmn.gov to select a meeting date and/or to discuss any questions or concerns you may have. We look forward to hearing from you in the very near future.

With warm regards,

Bob Joiner

Bob Joiner
CAC Chair

"Serving Today, Shaping Tomorrow"

AN EQUAL OPPORTUNITY EMPLOYER

Other Business and Updates

AREA REPORT

Maple Grove Citizens Advisory Committee

Please use this form to express your concerns, suggestions, and positive comments on things you see taking place in Maple Grove!

Name: _____ (Required)

Date: _____

Phone: _____ (Please include if responding party has any questions)

Comment: _____

Comment: _____

Comment: _____

Submit your completed form to Mike Opatz at the monthly CAC meeting. Area Reports will be submitted to the appropriate City staff/department, and a response will be in a future CAC agenda packet.