



AGENDA
CITIZENS' ADVISORY COMMITTEE

7:00 P.M.

Wednesday September 14, 2016

Mayor's Conference Room #183
Maple Grove Government Center

- A. Call to Order by Chair
- B. Approve Minutes: July 13, 2016 Meeting
- C. Area Reports (Forms in Packet)
- D. Introduction of Economic Development Manager
- E. Youth Sports Report Final Review and Approval
- F. Other Business and Updates
 - a. Resident Survey Update
 - b. Residential and Business Updates
 - c. Member Reappointments
 - d. Future CAC Meetings – City Department Presentations
- G. Adjournment

Minutes

Maple Grove Citizens Advisory Committee

Meeting Minutes

July 13, 2016

Call to Order	The meeting was called to order by CAC member Bob Joiner at 7:02 p.m.		
Members Present	Nkechi Anyamele	John Beacham	Adam Bedard
	Leslie Bender	John Burgard	Katie Cohen
	Stephen Gill	Lorraine Gresser	Bob Joiner
	Harry Kennedy	Joan Masberg	Meg Miller
	Karen Nickolauson	Joe Piket	Don Skoglund
	Stephanie Walvatne		
Members Absent	Tim Klevar, Steven Maas, Kevin Rebman		
Others Present	Councilmember Erik Johnson and CAC Staff Liaison Mike Opatz		
Minutes	Motion made and seconded to approve the minutes from the June 8, 2016, meeting of the Citizens Advisory Committee. Motion passed.		
Area Reports	<p>Water meter repair (Lorraine Gresser): Repair representative hired by the City showed up at the house with no advanced notice, which would have been appreciated. Said that if no one had been home, he would have left a card to set a time to return.</p> <p>Lack of lighting in tunnel that runs under Weaver Lake Road connecting Central Park area to south and residential area to north. Mike Opatz stated this had been addressed previously and he would look back to see what the response was at that time.</p>		
Review Resident Survey Questions	<p>The meeting will include a conference call with a representative from National Research Center (NRC) to review the draft survey questions and the changes that were incorporated from question review and revisions made at the June CAC meeting.</p> <p>Prior to that call, the committee started their review question by question.</p> <p>Questions 1, 2 and 3 were fine and would stay as is.</p> <p>Question 4: With regard to the item regarding "Visited the Basketball Gyms at Maple Grove Junior High School," the suggestion was made to change the word "Visited" to "Used" which would follow the wording for the Sports Dome item in this section. Also, change the word "Junior" to "Middle".</p> <p>Questions 5 and 6 were fine and would stay as is.</p>		

Question 7: It was said that City Administrator Nelson had concerns about removing the four “Job” questions. Discussion ensued about the wording and use of the term “Maple Grove government” as well as keeping the section of Council responding to citizen concerns. NRC will be asked their thoughts on removing these four items, particularly as it relates to benchmark purposes.

Question 8: Removed at June CAC meeting.

Questions 9, 10, 11 were fine and would stay as is.

Questions 12, 13, 14: Removed at June CAC meeting.

Question 15: Discussion took place on the wording, and it was decided to review with NRC on the conference call.

Mike Opatz provided a handout regarding NRC’s survey methodology. He stated the different colors for the survey represents the mailing wave, i.e., first mailing, second mailing. NRC said they can divide the City into four quadrants.

He stated that City Administrator Nelson is interested in an open web survey. NRC said they can break out the results from the standard mail survey as well as those obtained from the open web survey. NRC feels that achieving 400 responses would still be a valid survey.

The conference call with NRC representative Morgan was initiated with brief introductions made.

Morgan invited input and stated that in general changing wording can affect benchmarking as well as comparisons made to other cities.

Question 1: Brief review about adding the wording “As a place to live”. Morgan stated there is benchmarking for place to live in comparison to other cities.

Question 2: Regarding the employment opportunities. More specifics could be added and Morgan was asked to make suggestions for breaking down by entry level to career level. She suggested that thought be given to how the information that is gathered will be used. The question was asked about changing employment opportunities to career opportunities. Mike Opatz will work with NRC who will send suggestions for creating a more detailed employment question.

Question 2: NRC agreed to the changes suggested for addressing bus travel.

Question 2: When asked, NRC recommended to leave in the word “Availability” for four questions which CAC had discussed removing at its June question review. All were in agreement to keep as is.

Question 4: NRC will change the wording of the question to allow for the removal of the introductory phrases for each statement, for example, removing the word used, watched, visited.

Question 5: Break out sports fields to availability rather than quality. The question was asked of NRC if an “other” category can be added, and the answer was yes. Add qualifier to “Senior” to Sports Dome at Maple Grove High School

Question 6: Fine as is.

Question 7: Asked NRC about “government” questions and the wording as well as suggested removal. NRC stated these type of questions tell how engaged, responsive, and happy people are. Morgan said they are great to leave in and good for benchmarking.

She stated that NRC has a benchmark for interaction with City departments/staff member and that addresses knowledge and responsiveness of the staff.

The question was asked if the Police Department staff still does a survey with citizens with whom they have had interactions. It was not known, but an inquiry would be made to Police.

Questions 12, 13 and 14 are obsolete and will be removed.

Question 15: The suggestion was made to make this a possible two part question: 1) Do the citizens want an arts center? 2) Do they want to pay for it? Discussion ensued about how to word the question about taxpayer dollars/support.

The NRC rep stated that if there is no dollar amount, which there isn't at this time, then it is difficult to ask about funding. She stated the question could be asked in general to get the temperature of the respondents.

A suggestion was made of “Do you feel the City is lacking for arts programming?” Discussion took place and clarified that it would be City property tax dollars that would support an arts center.

NRC will craft appropriate wording to ask about an arts center/programming.

Question 20: The NRC rep stated that as it is currently worded, this question is too much of a catch all and answers received will be random—anything and everything. Suggestions were “What is single most top priority for City?” and “What is single most important change or improvement in next two to three years? NRC will fine tune the question.

With regard to an online/web survey, NRC rep Morgan explained the process and stated open participation is usually done after the scientific survey results are received. Providing this opportunity allows residents to feel they have a voice. NRC would provide the results to the open survey separately.

The question was asked about having kiosks in select locations to help control the open/web responses. NRC does not have this capability. There would also be a definite cost factor to doing so.

Discussion took place about non-residents taking the survey. The question was asked about survey respondents providing their address as an option. It appeared that NRC could have specific links for different areas. The idea was presented to possibly have paper copies of the survey at the Government Center and Community Center.

The Committee thanked Morgan for her time, assistance and guidance.

It is planned that the final form of the community survey will be presented to the City Council at its August 1st meeting to stay on track with survey schedule recommended by NRC. The next survey draft will be emailed to CAC members.

**Youth Sports
Subcommittee
Final Report
Review**

Draft of the final report was distributed to CAC and reviewed by subcommittee chair Harry Kennedy. He stated that it is in fairly final format but kept in draft mode so that CAC can bring up any concerns.

It was stated that it seems the report is more of a call to action for the Park Board rather than the City Council. The question was asked about how the report will get acted on. Input will be received from CAC and then make recommendations the Council can act on. The statement was made about how the associations may react upon receiving the report. Councilmember Johnson suggested that CAC give Council direction to act on.

Discussion took place about presenting this information at a future City Council meeting. It was felt appropriate that CAC provide a five-minute overview of the findings at a Council meeting, but a PowerPoint presentation will not be made. CAC Chair Joiner and the Youth Sports Subcommittee members would attend the Council meeting.

CAC members should send any comments on the Youth Sports Final Report to Mike Opatz.

Other Matters

The suggestion was made for CAC members to think about future department presentations they would like to have. Next CAC meeting will be September 14th.

Adjournment

Motion made and seconded to adjourn the July 13, 2016, Citizens Advisory Committee. The meeting adjourned at 9:09 p.m.

Respectfully submitted,

Carol Morris
Minute Secretary

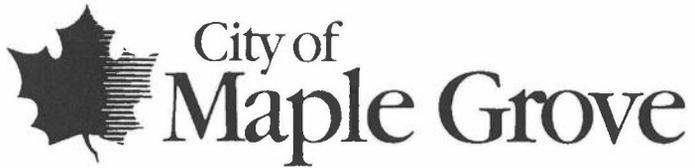
Area Reports

**Area Reports –
July 2016**

Lack of lighting in tunnel that runs under Weaver Lake Road connecting Central Park area to south and residential area to north. Mike Opatz stated this had been addressed previously and he would look back to see what the response was at that time.

Response: This light project is still on the improvements list, but has been slowed by staff changes and an expected cost of \$20,000. When the new Superintendent of Parks and Planning starts the project will get initiated.

Economic Development Manager



MEMORANDUM

TO: CAC Members

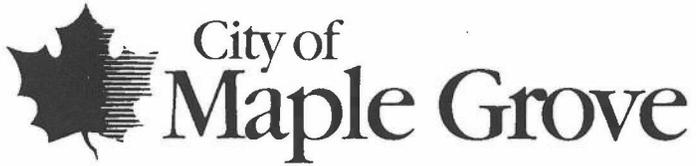
FROM: Mike Opatz, CAC Staff Liaison

DATE: September 6, 2016

SUBJECT: Introduction of Economic Development Manager

Carie Fuhrman was recently hired as the City's first Economic Development Manager. She will be in attendance to introduce herself as well as projects she may be working on in the coming months.

Youth Sports Final Report



MEMORANDUM

TO: CAC Members

FROM: Mike Opatz, CAC Staff Liaison

DATE: September 6, 2016

SUBJECT: Youth Sports Final Report

The CAC will review and act on the Youth Sports Final Report. Copies of the report will be provided at the meeting.

Other Business and Updates

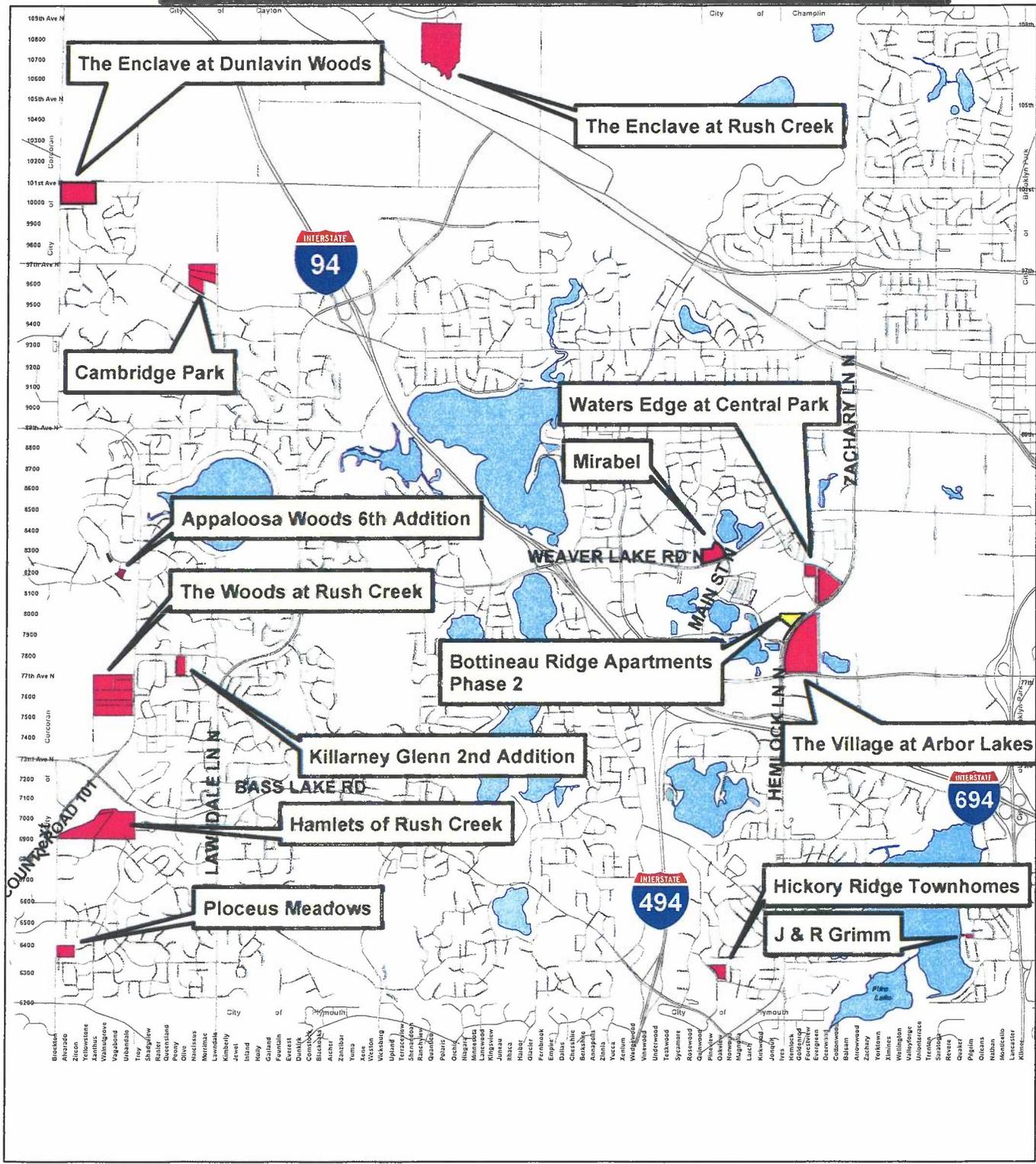
**City of Maple Grove
2016 Business Developments**

Case Name	Applicant	Description	Location
AutoZone	AutoZone Stores, Inc. 901-495-8771	PUD Development Stage Plan for the purpose of constructing a 7,147 s.f. AutoZone retail store and Final Plat for Tricare 2nd Addition.	95th Ave / Garland Ln
BP Hemlock	BP Hemlock 763-639-5677	PUD Concept and Development Stage Plan and Rezoning to PUD for the purpose of adding 4 pump islands.	11960 73rd Ave N
Costco Wholesale Expansion	TJ Design Strategies 630-368-0840	PUD Amendment for the purpose of constructing a 6,135 s.f. addition to the liquor pod.	11330 Fountains Dr
Emmanuel Christian Center	Station 19 Architects, Inc. 612-623-1800	In-House Site Plan Review to construct property with new and remodeled parking lot and walks, Sign and Exterior Finish Update.	14320 / 14450 93rd Ave N
Firefly Federal Credit Union	R. W. Larson Architect 814-728-6010	PUD Development Stage Plan for the purpose of constructing a 3,340 s.f., one-story, credit union with associated drive-thru.	11121 Fountains Dr
The Grove Service Station	B & A Enterprises 952-484-7920	PUD Concept and Development Stage Plan for the purpose of developing property into an automotive care facility to include a car wash, service, fueling pumps and convenience store.	9871 and 9805 Maple Grove Parkway
Hy-Vee North	Hy-Vee, Inc. 507-645-2382 515-267-2819	PUD Concept Stage Plan for the purpose of developing property into a 96,000 s.f. grocery store with a 12,000 s.f. future expansion and 4,100 s.f. gas/convenient store and an outlot for future residential development.	99th Avenue and Maple Grove Parkway
The Markets at Rush Creek (Hy-Vee South)	Hy-Vee, Inc. 507-645-2382 515-267-2819	PUD Concept Amendment and Development Stage Plan for the purpose of developing property into a 96,000 s.f. Hy-Vee grocery store with a 12,000 s.f. future expansion and 4,100 s.f. gas/convenient store and outlots for future retail/office/residential development. Application includes Preliminary and Final Plat and Rezoning to PUD.	Cty Rd 101 and Bass Lake Rd
McDonald's	McDonald's USA, LLC 952-486-4162	In-House Site Plan Review for the purpose of increasing ADA Accessibility and rebrand signage at the McDonald's restaurant located at 6255 Sycamore Lane.	6255 Sycamore Ln
Park Nicollet at the Grove	Ryan Companies US, Inc. 612-492-4366	PUD Concept Stage Plan Amendment, and Development Stage Plan and Final Plat for the purpose of developing property into a 25,664 s.f. medical office building.	Maple Grove Pkwy and Grove Cir N
Parnassus Preparatory School	Buhl Investors Zs LLC 612-968-3728	PUD Concept Stage Plan for the purpose of constructing a 36,197 s.f. addition involving interior and exterior improvements and extensive site improvements.	11201 96th Ave N

**City of Maple Grove
2016 Business Developments**

Case Name	Applicant	Description	Location
Prestige Preschool Academy	Shingobee Real Estate Company, LLC 763-479-5637	PUD Development Stage Plan for the purpose of developing property into an approximate 10,850 s.f. Children's education academy and associated outdoor playground.	Lakeview Dr/80th Ave
Transit Team, Inc.	Construct-All Corporation 763-427-5900	In-House Site Plan Review for the purpose of renovating their parking lot.	10751 89th Ave N
The Village at Arbor Lakes	Doran Development, LLC 952-288-2051	PUD Concept Amendment and Development Stage Plan approval for the purpose of developing property into multiple uses including hotel, office, medical and retail/service and residential. This request includes rezoning, preliminary and final plat requests. The first commercial phase consists of two retail buildings totaling 32,170 s.f., a 128 room hotel (Spring Hill Suites) and a 108 room hotel (Home2 Suites). Future commercial uses include a pharmacy, grocery store, daycare, restaurants, bank and the multi-story building.	Elm Creek Blvd / Hemlock Lane

2016 Residential Developments



NEIGHBORHOOD LOCATION MAP

0 1,400 2,800 5,600 Feet



2016 Residential Developments.mxd
8/22/2016

**City of Maple Grove
2016 Residential Developments**

Case Name	Applicant	Description	Location
Appaloosa Woods 6th Addition	H D Appal, LLC 612-423-9993	Short Plat for the purpose of developing property into 2 single-family Residential lots.	8096 Urbandale Ln
Bottineau Ridge Apartments - Phase 2	Duffy Development 952-544-6769	PUD Development Stage Plan for the purpose of constructing an 100 unit 4-story apartment building.	11800 80th Ave N
Cambridge Park	DR Horton - Minnesota 952-985-7272	Final Plat for the purpose of platting property into 94 single-family attached residential lots.	9675/9625 Lawndale Ln 17650 Co. Rd. 30
The Enclave at Dunlavin Woods	Landmark of Maple Grove, LLC 763-438-2561	PUD Dvlpt Stage Plan for the purpose of developing property into 29 single-family detached residential lots.	10090 Brockton Lane
The Enclave at Rush Creek	Estate Development Corporation 612-990-0666	Final Plat for the purpose of platting property into 68 single-family detached lots and two outlots.	15406 Territorial Rd
Hamlets of Rush Creek	CalAtlantic Group, Inc. 952-229-6063	Final Plat for the purpose of platting property into 50 single-family detached residential lots and two outlots.	Vagabond Lane and 69th Place
Hickory Ridge Townhomes	Twin Cities Housing Development Corporation 612-875-0189	In-House Site Plan Review to renovate 32 unit townhome development.	6316 Quinwood Lane N
J and R Grimm	Roger & Joan Grimm 763-537-7362	Short Plat for the purpose of platting property into 2 detached single-family residential lots.	6401 Eagle Lake Drive
Killarney Glenn 2nd Addition	Estate Development Corporation 612-990-0666	PUD Concept and Development Stage Plan, Final Plat and Rezoning to R-2, PUD, for the purpose of developing property into 9 single-family detached lots.	7700 Peony Lane
Mirabel	Pulte Homes of MN, LLC 952-229-0722	PUD Development Stage Plan, Final Plat and Rezoning to PUD for the purpose of developing property into a 32 lot active adult villa home subdivision - target market age 55+.	Weaver Lake Rd / Norwood Lane
Ploceus Meadows	Anis Raja Mohamed Ali Jinnah 952-456-2967	PUD Concept and Development Stage Plan, Final Plat and Rezoning to R-2, PUD, for the purpose of developing property into 12 single-family detached residential lots.	6300 Cty Rd 101

**City of Maple Grove
2016 Residential Developments**

Case Name	Applicant	Description	Location
The Village at Arbor Lakes	Doran Development, LLC 952-288-2051	PUD Concept Amendment and Development Stage Plan approval for the purpose of developing property into multiple uses including hotel, office, medical and retail/service and residential. This request includes rezoning, preliminary and final plat requests. The first phase of the residential portion of the plan includes a 261 unit apartment building, the two-story, approximately 30,000 s.f. clubhouse and pool area, and the gate house building	Elm Creek Blvd / Hemlock Lane
Waters Edge at Central Park	CalAtlantic Group, Inc. 952-229-6063	PUD Development Stage Plan, including rezoning and final plat for the purpose of developing property into 70 attached single-family units.	82nd Ave / Central Park Way
The Woods at Rush Creek	The Woods at Rush Creek Inc. 763-205-3961	PUD Concept and Development Stage Plan and Rezoning to R-2, PUD, for the purpose of developing property into 73 single-family detached residential lots.	7681, 7675, 7575, 7555 Troy Lane & 3011922210005

CITY OF MAPLE GROVE ESTIMATED POPULATION	
1960	2,213
1970	6,275
1980	20,525
1990	38,736
2000	50,365
2005	58,420
2006	58,491
2007	59,458
2008	59,932
2009	62,660
2010	61,567
2011	62,436
2012	63,928
2013	63,746
2014	64,448
2015	65,155
7/2016-City Projection	66,271
2020 Projected Population	75,700
2030 Projected Population	84,000
Area of Maple Grove	Unemployment Rate
36 square miles	Maple Grove 3.1% as of 6/2016 Hennepin Cty 3.6% as of 6/2016

The Metropolitan Council changes the average household size number each year.

Currently, the number is 2.627

Yearly population figures are estimated as of April of that year.

1960, 1970, 1980, 1990, 2000 & 2010 figures taken from Census

2005-2015 from Met Council

AREA REPORT

Maple Grove Citizens Advisory Committee

Please use this form to express your concerns, suggestions, and positive comments on things you see taking place in Maple Grove!

Name: _____ (Required)

Date: _____

Phone: _____ (Please include if responding party has any questions)

Comment: _____

Comment: _____

Comment: _____

Submit your completed form to Mike Opatz at the monthly CAC meeting. Area Reports will be submitted to the appropriate City staff/department, and a response will be in a future CAC agenda packet.