



## **AGENDA**

### **Citizens' Advisory Committee**

**7:00 P.M.**

**Wednesday July 8, 2015**

### **Mayor's Conference Room Maple Grove Government Center**

- A. Call to Order by Chair
- B. Minutes: Approve Minutes from May 13, 2015
- C. Review Meeting Summary of June 10, 2015 (*No Quorum*)
- D. Area Reports (Forms in Packet)
- E. Presentation by Maple Grove Lacrosse Association
- F. Recruitment of New CAC Members
- G. Other Business and Updates
- H. Adjournment

## **Minutes**

## Maple Grove Citizens Advisory Committee

### Meeting Minutes

May 13, 2015

<b>Call to Order</b>	The meeting was called to order by CAC Member Bob Joiner at 7:02 p.m.
<b>Members Present</b>	Leslie Bender                      Stephen Gill                      Bob Joiner Steven Maas                      Joan Masberg                      Joe Piket Kevin Rebman                      Don Skoglund
<b>Members Absent</b>	John Beacham, Lorraine Gresser, Harry Kennedy, Tim Klevar
<b>Others Present</b>	Councilmember Phil Leith, City Administrator Al Madsen, Community Development Director Dick Edwards, CAC City Staff Liaison Mike Opatz, Parks and Recreation Program Specialist Katie Lallier, and two representatives from the Osseo Football Association: John Plumhoff and Kevin Dotzenrod.
<b>Minutes</b>	The minutes for the March 11, 2015 meeting were approved. CAC members were encouraged to review the April 8, 2015 meeting summary.
<b>Area Reports</b>	<ul style="list-style-type: none"><li>• Elm Road closure / enforcement</li><li>• Appaloosa Woods road reconstruction</li><li>• Old Shell Station on County Road 81 (graffiti/skateboarding)</li><li>• Condition of County Road 81</li><li>• Lighting of tunnel/trail under Weaver Lake Road, near Central Park area</li></ul>
<b>Update on City Development</b>	<p>Al Madsen and Dick Edwards reviewed various facets of Maple Grove development. It was stated that housing and commercial development are stable. The City is not seeing large residential projects at this time, and recent developments have been fairly small (10-30 units).</p> <p>A map was distributed showing several current/upcoming projects, and they were reviewed as follows:</p> <p><b>Doran Companies / Elm Creek Boulevard &amp; Hemlock Lane:</b> Emphasis will be on residential, particularly high density, as well as office.</p> <p>Discussion ensued about the changes in housing demand. The senior population is growing, and senior development is strong. Millennials are learning from past mistakes, waiting to buy a house. Want to live where they shop, bike, recreate, and catch bus/train.</p>

The question was asked about a project underway on Upland Lane, which is work underway on Montessori school.

**Central Park:** August projected opening for the following—pavilion, garden, fountains, playground, ice trail. City staff is working with Beyond The Yellow Ribbon representatives on Veterans memorial. Possible tour of Central Park for CAC this summer.

It was stated the tunnel under Weaver Lake Road is nice to access area without having to cross a busy road. Tunnel is in the area of High Grove development. However, concerns were expressed about low lighting/safety.

**Taco Johns:** The former Kentucky Fried Chicken restaurant will be developed into a Taco Johns. The space has just been acquired so no timeframe yet. This space has been vacant for years. The question was raised about the drums in the parking lot of the Start Bright dry cleaners at the corner in that area.

**Segal property:** Piece of property in Maple Grove but only accessible via Dayton. Potential for 80 single-family unit development that will have Dayton utilities but an agreement will be made for Maple Grove Police, Fire, and snowplow services.

**Markets at Rush Creek:** This project has been discussed for several years and will include mixed use development—grocery, gas, coffee with smaller retail. Work to start mid to late summer. First phase will be residential and then add commercial element.

**Children's Learning Adventure:** This is the former Alleygator's bowling alley. Plans call for a unique daycare center, with a theme along the lines of a science museum. It will also be available for drop-in care.

**Miscellaneous:**

- Neimeyer trailer site on County Road 101 will be developed into residential units.
- Update on Comprehensive Land Use plan due by end of 2018. Maple Grove is over 85% development. The City will take input later in year.
- West of the Walgreen's along County Road 30—about 12 buildings to include high density residential, retail, medical, office.
- Former Rainbow Foods – Hobby Lobby taking about 85% of that space.
- 610 progress on track. Work/funding still needed on surrounding area, but 610 will connect with I-94 with this next phase.

- Statement was made that Met. Council requires the City to provide the opportunity to develop, 1,100 affordable housing units.
- Light rail is not coming to Maple Grove.
- With 610 progress the City will probably see development interest along that corridor in 2016.
- Opus has an interest in developing nine acres for multi-tenant industrial along Weaver Lake Road. In that same area is the former five-acre dump site, and the City needs to decide what do with that. Clean up cost is in the millions. One possible idea is a solar array. The site does not need to be cleaned up completely for industrial use.
- Vacancy rates were briefly reviewed: industrial vacancy at 5%; retail less than 10%; office has a higher rate as it is a tough market.
- Omni Brewing will be located along Deerwood Lane near Maple Grove Tavern.
- Peace Officers Memorial Day is Friday, May 15, and flags will be at half-staff.
- CAC expressed their appreciation for Al's service and support over the years.

Al Madsen and Dick Edwards left the meeting.

**Presentation by  
Osseo Football  
Association**

John Plumhoff and Kevin Dotzenrod were in attendance as representatives of the Osseo Football Association (OFA). A handout was provided that include a variety of information about their organization.

The OFA has was part of the Osseo Maple Grove Football Association, but about two years ago Maple Grove parents/coaches broke off and started the Maple Grove Youth Football Association.

The Osseo Football Association primarily works with those kids who will eventually go to Osseo Senior High School. They stated they try to be inclusive and are a non-profit looking to help as many kids play football. They provided an overview of fees and stated they offer a discount for additional family members. They also offer a free elementary school football clinic. In addition, they receive support from the Osseo booster club.

They said they primarily use fields at Fernbrook Elementary and Gleason Park as well as the Osseo Senior High field for practice. They align teams with neighborhood schools.

The majority of OFA board members are long-time ones which provides for continuity.

They stated they open early for registration and mentioned the items that are included in the fee. They want to make playing football accessible and affordable.

When asked about the split off from the Maple Grove group and creation of the Maple Grove Youth Football Association, the statement was made that some Maple Grove parents wanted their kids associated with Maple Grove High School and for MGYFA to be a feeder program. When the two groups were together there were about 1,200 to 1,500 students. Currently OFA has about 240.

When asked if OFA has a target number of kids they are trying to serve, they said they want to serve every kid who wants to play football which also includes some from Brooklyn Park and Brooklyn Center, anyone who may eventually be going to Osseo Senior High. They don't really turn anyone down.

OFA emphasized that they play full contact 11-man football, which can be a draw, rather than a 9-man program. Brief discussion ensued about the details of playing 11 man.

The question was asked if the City could do anything to help their organization. They stated they appreciate the use of the Gleason fields especially since it is lit and has scoreboards, and the City is great at maintaining. They stated they are wanting to find a good location that is more convenient to parents since some come from Osseo, Brooklyn Park, and Brooklyn Center. They stated that Maple Grove Junior High would be more convenient.

The question was asked if they have enough field space to which they answered yes. They also are aware of where other teams practice/play so they know where space is available. Mention was made that the junior high teams play on the Osseo stadium field.

OFA representatives stated they have a gentlemen's agreement with Brooklyn Park not to openly recruit as Brooklyn Park has its own association, but they do try to reach out to players who will eventually attend Osseo Senior High School.

Discussion took place on Maple Grove Youth Football Association's use of the Maple Grove Junior High fields. The question was asked if those fields could be shared. Katie Lallier explained it would be possible. She stated those fields had not been used in the past, and that MGYFA had made a request to use the Junior High fields.

The statement was made that this presentation/discussion is an education for the Citizens Advisory Committee.

The OFA representatives were asked if they had experienced any parking issues at Gleason Fields. They said parking was not a problem.

OFA was asked to explain the background checks and training for coaches. They referenced the handout provided and talked briefly about the NCSI background checks they use (also used by other organizations) as well as the concussion awareness certification and USA football coaching certification required for head coaches.

They stated that coaches and parents sign a pledge for good sportsmanship. They also said the coaches address such matters in the pre-season parent meeting. The question was asked if there is an enforcement mechanism for parental conduct. OFA representatives stated the league has standards, but that parents don't sign anything.

Discussion took place on playing time. For grades 2-6 players play 50% of the time. For grades 7-8 there is no guarantee for playing time; kids earn their time. But all kids play to some degree, and they don't know any coach that wouldn't play a team member.

OFA reps stated the Osseo High School coach is very positive and spends a lot of time with the OFA coaches. They also said that parent comments at the end of the season are generally positive. The association also gets feedback throughout the season. The coaches relate well to the kids and spend lots of time together, so they get feedback from the kids throughout the season as well.

OFA stated they try to keep the team sizes around 18 to 20. They would rather have smaller teams and provided the example that they would rather have two teams of 14 rather than 28 students on one team. Since the teams are set up by location, there is a core group so they don't see a whole lot of changes to teams.

CAC asked about future growth—are there any constraints and where would they like to see the organization. OFA reps stated they work to keep kids from the same schools playing together. They would like to get more kids that will end up at the Osseo schools. They stated the current makeup of the kids is about 50% are Maple Grove residents and the balance is Osseo, Brooklyn Park, etc.

OFA stated the biggest challenge is more lighted fields with scoreboards and to secure fields that are closer to the area of the OFA players. The statement was made that Gleason fields is the only field with a scoreboard. The statement was made that the City is a bit behind in having lighted facilities, concessions and restrooms. OFA stated they hold their camps/clinics at the Senior High field.

OFA stated their organization is all volunteer, and everyone's work is

appreciated. They recruit parents to be on the board, and a moms club was recently organized. They would like to get more grade 2-3 parents involved. They also stated they are one of the sports that has a shorter season running from mid-August through October versus hockey or baseball.

The Citizens Advisory Committee thanked the Osseo Football Association for all they do with the kids and appreciate them coming to the meeting and providing an update. The OFA representatives left the meeting.

Discussion ensued amongst the CAC on similar themes that may come from these meetings with the sports associations such as sharing playing fields, facilities, etc.

The suggestion was made that CAC should request a presentation from Parks and Recreation.

The question was asked if a lot of the facilities have playgrounds and amenities. The statement was made that if they are on school property, then they do.

The Maple Grove Lacrosse group will make a presentation to the CAC at its July 8<sup>th</sup> meeting. There is also a Brooklyn Park/Osseo lacrosse group but not sure of size.

The June 10<sup>th</sup> CAC meeting will be a presentation from the baseball association; OMGBA (basketball) at the August 13<sup>th</sup> meeting. The Maple Grove Youth Football Association has not responded to CAC's invitation to present. The Osseo Maple Grove Hockey Association has stopped responding.

The statement was made that, if more teams split off (similar to what occurred with football) it should be recognized that both teams will still have Maple Grove residents participating and to make sure that field and facility usage is equitable.

The comment was made that the Osseo Maple Grove Football Association split was not good, and that there might have even been lawyers involved as finances had to be split.

While minutes of the meetings are taken, CAC members were encouraged to take notes on the presentations.

**Other Business /  
Updates**

CAC could possibly take a tour of Central Park for the September 2015 meeting as the June, July and August meetings involve the athletic association presentations or the group could wait until 2016 for a tour.

The suggestion was made for the August 13<sup>th</sup> CAC meeting with the

OMGBA to take place at the community gymnasium at Maple Grove Junior High.

Bob Joiner stated that he will not be at the June CAC meeting, and the group should select someone to lead the meeting. **Motion made for CAC member Don Skoglund to lead the June 10<sup>th</sup> meeting. Motion seconded.**

The question was asked about a marijuana dispensary in Maple Grove, but it was stated that such a facility was going to be located in Eden Prairie.

Discussion took place on adding new CAC members. Councilmember Leith stated that he has been approached by a few people who are interested.

Mention was made that at times there has not been a quorum. Members were asked to make every effort to attend meetings as well as to stay for the entire meeting.

**Motion made to add up to four new members if appropriate approval received. Motion seconded.** Mike Opatz stated that he will run the recruitment process by Al Madsen.

#### **Adjournment**

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Carol Morris  
Minute Secretary

**Review Meeting Summary of June 10, 2015**  
*(No Quorum)*

## **Maple Grove Citizens Advisory Committee**

### **Meeting Summary ( No Quorum)**

**June 10, 2015**

<b>Call to Order</b>	No quorum was present. Interim CAC Chair Don Skoglund started the meeting at 7:02 p.m., but noted no official action would take place.
<b>Members</b>	Leslie Bender                      Lorraine Gresser                      Joan Masberg Joe Piket                              Kevin Rebman                          Don Skoglund
<b>Members Absent</b>	John Beacham, Stephen Gill, Bob Joiner, Harry Kennedy, Tim Klevar, Steven Maas
<b>Others Present</b>	Mike Opatz, CAC City Staff Liaison; Mark Saari, Recreation Superintendent of the Parks and Recreation Department; and Paul Sperl and Dave Ditty with the Osseo-Maple Grove Athletic Association.
<b>Minutes</b>	The minutes for the May 13, 2015 meeting were not discussed or approved since there was no quorum.
<b>Area Reports</b>	No reports presented.
<b>Osseo-Maple Grove Athletic Association Presentation</b>	<p>At the request of the CAC, representatives from the Osseo-Maple Grove Athletic Association (OMGAA) were in attendance to provide an update on their organization.</p> <p>Paul Sperl introduced himself, stating he was an 18-year resident of Maple Grove and had three boys who went through OMGAA. He said he has served on the board for 10 years and was elected president in September 2014.</p> <p>Dave Ditty introduced himself, said he lived in Maple Grove for 10 years, and had a boy and a girl. He has played various roles in OMGAA including traveling director and is currently vice president of OMGAA. He also stated that he was involved in the Sports Dome project.</p> <p>Mr. Sperl and Mr. Ditty provided a PowerPoint presentation. They stated that OMGAA started out as baseball, basketball and football, but now it is baseball and softball. There are 1,300 kids in their programs ranging from ages 8 to 19. The majority attend Osseo and Maple Grove schools with 90% of the kids living in Maple Grove.</p> <p>They provided an overview of their programs which include fast pitch softball, baseball and adapted softball. For the last ten years they have had an academic scholarship program, and in 2015 two girls were recipients with one living in Maple Grove and the other in Osseo.</p>

There are various aspects of their baseball program which includes Cal Ripken baseball league (national organization) for 8 to 12 year olds; Babe Ruth league (interleague play with Brooklyn Park) for 13 to 15 year olds; and high school recreation leagues for those 16-19 years old. They stated there are 11-12 teams in the high school program which has grown dramatically over the last few years. Players who are 9 to 15 years old also have all-star opportunities. Both the Ripken and Ruth leagues participants can play on all-star teams that can advance to the world series.

The fast pitch softball program is open to girls ages 8 to 18, grades 2nd through 12<sup>th</sup>. OMGAA is one of the few communities that has a house fast pitch program.

With regard to adapted softball, OMGAA has one of the oldest programs in the state and is affiliated with the Special Olympics. Bowling and floor hockey are also part of the adapted program, but their emphasis is on the softball. They stated there is a \$50 fee for players; however, OMGAA absorbs the cost for those who can't afford it.

There are traveling teams for 9-14 year olds for fast pitch softball and baseball. There is a league schedule with two tournaments in May and June with the possibility of state and national tournaments.

Mr. Sperl and Mr. Ditty reviewed the tryout process, stating there are independent evaluators made up of high school coaches, college coaches and players and officials from other communities. They stated that scoring is objective, and there are five different stations with scoring criteria. There are two sessions of tryouts in the dome for travelling baseball. They stated they revised their policy in 2015 for the tryout committee.

Mr. Sperl and Mr. Ditty walked through the process of selecting teams and stated they try to keep kids in the same school together.

They also reviewed 2015 events which include hosting a tournament of 18 teams from the upper Midwest that are part of the Babe Ruth league. The games will be played at Osseo Senior High as that is more conducive for hosting a tournament. There is also an all-star weekend at Osseo Junior High for 8-12 years in the Ripken league as well as in fast pitch softball.

The question was asked about set up for the Little League baseball world series. It was stated that Plymouth, Brooklyn Park and Coon Rapids have teams that would be eligible to participate. If OMGAA teams were in a world series game, it would be part of the Cal Ripken league. The representatives stated the Ripken league is a very easy organization to work with.

Recent improvements made by OMGAA include a new logo and uniforms. They chose the secondary colors for the two schools—gold for Maple Grove and black for Osseo.

They also signed a three-year agreement with the Positive Coaching Alliance which includes a mandate that parents have to be at a meeting. PCA tracks the parent's attendance. They stated the hockey association is signed up with PCA, and they think that basketball is too. If a parent attends one of the PCA meetings for a different sport that would still cover them for baseball or another sport as well.

When asked about parent conduct, they stated that problems are very infrequent and around 6-7 years ago they had to tell a parent they couldn't attend any more games. In addition, if a coach/player is ejected from a game, they cannot play the next game.

Mr. Sperl and Mr. Ditty stated the Babe Ruth and Cal Ripken programs sent six teams to the state tournament in 2014/15. They have added 8-year olds to a rookie league program which provides for pitching vs. cub ball.

OMGAA has added a dome training program that provides winter training for baseball and softball and open to all skills. They have had over 200 kids in winter training with high school coaches helping out.

They have a special program for 8-year olds with tryouts, but try to make it more like an evaluation to see what level they are at. They want to make it seem more like fun than being a tryout.

The gentlemen stated that participation in OMGAA has declined with 1,600 participants in 2011 to 1,300 in 2014. They felt that lacrosse has had an impact. They also stated that baseball is more popular when the Minnesota Twins are winning.

They stated there is pressure from club teams, and those teams recruit top notch players away from community ball. They said that one of the goals of a club team is more year round play, but the Sports Dome has helped keep players from going to club ball. When asked, they stated that Minnetonka, Vadnais Heights and Chanhassen have club teams.

The OMGAA reps stated that a survey was conducted last fall about the Maple Grove fields. They had 250 respondents with 70% saying Maple Grove facilities are worse than surrounding communities.

They talked about scholarships and the costs for club teams, stating that club teams are money generating for the organizers.

The gentlemen stated that Brooklyn Park and Brooklyn Center have really nice fields. Amenities that are desirable include a grass infield vs. dirt,

pitching mounds, and an atmosphere/park that fits the correction dimensions for a baseball field. In addition, Brooklyn Center has announcers and concessions close by. Eden Prairie has a complex; whereas, Maple Grove's fields are scattered.

OMGAA would like a complex with seating. They stated there are no lighted fields for youth baseball, yet there are for soccer.

Mark Saari stated that Maple Grove has multi-use fields for 9 to 13 year olds. The City is aware of OMGAA's preferences.

OMGAA reps stated the Sports Dome has been very beneficial, especially for tryouts. Batting cages are all set up, and there is good lighting. It is very baseball friendly. However, they stated when the dome is down the area is used for soccer and football. And while OMGAA is contributing monetarily, they do not have a field for baseball. OMGAA stated they would like a turf field.

Mr. Saari stated the Sports Dome is a \$5 million facility. The City contributed 80% of the cost with 10% coming from soccer and 10% from OMGAA. The two programs also received a \$325,000 grant, and they agree to rent 500 hours per year. In addition, a replacement fund has been established for turf and dome. OMGAA stated they are one year from paying off their portion.

OMGAA shared some of the future improvements they would like to see. They want more fun for the kids with more emphasis on development and skills for both players and coaches. When asked about training for coaches, it was stated the Ripken program requires coaches to have online training. They want kids to learn life lessons such as commitment and team work.

They would also like to see a more traditional baseball/softball experience including mounds, grass infield, scoreboards, dugouts, concessions, announcers, and an opening day celebration. They would like to have a tournament quality facility for all programs. They talked about some of the amenities they would like to see to create an atmosphere/experience. They stated that Eden Prairie, Plymouth, Minnetonka, and Chanhassen have hosted regional and state tournaments.

OMGAA stated they are open to grass or turf fields. They are looking for City support to make improvements happen.

They shared a photo of the Chanhassen facility which was built about five years ago at a cost of \$600,000 provided by the Chanhassen Park Board. They stated the complex is on school property, and the school had put in the field but didn't have funds for the facility.

OMGGA reps stated that VFW teams are for players 16 and under, and there is also an Osseo & Maple Grove Legion team.

The question was asked about background checks for coaches. OMGAA stated they are required by every league—Cal Ripken, Babe Ruth and traveling. They are done every year, which is a standard, and it is a national check.

The question was asked about Storm baseball being a traveling team, which it is.

The question was asked about how OMGAA and Parks and Recreation programs work together. It was stated there is overlap with 8 year olds. Parks and Recreation coordinates/schedules games and practice times. The coaches work individually and contact Parks and Recreation to schedule practice time. In addition a non-voting Parks and Recreation staff member (currently Katie Lallier) attends OMGAA meetings and sits on the board.

Mr. Sperl and Mr. Ditty left the meeting, and the CAC thanked them for attending and the information they provided.

## **Other Business and Updates**

Mike Opatz stated the Osseo Maple Grove Hockey Association has a new president—Rob Borsch who wants to come to a future CAC meeting. Mike stated that June, July and August have other sports associations presenting; September is a tour of Central Park and offered the October CAC meeting date to the OMGHA.

Mark Saari stated the City is aware of OMGAA's desire for a complex. The City has the facilities, but they are not all in one central location/complex. The City partners extensively with the school district for facility provisions.

The statement was made that it seems like fields are more important than having a complex. Woodbury has a good sized complex. Things might depend on how often OMGAA wants to hosts tournaments. Right now they are participating in four tournaments each season.

CAC has not heard from Maple Grove Football. Mark Saari was asked to possibly help get a response. The July CAC meeting will include a presentation from lacrosse; August—basketball; September—tour of Central Park; and October—hockey.

The Committee discussed recruitment for new CAC members. The suggestion was made to time the recruitment with the publication of the fall City newsletter that has an article deadline date of July 13<sup>th</sup> with a distribution date of late August. The group could look at applications received in the past year but probably best to advertise.

The City usually reviews boards/commissions membership near the end of the year and then recruits if necessary. In the past it seemed that new

CAC members typically started with April being their first meeting. CAC would use their meeting time to review applications and conduct interviews.

Discussion took place on timing of new member recruitment with the suggestion of starting this summer as well as waiting a while and using the fall newsletter as a recruitment tool. Mike Opatz stated that he would run CAC's ideas by City Administrator Al Madsen.

**Meeting End**

The meeting ended at 8:20 p.m.

Respectfully submitted,

Carol Morris  
Minute Secretary

## **Area Reports**

**Presentation by Maple Grove Lacrosse Association**



## MEMORANDUM

**TO:** CAC Members

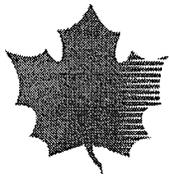
**FROM:** Mike Opatz, CAC Staff Liaison

**DATE:** June 30, 2015

**SUBJECT:** Presentation by Maple Grove Lacrosse Association

Members from the Maple Grove Lacrosse Association will be present at the July 8 meeting to discuss youth sports based on the attached invite letter. CAC is asking them to provide a general update on association activities and to learn their philosophy and approach to:

- developing quality opportunities for all children
- providing skill development opportunities for athletes of all abilities
- ensuring equality in access to facilities for practice and competition for athletes of all abilities
- procedures for impartial judging for team placement
- background checks for coaches, assistant coaches, and other staff
- implementing a code of conduct for parents, players, and coaches



City of  
**Maple Grove**

12800 Arbor Lakes Parkway, P.O. Box 1180, Maple Grove, MN 55311-6180 763-494-6000

*Maple Grove Citizens Advisory Committee*

February 23, 2015

Dear Mike Urquhart, President, Maple Grove Lacrosse Association;

The Maple Grove Citizens Advisory Committee (CAC) has been studying the topic of youth sports for the past year. The CAC is a City advisory board whose mission is to support the decision-making process of the City Council, staff, and citizens by providing additional perspective through recommendations on a wide range of community interests.

The City of Maple Grove is strongly committed to supporting youth athletic organizations. Youth sports are an important community resource that serve a vital role in establishing healthy and supportive community relationships and fostering good health and sportsmanship in our children. The City has a long history of serving as a major partner with athletic associations for the construction of youth sports facilities. The CAC has been involved in studying many of these facilities.

The City's commitment to establishing appropriate athletic opportunities for our youth, and the partnerships that have been forged with youth athletic associations, is something we should all take pride in and continue to develop and improve upon. Recognizing this important partnership, the CAC would like to invite you to attend a CAC meeting to provide a general update and to learn your philosophy and approach to:

- developing quality opportunities for all children
- providing skill development opportunities for athletes of all abilities
- ensuring equality in access to facilities for practice and competition for athletes of all abilities
- procedures for impartial judging for team placement
- background checks for coaches, assistant coaches, and other staff
- implementing a code of conduct for parents, players, and coaches

The following dates at 7:00 p.m. are available to meet with CAC: April 8, May 13, June 10, July 8, August 1, and September 9. Please contact Mike Opatz, CAC Staff Liaison, at 763-494-6005 or [mopatz@maplegrovern.gov](mailto:mopatz@maplegrovern.gov) to select a meeting date and/or to discuss any questions or concerns you may have. We look forward to hearing from you in the very near future.

With warm regards,

*Bob Joiner*

Bob Joiner  
CAC Chair

**“Serving Today, Shaping Tomorrow”**

AN EQUAL OPPORTUNITY EMPLOYER

## **Recruitment of New CAC Members**

**TO:** CAC Members

**FROM:** Mike Opatz, CAC Staff Liaison

**DATE:** June 30, 2015

**SUBJECT:** Recruitment of New CAC Members

City Administrator Al Madsen approved CAC's request to recruit up to four new members. CAC needs to determine the process and schedule for this recruitment. Below is the CAC meeting schedule for the rest of the year:

- July – Lacrosse Association
- August –Basketball Association
- September - Central Park Tour
- October – Hockey Association
- November – Maple Grove Football Association? (*Note: we need to set a new date as Nov. 11 is a holiday and city hall is closed.*)
- December - open

Below are the options to advertise the CAC openings:

- Osseo-MG Press
- Cable 12 News and Northwest Cities Report
- City website and Facebook
- City Newsletter –
  - Fall Issue - submittal deadline is July 13 and would be in the homes August 24.
  - Winter Issue submittal deadline is Oct 1 and would be in the homes November 15.

Al Madsen states the recruitment process should include the City newsletter to attain the broadest reach of our residents.

**CITY OF MAPLE GROVE  
APPLICATION FOR CONSIDERATION OF APPOINTMENT  
TO A CITY BOARD OR COMMISSION**

**BOARD AND COMMISSIONS:** *Please rank in order of preference.*

\_\_\_\_\_ Arbor Committee      \_\_\_\_\_ Citizens Advisory Committee (CAC)      \_\_\_\_\_ Lake Quality Commission  
\_\_\_\_\_ Park Board            \_\_\_\_\_ Planning Commission            \_\_\_\_\_ Transit Commission

**Data Privacy Information**

The information provided by you on this application will be used to determine your suitability for appointment to a board or commission with the City of Maple Grove and to provide you with information pertaining to your application for this committee or board. If you are selected, a list containing your name, address and telephone number(s) will be distributed to appropriate staff. Participation as a board/commission member is strictly voluntary, and you are not required by law to furnish any of the information requested on this application. If you do not furnish this information, however, we may have trouble determining your suitability for appointment, contacting you with information regarding your application and, if selected, with your duties on the board or commission.

Under Minnesota State statutes, the following information about you is public: name, city of residence, education and training, employment history, volunteer work, awards and honors, and prior government service or experience. Once an individual is appointed to a public body, the following additional items of data are public: residential address; and either a telephone number or electronic mail address where the appointee can be reached. Any other information collected on this application form is private data and will be accessible only to you, pertinent City of Maple Grove staff, or as provided for by Minnesota statutes.

Date: \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_ Zip Code \_\_\_\_\_

Resident of Maple Grove (years) \_\_\_\_\_ Phone \_\_\_\_\_

Name of Employer \_\_\_\_\_

Occupation \_\_\_\_\_ Phone (work) \_\_\_\_\_

Education (Please indicate highest grade completed or highest degree and major course of study) \_\_\_\_\_

Civic and Other Activities (Please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking) \_\_\_\_\_

Comments (Briefly describe other qualifications, experience, and other information which you would like the City to consider or which you believe are particularly relevant to the appointment you are seeking. Use additional pages as necessary.) \_\_\_\_\_

**Return to:**      **Administration Department**  
                    **City of Maple Grove**  
                    **P.O. Box 1180**  
                    **Maple Grove, MN 55311**  
                    **763-494-6010**

*(Office Use Only)*  
**Date Application Received:** \_\_\_\_\_  
**Date Applicant Appointed:** \_\_\_\_\_

*Your application will be retained one-year from date received.*

## **Other Business and Updates**

**AREA REPORT**  
**Maple Grove Citizens Advisory Committee**

*Please use this form to express your concerns, suggestions, and positive comments on things you see taking place in Maple Grove!*

**Name:** \_\_\_\_\_ (Required)

**Date:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ (Please include if responding party has any questions)

**Comment:** \_\_\_\_\_  
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**Comment:** \_\_\_\_\_  
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**Comment:** \_\_\_\_\_  
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**Submit your completed form to Mike Opatz at the monthly CAC meeting. Area Reports will be submitted to the appropriate City staff/department, and a response will be in a future CAC agenda packet.**