REFUSE HAULER
LICENSE APPLICATION INSTRUCTIONS

City of Maple Grove•PO Box 1180 Maple Grove, MN 55311•763-494-6010

The following forms must be completed by the individual making application for a Refuse Hauler License: *(New or Renewal)*

- ☑ 1. Application form for Refuse Hauler License
- ☑ 2. Certificate of Compliance Dept. of Revenue Information
- ☑ 3. Certificate of Compliance Workers' Compensation Law

These forms are to be submitted with the following License Fee:

$50 First Vehicle
$25 Each Additional Vehicle
The licensing year is June 1 through May 31
Note: The fee is not pro-rated and is non-refundable.

Additional attachments required

- ☑ 4. State Inspection Report for each vehicle listed on your application
- ☑ 5. Insurance Certificate

Review and Approval Process

Upon City Council approval, a license will be prepared and license decals will be provided for each vehicle included on the application.

Information attached for your reference includes:

Maple Grove City Code
Recycling Zones
Sample Insurance Certificate

Return Completed Documents to
City of Maple Grove
Administration Department
PO Box 1180
Maple Grove, MN 55311-6180
Contact 763-494-6010

REFUSE HAULER LICENSE APPLICATION

For City use only
Refuse Vehicle Number _____
License Period _____
Date of Issuance _____

City of Maple Grove•PO Box 1180 Maple Grove, MN 55311•763-494-6010

Legal Corporate Name of Business	Business Phone Number
DBA Trade Name	**Licensee Coordinator E-mail Address-to be used for renewal and licensing information.**
Address	
City/State/Zip	
Type of Ownership: ☐ Sole Proprietor ☐ Corporation ☐ Partnership ☐LLC	Date & State of Incorporation:

Local Company Name	Business Phone Number
Address	
City/State/Zip	

Contact Name_____

Contact name will be the City's contact for receiving any notices (administrative and criminal sent by the City to the Licensee.)

Type of Service: ☐ Commercial & Residential ☐ Residential Only ☐ Commercial Only

Services Provided: ☐ Refuse/Trash ☐ Recycling ☐ Organics/Food Waste
☐ Yard Waste ☐ White Goods/Appliances ☐ Bulk Items ☐ Hazardous Waste

Place or Places where Refuse/Trash is to be hauled and manner of disposal:

_____

Place or Places where Recycling is to be hauled:

_____

Place or Places where Organics/Food Waste is to be hauled and manner of disposal:

_____

Place or Places where Yard Waste is to be hauled and manner of disposal:

_____

COMMERCIAL

How many commercial stops are expected in the City of Maple Grove?

What days of the week will you collect commercial refuse? ☐ Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Fri ☐ Sat ☐ Sun

MULTI-FAMILY
How many multi-family stops are expected in the City of Maple Grove?
What days of the week will you collect multi-family refuse? ☐ Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Fri ☐ Sat ☐ Sun

SINGLE FAMILY
How many single family stops are expected in the City of Maple Grove?
What days of the week will you collect single family refuse? ☐ Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Fri ☐ Sat ☐ Sun

SCHEDULE OF 2013 RATES PER CONTAINER

TYPE OF HAULER	CONTAINER SIZE	RATE
COMMERCIAL		
MULTI FAMILY		
SINGLE FAMILY		

List the vehicles that will be used and/or attach vehicle documentation if necessary and include evidence passing a state inspection within the current licensing period for each vehicle.

Make/ Model	Vehicle License Number

HOURS OF COLLECTION(SEE CITY CODE)
CHAPTER 20, ARTICLE III, SECTION 20-87; CHAPTER 26, ARTICLE IV, SECTION 26-97
Collection in residential zones shall be between the hours of 6:30 a.m. and 8:30 p.m. and there shall be no garbage or refuse collection from residential dwelling units on Sundays.

I hereby acknowledge that I have read this application and state that the information is correct and agree to comply with all the City of Maple Grove ordinances.

Signature of Applicant	**Date**

CERTIFICATE OF COMPLIANCE
DEPARTMENT OF REVENUE INFORMATION

City of Maple Grove•PO Box 1180 Maple Grove, MN 55311•763-494-6010

Pursuant to Minnesota Statute 270C.72 Tax Clearance; Issuance of Licenses, the licensing authority is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the social security number of each license applicant (person signing the application).

Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

1. This information may be used to deny the issuance, renewal, or transfer of your license in the event you owe the Minnesota Department of Revenue delinquent taxes, penalties, or interest;
2. Upon receiving this information, the license authority will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Agreement, the Department of Revenue may supply this information to the Internal Revenue Service;
3. Failure to supply this information may jeopardize or delay the processing of your license issuance.

Please supply the following information and return along with your application:

Personal Information:

Applicant Name	
Applicant Address	City/State/Zip
Social Security Number	Phone Number

Business Information:

Business Name	
Business Address	City/State/Zip
Minnesota Tax ID #	**Federal Tax ID #**

If a Minnesota Tax ID number is not required, please attach explanation.

TENNESSEN WARNING: In connection with your request for a license, the City has asked that you provide information about yourself which may be classified as private, confidential, nonpublic, or protected nonpublic under the Minnesota Government Data Practices Act. This means that this data is not ordinarily available to the general public. Accordingly, the City is required to inform you of the following:

1. The purpose and intended use of the information requested is to determine if you are eligible for a license from the City of Maple Grove.
2. The known consequences of supplying the requested information is that the information or further investigation could disclose information which could cause your application to be denied.
3. You are not legally obligated to supply the requested information. The known consequences of refusing to supply the requested information is that your request for a license cannot be processed.
4. A criminal charge, arrest, or conviction will not necessarily bar you from obtaining a license with the City, unless the conviction is related to the matter for which the license is sought, according to Minn Stat. 364.03. However, failure to reveal the requested criminal information will be considered falsification of the application and may be used as grounds for the denial of the application.
5. Other governmental agencies necessary to process your application are authorized by law to receive the information provided.
6. The City is required by law to furnish some of this information to the Department of Labor and Industry and the Minnesota Commissioner of Revenue.

The undersigned, by signing this notice, acknowledges that he/she has read and understood the contents of this notice and has received a copy of this notice.

Signature	
Position	Date

CERTIFICATE OF COMPLIANCE
MINNESOTA WORKERS' COMPENSATION LAW

City of Maple Grove•PO Box 1180 Maple Grove, MN 55311•763-494-6010

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirements of MSS Chapter 176. The required workers' compensation insurance information is the name of the insurance company, the policy number, and the dates of coverage, or the permit to self-insure.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if the required information is not provided or is falsely stated, it shall result in a $2000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry. This information will be collected by the City and retained in the files.

A valid workers' compensation policy must be kept in effect at all times by employers as required by law.
Please supply the following information and return along with your application:

Business Name *(Individual name only if no company name used)*

DBA *(doing business as name, if applicable)*

Business Address/City/State/Zip

YOUR LICENSE OR CERTIFICATE WILL NOT BE ISSUED WITHOUT THE FOLLOWING INFORMATION.
You must complete number 1, 2 or 3 below:

NUMBER 1 – Complete this portion if you are insured:

Insurance Company Name *(NOT the Agency or Agent)*

Workers' Compensation Insurance Policy No.	Effective Date	Expiration Date

NUMBER 2 – Complete this portion if self-insured:

☐ I have attached a copy of the permit to self-insure.

NUMBER 3 – Complete this portion if exempt:

I am not required to have workers' compensation liability coverage because:

☐ I have no employees

☐ I have employees but they are not covered by the workers' compensation law. (See MN Stat. 176.041 for a list of excluded employees.) Explain why your employees are not covered: _____

_____

☐ Other: _____

_____

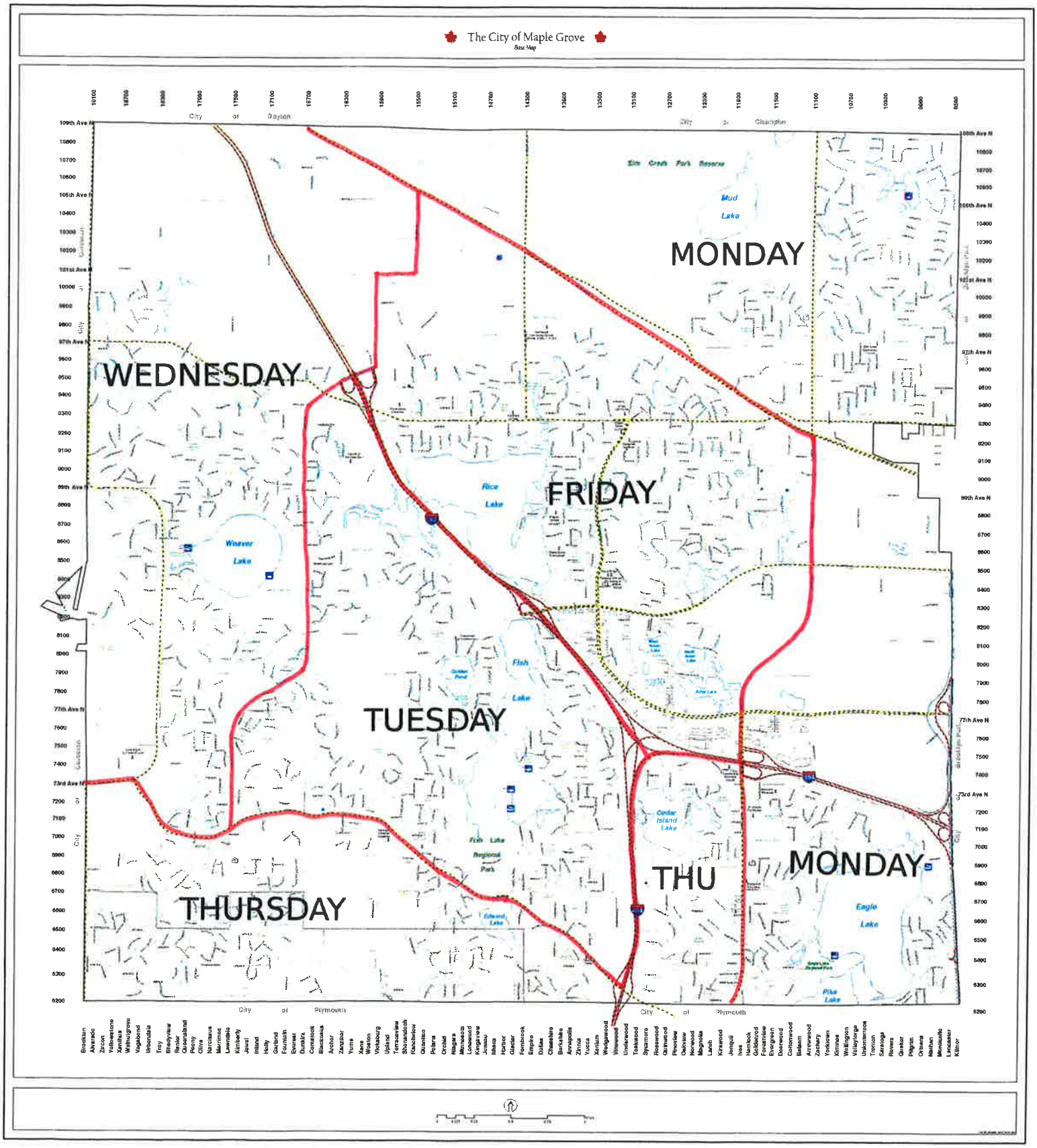
ALL APPLICANTS COMPLETE THE FOLLOWING SECTION:

I certify that the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify that I am authorized to sign on behalf of the business.

Applicant Signature	Title	Date

NOTE: If your Workers' Compensation policy is cancelled within the license or permit period, you must notify the agency who issued the license or permit by resubmitting this form.

2013 RECYCLING ZONES



City of Maple Grove
Chapter 20, Article III
Section 20-87
March, 2013

Sec. 20-87. - Refuse collection.

Refuse collection in residential zones pursuant to chapter 26, article IV shall be between the hours of 6:30 a.m. and 8:30 p.m., and there shall be no garbage or refuse collection from residential dwelling units on Sundays.

(Code 1984, § 911:30)

ARTICLE IV. - REFUSE COLLECTORS

Sec. 26-91. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Garbage means all animal, vegetable, or other matter that attends the preparation, consumption, display, dealing in or storage of meat, fish, fowl, birds, fruit or vegetables, including the cans, containers or wrappers wasted along with such materials.

Owner means any person or other legal entity who, jointly or severally with others, shall be in ownership of, or have charge, care, or control of, any premises or business within the city as owner, employee or agent of the owner, or as trustee or guardian of the estate or person of the title holder.

Premises means any dwelling, house, building or other structure or parcel of property.

Refuse means all waste matter or solid waste products or those wastes having the character of solids rather than liquids in that they will not flow readily without additional liquid and which are composed wholly or partly of such materials as garbage, sweepings, swill, cleanings, trash, rubbish, litter, industrial solid wastes, or domestic solid wastes; organic wastes or residue of animals sold as meat, fruit, or other vegetable or animal matter from any kitchen, dining room, market, food establishment, or place dealing in or handling meat, fowl, fruit, grain, or vegetables; offal, animal excreta, or the carcasses of animals; tree or shrub trimmings, or grass clippings; brick, plaster, wood, metal or other waste matter resulting from the demolition, alteration or construction of buildings or structures; and accumulated waste materials, cans, containers, junk vehicles, ashes, tires, junk, or other such substance which may become a nuisance. The term "refuse" shall also include recyclable materials as defined in article II of this chapter and governed thereby, and recyclable waste as defined in article III of this chapter and governed thereby.

Rubbish means solid wastes such as wood, leaves, trimmings from shrubs, dead trees or branches thereof, shavings, sawdust, excelsior, wooden waste, printed matter, paper, paper board, paste board, grass, rags, straw, boots, shoes, hats and all other combustibles not included under the term "garbage."

Swill means garbage which is wholly or nearly edible and usable as a food and has food value for animals or fowl, accumulating from animal, vegetable, or other matter wasted from clubs, hotels, hospitals, restaurants, and public eating places.

Vehicle means every device in, upon or by which any person or property is or may be transported or drawn upon a thoroughfare, including, but not limited to, devices used exclusively upon stationary rails or tracks.

Waste matter means non-putrescible solid waste such as soil, earth, sand, clay, gravel, loam, stone, brick, plaster, crockery, glass, glassware, ashes, cinders, shells, metal and all other noncombustible material which has been or is to be discarded.

(Code 1984, § 436:00, Ord. No. 06-09, § 1, 4-17-2006)
Cross reference— Definitions generally, § 1-2.

Sec. 26-92. - License required.

It is unlawful to collect, haul or convey refuse from any premises in the city, other than from one's own domicile, without a valid license therefor. Each such vehicle so used must be licensed for such activity.

(Code 1984, § 436:05(1))

Sec. 26-93. - Application for license.

The applicant for a refuse collector's license or renewal of such license shall provide the following:

(1) A description of the types of motor vehicles used for collection.
(2) A schedule of services to be made to the customer, including, but not limited to, proposed days of collection in different areas of the city.
(3) The frequency of service to be rendered.
(4) Full information where and how material collected will be disposed of.
(5) Proof of insurance as required in chapter 16, article XII.
(6) Any other information the city may require, including, but not limited to, a list of all residential and business addresses which are the subject of a contract with the applicant for refuse collection service.
(7) A license fee as set forth in section 16-81

(Code 1984, § 436:05(2), Ord. No. 06-09, § 1, 4-17-2006)

Sec. 26-94. - Issuance of license; term.

Applications for a license under this article shall be submitted to the city for review and recommendation. The city may require vehicle inspection before processing the license application. If the council is satisfied that the public need, convenience and good order will be served thereby, it may grant a license to any such applicant meeting the requirements of this article. All licenses shall expire May 31.

(Code 1984, § 436:05(3))

Sec. 26-95. - License classifications.

Licenses shall be issued under this article for the following classes of operation:

(1) Class I: Residential refuse collection vehicle.
(2) Class II: Commercial and business refuse collection vehicle.
(3) Class III: Residential and commercial refuse collection vehicle.
(4) Class IV: Rubbish and waste matter collection vehicle.

(5) Class V: Rendering collection vehicle.

(6) Class VI: Recycling vehicle (see section 26-34(f)).

(Code 1984, § 436:05(4))

Sec. 26-96. - Insurance requirements.

Insurance requirements under this article shall be as provided in chapter 16, article XII.

(Code 1984, § 436:05(5))

Sec. 26-97. - Collection standards; condemnation of containers.

(a) Each licensee under this article shall provide routine weekly collection and removal of refuse from residences within the city and complete collection of all refuse which normally results from day-to-day use of the type of property, except furnishings, appliances, building or construction waste and similar bulky waste, for which individuals must make special arrangements.

(b) The licensee shall transfer the contents of the containers to his vehicle without spilling them, or, if any spilling occurs, he shall clean it immediately and completely.

(c) Collection shall be conducted in such a manner as to not create a nuisance.

(d) Collection in residential zones shall be between the hours of 6:30 a.m. and 8:30 p.m., and there shall be no garbage or refuse collection from residential dwelling units on Sundays.

(e) Upon each collection, the containers shall be completely empty and returned to the racks or stands where they are kept and the lids of the containers shall be replaced.

(f) Whenever a container is in poor repair, is corroded or is otherwise defective so as to permit insects, vermin or rodents to enter, or does not meet any other requirements of article I of this chapter, the collector shall notify the owner or occupant in writing on forms furnished by the city for such purpose. A copy of the notice shall be furnished to the city administrator's office. The collector shall affix the owner's or occupant's notice to the container. The notice shall state the deficiency and shall require repair or replacement on or before the next collection date. If the deficiency is not corrected by the compliance date, the city shall condemn the deficient container and affix a tag so stating such condemnation. It is unlawful for any person to place or deposit refuse in a container which has been condemned.

(Code 1984, § 436:05(6))

Sec. 26-98. - Cancellation of service.

A licensee under this article shall cancel service to any premises when the only containers thereon have been condemned and may cancel service for cause or when the party charged for the collection service is two months or more overdue in paying for such services. When a refuse hauler cancels service to any premises, written notice thereof shall be served upon or mailed to the occupant, manager, or owner of the premises and a copy of the notice shall be mailed to the city at the city offices.

(Code 1984, § 436:05(12))

Sec. 26-99. - Vehicle license decals.

Whenever a license or renewal has been granted under this chapter, the city shall furnish to the licensee a decal for each approved collection vehicle. The decal shall be so worded as to

signify that the vehicle is licensed by the city. The licensee shall apply the decal to the left forward side of the body of the appropriate licensed vehicle as indicated by the city. Old, expired, or otherwise invalid decals shall be removed from the vehicle.

(Code 1984, § 436:05(7))

Sec. 26-100. - Identification of vehicles.

Every vehicle used to collect refuse shall have the name of the licensee on the body or placed on a durable metal or wood plaque attached to the body. The lettering shall be at least three inches in height and the color of the lettering and of the background shall be contrasting.

(Code 1984, § 436:05(8))

Sec. 26-101. - Vehicle construction; cleaning of vehicles.

(a) All persons hauling or conveying garbage or refuse over the streets of the city shall use a vehicle that complies with the requirements of this article and which shall be operated and maintained in such a manner as to prevent offensive odors, garbage or refuse from escaping.

(b) Any such vehicle shall be kept clean and as free from offensive odors as possible and shall be thoroughly disinfected at least once each week unless the vehicle has not been used since the last disinfection thereof. Every such vehicle shall be cleaned every week or oftener as necessary to prevent persistent odors and shall be cleaned before being used for any other purpose.

(c) The body of every such vehicle shall be constructed entirely of metal or, in the alternative, the space in the vehicle in which the refuse shall be kept shall be completely lined with metal. All joints shall be effectively closed so that no dripping or leaking or drain-off of water, liquids, or any substance can occur.

(d) The loading space shall be provided with a tight metal hood having an opening fit with metal doors, or shall be provided with a heavy tarpaulin or equivalent cover fitted with eyes, grommets, tie ropes or hooks so that the cover can be held securely over the loaded refuse. Every vehicle used for collection of garbage or swill shall have a permanent metal cover.

(e) Every such vehicle shall be equipped with the necessary hand tools for cleaning up of spills.

(f) Each such vehicle shall be equipped with a reverse signal alarm in operable condition so as to be audible above the surrounding noise level when the reverse gear of the transmission is engaged or when the vehicle is backing. If such a vehicle is not so equipped, it shall be backed up only when an observer standing away from the vehicle signals that it is safe to do so or when the operator is able to see the area immediately behind the vehicle unaided by a mirror or other device.

(Code 1984, § 436.05(9))

Sec. 26-102. - Vehicle maintenance.

Every collection vehicle licensed under this article shall be kept well painted, clean and in good order.

(Code 1984, § 436:05(10))

Sec. 26-103. - Loading of vehicles.

Garbage, refuse, rubbish or other waste matter shall be so loaded that none of such materials can jar loose, and paper, trash, and similar materials shall be so secured that they cannot be displaced by the wind or fall out of the vehicle. Containers used to carry refuse in or on any vehicle shall comply with the requirements of this article.

(Code 1984, § 436:05(11))

Sec. 26-104. - Vehicle storage and parking.

It is unlawful to park or store any refuse collection vehicle within 300 feet of any premises zoned for use as a single- or multiple-residence dwelling, or within 200 feet of any food establishment, unless for the purpose of, and for periods consistent with, providing refuse collection at that parcel of property.

(Code 1984, § 436 05(13))

City of Maple Grove

Article XII: Insurance Requirements
March, 2013

Sec. 16-447. - Refuse collectors.

(a) Applicants for licenses or renewal of licenses under chapter 26, article IV, pertaining to refuse collectors, shall file with each application copies of insurance policies or certificates of insurance acceptable to the city and issued by insurance companies authorized to do business in the state for coverage and limits as set forth as follows:

(1) Comprehensive general liability policy on an occurrence basis having minimum combined single limits as follows:

General aggregate	$1,000,000.00
Products–Comp/ops aggregate	1,000,000.00
Personal and advertising injury	1,000,000.00
Each occurrence	1,000,000.00

The policy shall include, but not be limited to, contractual and independent contractor's coverage, and proof of insurance shall state such coverage.

(2) Business auto policy covering owned (if any), nonowned, and hired autos with minimum combined single limits for bodily injury and property damage liability of $1,000,000.00 each accident, or equivalent in split limits of bodily injury of $300,000.00 per person and $700,000.00 per accident, and property damage of $300,000.00.

(3) Workers' compensation and employers' liability as required by the state and including coverage for proprietors, partners, or officers, if they drive any vehicle as described in section 26-95

(b) Should any policy described in subsection (a) of this section be canceled or not renewed for any cause before the expiration date thereof, the issuing company shall mail 30 days' written notice to the city clerk, except such notice shall be ten days for nonpayment of premium.

(c) In the event of cancellation of the insurance, the applicant's license shall be suspended, unless the insurance is either reinstated or replaced prior to the termination date.

(d) The issuing insurance companies shall have a minimum Best's Key Rating Guide of A-VII, or as approved by the city's insurance agent.

(Code 1984, § 436:05(5))

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/15/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Name and address of Insurance Agency
Phone and Fax Number

CONTACT NAME:
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Shall have minimum Best Rating of A-VII	
INSURER B : or as approved by City's Insurance Agent	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED Name and Address of Insured
SAMPLE - REFUSE HAULER
Minimum City Limit Requirement

COVERAGES — CERTIFICATE NUMBER: Sample Refuse Hauler — REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
X	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC			XXX	XXXX	XXXX	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
							MED EXP (Any one person)	$ 1,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 1,000,000
							PRODUCTS - COMP/OP AGG	$ 1,000,000
								$
X	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			XXX	XXXX	XXXX OR SPLIT LIMITS OF	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$ 300,000
							BODILY INJURY (Per accident)	$ 700,000
							PROPERTY DAMAGE (Per accident)	$ 300,000
								$
X	UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			AS NEEDED	Current	Dates	EACH OCCURRENCE	$
							AGGREGATE	$
								$
X	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		XXX	XXXX	XXXX	X WC STATU-TORY LIMITS OTH-ER	
							E.L. EACH ACCIDENT	$ 100,000
							E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The policy includes, XCU, contractual and independent contractors coverage. In the event of cancellation for non-payment of premium, the certificate holder will receive 10 days notice of cancellation

CERTIFICATE HOLDER

City of Maple Grove
P.O. Box 1180
Maple Grove, MN 55369

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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