

MAPLE GROVE
ARBOR COMMITTEE
REGULAR MEETING
SEPTEMBER 8, 2016
7:00 PM – ROOM 183
MAYOR'S CONFERENCE ROOM



1. CALL TO ORDER
2. APPROVAL OF AGENDA AND MINUTES
 - A. APPROVAL OF AGENDA
 - B. APPROVAL OF MINUTES – JUNE 9, 2016 REGULAR MEETING
3. OLD BUSINESS
 - A. MN/DOT PARTNERSHIP LANDSCAPE PLAN
 - B. LANDSCAPE ORDINANCE DISCUSSION
4. NEW BUSINESS
 - A. MAPLEWOOD MALL: A CASE STUDY IN TREES AND STORMWATER MANAGEMENT
 - B. ASH TREE REMOVALS
 - C. THE GROVE SERVICE STATION LANDSCAPE PLAN
 - D. PARNASSUS LANDSCAPE PLAN
 - E. VICKSBURG LANE ADOPT-A-STREET
 - F. BUCKTHORN REMOVAL EVENT
5. AREA REPORTS
6. ADJOURNMENT



REQUEST FOR COMMITTEE ACTION

Item Number: 2 A & B

Meeting Date: September 8, 2016
Agenda Heading: Approval of Agenda and Minutes
Agenda Item: Approval of Agenda and Minutes

Recommended Committee Action:

Call by Vice-Chairperson _____ for any additions or revisions to the agenda.

Motion by Committee member _____, seconded by Committee member _____ to approve as proposed or approve as amended the agenda for the September 8, 2016 regular meeting.

Motion by Committee member _____, seconded by Committee member _____ to approve the minutes of the June 9, 2016 regular meeting as presented or as amended.

Discussion:

Committee Comments:

**MAPLE GROVE
ARBOR COMMITTEE
REGULAR MEETING
June 9, 2016
MAPLE GROVE GOVERNMENT CENTER
7:00 PM**

Call to Order

The regular meeting of the Arbor Committee was called to order by Vice Chairperson Julie Gamber at 7:00 pm.

Members Present

Julie Gamber, Joe Hogeboom, Frank Kampel, Terri Polski, Steve Courtney, Rory Howell

Members Absent

Dan Sanford, Ed Reichow, Mary Parenteau, Mary Lynn Kenknight, Rory Howell, Marilyn Arnlund

Also Present

Kelly Matzke - Staff Representative
Judy Hanson, City Council Member Liaison

Approval of Agenda
and Minutes

Vice Chairperson Gamber asked if there were any additions or revisions to the agenda. Hearing none, Commissioner Courtney made a motion to approve the agenda as presented. The motion was seconded by Commissioner Kampel and passed unanimously on a voice vote.

Vice Chairperson Gamber asked if there were any additions or revisions to the May 12, 2016 meeting minutes. Hearing none, Commissioner Kampel made a motion to approve the agenda as presented. The motion was seconded by Commissioner Howell and passed unanimously on a voice vote.

Old Business

Final EAB Management Plan

Staff Liaison Matzke shared that City Council recently adopted the Emerald Ash Borer (EAB) Management Plan. Matzke provided a copy of the Plan for members to review. Matzke mentioned that language referencing budgetary concerns was revised slightly.

Staff Liaison Matzke stated that the EAB Management Plan will be reviewed annually. Council Member Hanson stated that the Plan will carry more weight now that it has been officially adopted by the Council. Vice Chair Gamber thanked Council Member Hanson for her role in advocating for the Plan on a Council level.

LCCMR Grant Application Update

Staff Liaison Matzke stated that 135 trees have been purchased and are currently growing in a gravel bed outside of the City Public Works Facility. Matzke explained that the trees will be planted later this summer and fall as replacements for city-owned Ash and boulevard trees that have been removed.

Commissioner Courtney stated that the grant provides for more trees to be purchased for the 2017 growing season. Commissioner Courtney stated that bare root trees require that they are staked, as well as that they are given plenty of water. Staff Liaison Matzke reminded the Committee that “watering rings” were also purchased as a component of the LCCMR grant.

Adopt-A-Street

Staff Liaison Matzke stated that, due to a low turnout, the tri-annual “adopt-a-street” cleaning of Vicksburg Lane was cancelled and must be rescheduled.

The new date and time for the adopt-a-street has been set to Thursday, June 23rd at 5:30 pm. Staff Liaison Matzke will send a reminder about the event to Committee Members via email.

MN/DOT Partnership Landscape Plan

Staff Liaison Matzke reminded the Committee that the City has received an opportunity to partner with MN/DOT to landscape various interchange areas along Interstate 94. Matzke explained that the first area to receive treatment will be the I-94/Hemlock Lane (CSAH 61) interchange. The northeast corner of the interchange is expected to be landscaped this fall, and the southeast corner of the interchange is expected to be landscaped in the fall of 2017.

Commissioners Courtney and Kampel stated that they feel the landscape plan provided by MN/DOT contains a wide variety of plant material and that it will be appropriate for the site. Matzke stated that MN/DOT officials have considered snow removal areas and salt tolerance for the locations. Matzke will contact MN/DOT and convey that the plans are acceptable to the Arbor Committee.

New Business

Firefly Federal Credit Union Landscape Plan

Staff Liaison Matzke introduced this item, and explained that Firefly Credit Union will occupy a new building on the south side of Fountains Lane, adjacent to the existing Lowes store. Matzke stated that the City requires 25 trees be located on the site, but that there are already 12 existing trees.

Commissioner Courtney recommended that the Maple trees on the site be removed and replaced with trees from the City's recommended list of canopy trees. Courtney stated that if shading or screening is the goal in this area, perhaps a deciduous tree, such as a Black Hills Spruce, would be a good alternative.

Staff Liaison Matzke will provide the Committee's comments to the Developer.

Pierre Bottineau Parade

The Pierre Bottineau Parade will be held on the evening of Thursday, July 14. Staff Liaison Matzke will send an email to Committee Members to see who is able to participate in the Parade. Matzke will also touch base with Commissioner Reichow regarding the use of his truck, trailer as well as the trees that will be displayed on the trailer. Matzke will coordinate candy purchase with the Administration Department.

Committee Members agreed to meet at 5:30 pm on the evening of the Parade on 8900 block of Zinnia Lane North. There will be no official Arbor Committee meeting in July.

Area Reports

Staff Liaison Matzke stated that he spoke with Community Development Director Dick Edwards regarding the fact that trees and shrubbery were removed at the Target (15300 Grove Circle North) and Sam's Club (16701 94th Avenue North) locations. Edwards will ask his staff to investigate the situation. Matzke will research requirements in the performance and development agreements and see if there are any enforcement measures that can be applied to the situations.

Adjournment

Commissioner Howell made a motion to adjourn the meeting at 7:45 pm. The motion was seconded by Commissioner Courtney and passed unanimously on voice vote.

Respectfully submitted,

Arbor Committee Meeting Minutes
June 9, 2016

A handwritten signature in cursive script that reads "Joe Hogeboom".

Joe Hogeboom, Secretary
City of Maple Grove Arbor Committee
June 10, 2016

REQUEST FOR COMMITTEE ACTION

Item Number: 3A



Meeting Date: September 8, 2016

Agenda Heading: Old Business

Agenda Item: Mn/DOT Partnership Landscape Plan

Recommended Committee Action:

None.

Discussion:

City staff met with Mn/DOT officials to talk about the interchange landscape projects on Hemlock Lane and Highway 94.

Information discussed will be shared at the Arbor Committee meeting.

Committee Comments:

REQUEST FOR COMMITTEE ACTION

Item Number: 3B



Meeting Date: September 8, 2016

Agenda Heading: Old Business

Agenda Item: Landscape Ordinance Discussion

Recommended Committee Action:

Notify City Staff Liaison of any businesses that may not be in compliance with the City Landscape Ordinance.

Discussion:

A follow up discussion of businesses not being compliant to the City Landscape Ordinance. Please bring any comments or concerns to the meeting.

Committee Comments:

REQUEST FOR COMMITTEE ACTION

Item Number: 4A



Meeting Date: September 8, 2016

Agenda Heading: New Business

Agenda Item: Maplewood Mall: A Case Study in
Trees and Stormwater Management

Recommended Committee Action:

None.

Discussion:

Maplewood Mall is home to nearly 400 trees as a result of a large scale retrofit project that installed tree trenches and rain gardens to serve as growing media into the 35 acre parking lot. This presentation will cover the project's design, storm water treatment performance; current tree health; and general lessons learned.

Committee Comments:

REQUEST FOR COMMITTEE ACTION

Item Number: 4B



Meeting Date: September 8, 2016

Agenda Heading: New Business

Agenda Item: Ash Tree Removals

Recommended Committee Action:

None.

Discussion:

The Street Department has started removing and replacing ash trees that are deemed to be poor structured along major roads in the City of Maple Grove. They will continue to replace trees in these areas and follow the EAB Management Plan that was adopted by City Council in May of 2016.

Committee Comments:

REQUEST FOR COMMITTEE ACTION

Item Number: 4C



Meeting Date: September 8, 2016

Agenda Heading: New Business

Agenda Item: The Grove Service Station
Landscape Plan

Recommended Committee Action:

None.

Discussion:

The applicant seeks approval for a PUD Concept and Development Stage Plan for the purpose of developing property into a state of the art automotive care facility to include car wash, service, fueling and conveyance.

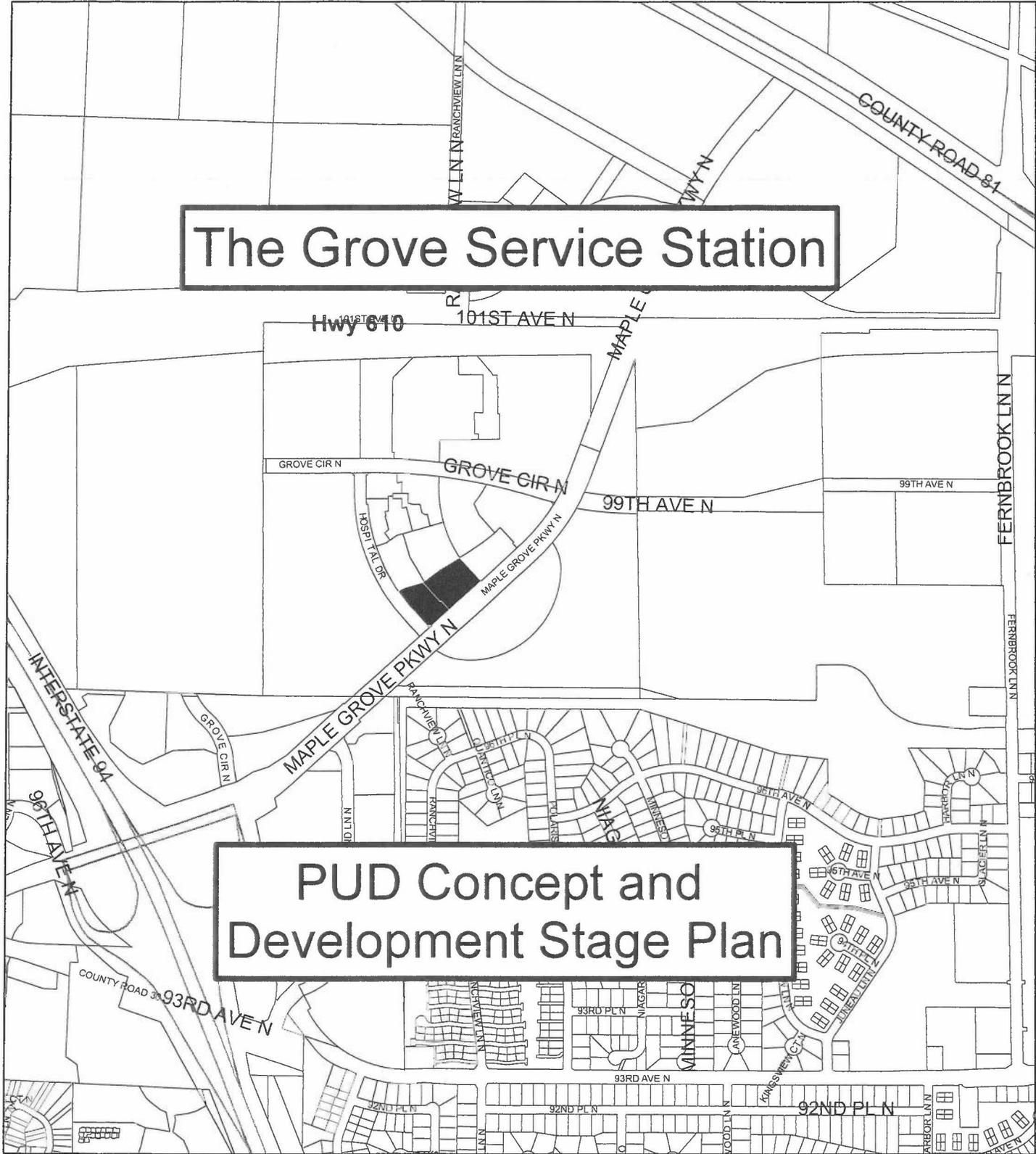
The number of feet on the perimeter of the site is 1,217 which means the minimum requirement for overstory trees is 31. The plan includes a quantity of ten Skyline Honeylocust Trees. City Code requires no more than twenty percent of the required number of overstory trees shall be composed of one species.

Arbor Committee review and comment on the attached plan is requested.

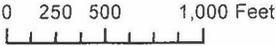
Committee Comments:

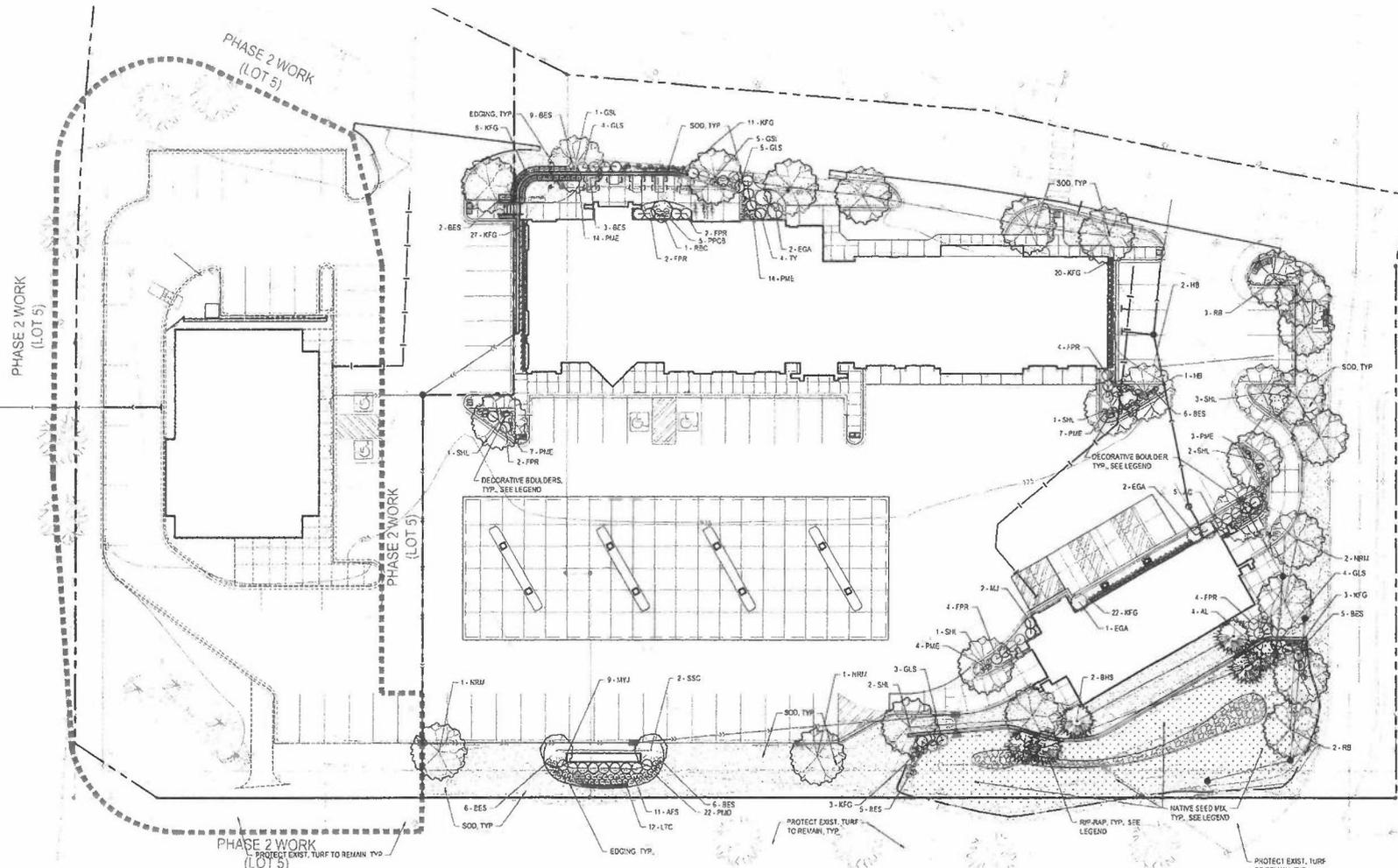
The Grove Service Station

PUD Concept and Development Stage Plan



NEIGHBORHOOD LOCATION MAP





LANDSCAPE NOTES:

1. ALL SHRUB BEDS SHALL BE MATCHED WITH 4" DEPTH OF DOUBLE SHREDDED HARDWOOD MULCH OVER VEED BARRIER. OWNER'S REP SHALL APPROVE MULCH SAMPLE PRIOR TO INSTALLATION. EDGING SHALL BE VERTICAL EDGING OR APPROVED EQUAL.
2. PLANT MATERIALS SHALL CONFORM WITH THE AMERICAN ASSOCIATION OF NURSERYMEN STANDARDS AND SHALL BE OF HARDY STOCK, FREE FROM DISEASE, DAMAGE AND DISFIGURATION. CONTRACTOR IS RESPONSIBLE FOR MAINTAINING PLUMPNESS OF PLANT MATERIAL FOR DURING OF ACCEPTANCE PERIOD.
3. UPON DISCOVERY OF A DISCREPANCY BETWEEN THE QUANTITY OF PLANTS SHOWN ON THE SCHEDULE AND THE QUANTITY SHOWN ON THE PLAN, THE PLAN SHALL GOVERN.
4. CONDITION OF VEGETATION SHALL BE MONITORED BY THE LANDSCAPE ARCHITECT THROUGHOUT THE DURATION OF THE CONTRACT. LANDSCAPE MATERIALS PART OF THE CONTRACT SHALL BE GUARANTEED FOR ONE (1) FULL GROWING SEASONS FROM SUBSTANTIAL COMPLETION DATE.
5. ALL AREAS DISTURBED BY CONSTRUCTION ACTIVITIES SHALL RECEIVE 4" LAYER LOAM AND SOD AS SPECIFIED UNLESS OTHERWISE NOTED ON THE DRAWINGS.
6. COORDINATE LOCATION OF VEGETATION WITH UNDERGROUND AND OVERHEAD UTILITIES, LIGHTING FIXTURES, DOORS AND WINDOWS. CONTRACTOR SHALL STAKE IN THE FIELD FINAL LOCATION OF TREES AND SHRUBS FOR REVIEW AND APPROVAL BY THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.
7. ALL PLANT MATERIALS SHALL BE WATERED AND MAINTAINED UNTIL ACCEPTANCE.
8. REPAIR AT NO COST TO OWNER ALL DAMAGE RESULTING FROM LANDSCAPE CONTRACTOR'S ACTIVITIES.
9. SWEEP AND MAINTAIN ALL PAVED SURFACES FREE OF DEBRIS GENERATED FROM LANDSCAPE CONTRACTOR'S ACTIVITIES.

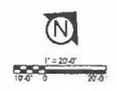
LANDSCAPE REQUIREMENTS:

MAPLE GROVE LANDSCAPE REQUIREMENTS
 1 OVERSTORY OR CONIFEROUS TREE FOR EVERY 40 LF OF SITE PERIMETER
 LOT 4 = 1217 LF / 40 = 31 TREES

ALL LANDSCAPE MATERIAL FOR LOT 5 SHALL BE PROPOSED UNDER SEPARATE PROPOSAL AT TIME OF LOT 5 DEVELOPMENT

LEGEND

- PLANTING BEDS - 1'-12" - 2" DECORATIVE ROCK MULCH OVER FILTER FABRIC. SAMPLES REQUIRED
- SOD - 42IN 36' ROLLS, NATIVE-GROWN 'BLUEGRASS'
- 4" - 6" DIA. WASHED, CRUSHED GRANITE RIP-RAP. SEE DETAILS. SAMPLES REQUIRED
- SEED - INSTALL AND SOOT SEED MIX 35-341 "VEGIC PRANIE GENERAL". INSTALL PER M/DOT SEEDING MANUAL. PROVIDE STRAW MULCH AT TIME OF PLANTING. SEE EROSION CONTROL NOTES SHEETS FOR NECESSARY SLOPE PROTECTIONS
- PROPOSED CANOPY 5' EVERGREEN TREE SYMBOLS - SEE SCHEDULE AND PLAN FOR SPECIES AND PLANTING SIZES
- PROPOSED DECIDUOUS AND EVERGREEN SHRUB SYMBOLS - SEE SCHEDULE AND PLAN FOR SPECIES AND PLANTING SIZES
- PROPOSED PERENNIAL PLANT SYMBOLS - SEE SCHEDULE AND PLAN FOR SPECIES AND PLANTING SIZES
- DECORATIVE BOULDERS, 18"-30" DIA.



REQUEST FOR COMMITTEE ACTION

Item Number: 4D



Meeting Date: September 8, 2016

Agenda Heading: New Business

Agenda Item: Parnassus Landscape Review

Recommended Committee Action:

None.

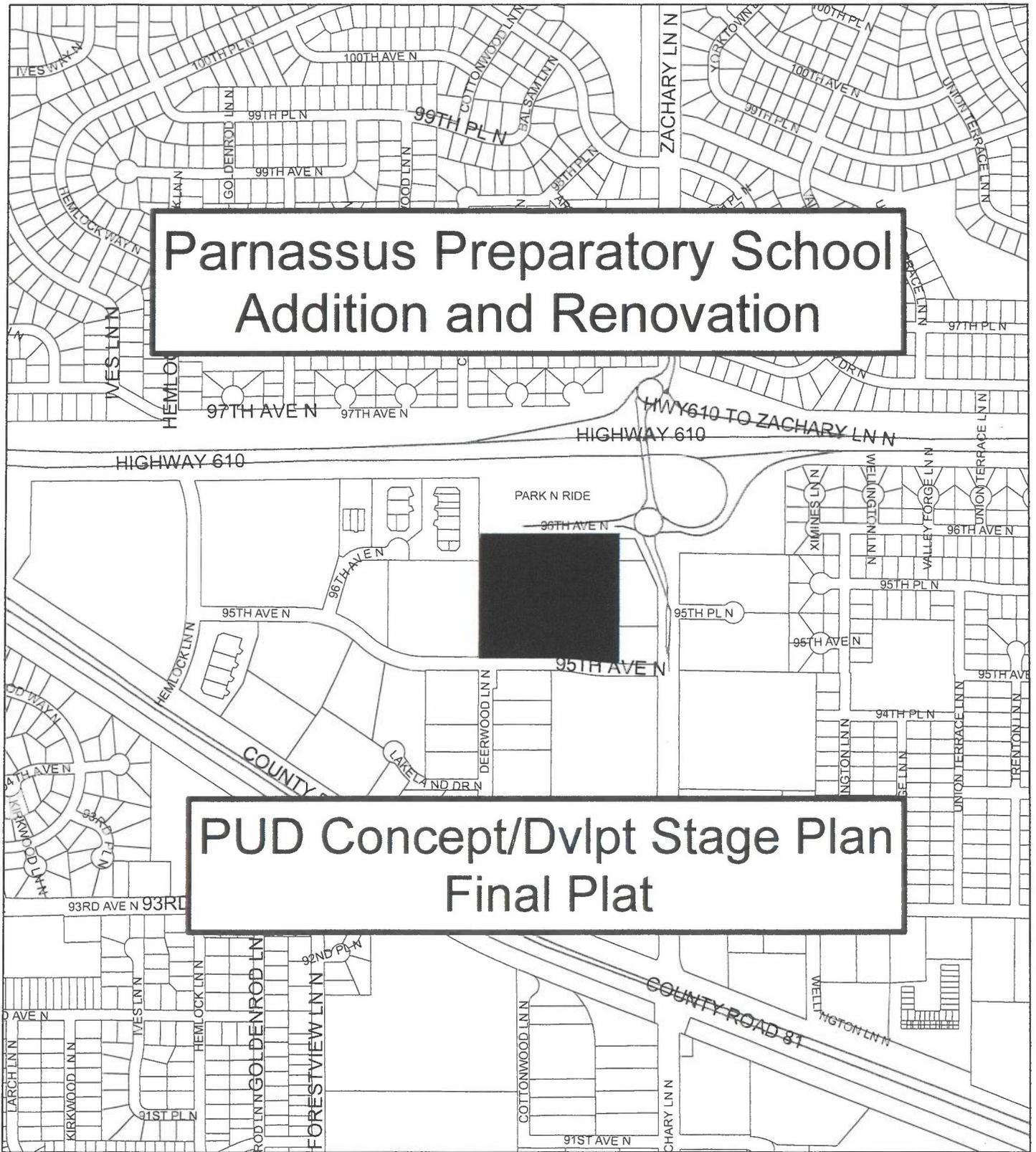
Discussion:

The applicant seeks approval for a PUD Concept and Development Stage Plan and final plat for the purpose of constructing a 32,307 square foot addition and renovation.

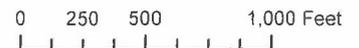
The number of perimeter feet on the site is 2,959. The required amount of overstory trees is 74. The Plan calls for 86 overstory trees.

Arbor Committee review or comment on attached plan is requested.

Committee Comments:



NEIGHBORHOOD LOCATION MAP



REQUEST FOR COMMITTEE ACTION

Item Number: 4E



Meeting Date: September 8, 2016

Agenda Heading: New Business

Agenda Item: Vicksburg Lane Adopt-a-Street

Recommended Committee Action:

Determine date and time of Vicksburg Lane Adopt-a-Street to take place.

Discussion:

The Arbor Committee cleans the Vicksburg Lane corridor from Bass Lake Road to the Plymouth border three times a year. A date and time to do the fall cleanup will need to be established.

Committee Comments:

REQUEST FOR COMMITTEE ACTION

Item Number: 4F



Meeting Date: September 8, 2016

Agenda Heading: New Business

Agenda Item: Buckthorn Removal Event

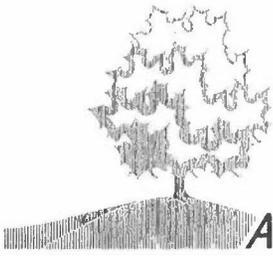
Recommended Committee Action:

Determine date and time of Buckthorn Removal Event to take place in the Forest Preservation Event.

Discussion:

The Arbor Committee annually has a Buckthorn Removal Event in the fall. A date and time of the event will need to be established, as well as a plan of where to focus on buckthorn removal.

Committee Comments:



MAPLE GROVE
ARBOR COMMITTEE

REQUEST FOR COMMITTEE ACTION

Item Number: 5

Meeting Date: September 8, 2016

Agenda Heading: Area Reports

Agenda Item: Area Reports

Recommended Committee Action:

None.

Discussion:

The Area Reports section of the agenda provides an opportunity for any Committee member to report any item in the City that needs staff attention. The issue will be forwarded to the appropriate staff member with a response provided at the next meeting.

Committee Comments: