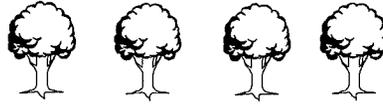
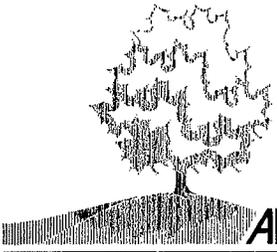


MAPLE GROVE  
ARBOR COMMITTEE  
REGULAR MEETING  
SEPTEMBER 10, 2015  
7:00 PM – ROOM 183  
MAYOR'S CONFERENCE ROOM



1. CALL TO ORDER
2. APPROVAL OF AGENDA AND MINUTES
  - A. APPROVAL OF AGENDA
  - B. APPROVAL OF MINUTES – AUGUST 13, 2015 REGULAR MEETING
3. NEW BUSINESS
  - A. EMERALD ASH BORER PROTOCOL
4. OLD BUSINESS
  - A. UPDATE ON MN/DOT RIGHT-OF-WAY CITY PROJECT
  - B. VICKSBURG LANE ADOPT-A-STREET COMPLETE
5. AREA REPORTS
6. ADJOURNMENT



MAPLE GROVE  
ARBOR COMMITTEE

REQUEST FOR COMMITTEE ACTION

Item Number: 2 A & B

Meeting Date: September 10, 2015  
Agenda Heading: Approval of Agenda and Minutes  
Agenda Item: Approval of Agenda and Minutes

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Recommended Committee Action:

Call by Vice-Chairperson \_\_\_\_\_ for any additions or revisions to the agenda.

Motion by Committee member \_\_\_\_\_, seconded by Committee member \_\_\_\_\_ to approve as proposed or approve as amended the agenda for the September 10, 2015 regular meeting.

Motion by Committee member \_\_\_\_\_, seconded by Committee member \_\_\_\_\_ to approve the minutes of the August 13, 2015 regular meeting as presented or as amended.

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Discussion:

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Committee Comments:

**MAPLE GROVE  
ARBOR COMMITTEE  
REGULAR MEETING  
AUGUST 13, 2015  
MAPLE GROVE GOVERNMENT CENTER  
7:00 PM**

Call to Order	The regular meeting of the Arbor Committee was called to order by Arbor Committee Secretary Joe Hogeboom at 7:00 p.m.
Members Present	Marilyn Arnlund, Adam Bedard, Steve Courtney, Joe Hogeboom, Rory Howell, Mary Lynn KenKnight and Terri Polski
Members Absent	Julie Gamber, Mary Parenteau and Ed Reichow
Also Present	Erik Johnson, City Council Liaison; Kelly Matzke, Staff Representative; and Frank Kampel, upcoming member.
Approval of Agenda and Minutes	<p>Joe Hogeboom asked if there were any additions or revisions to the agenda. Kelly Matzke requested the addition of MnDOT interchange project which was added as Item 3D. Rory Howell made a motion to approve the agenda as amended. The motion was seconded by Terri Polski and passed unanimously on a voice vote.</p> <p>Joe Hogeboom asked if there were any revisions to the May 14, 2015 meeting minutes. Hearing none, Adam Bedard made a motion to approve the minutes as presented. The motion was seconded by Steve Courtney and passed unanimously on a voice vote.</p> <p>Joe Hogeboom introduced Kelly Matzke, the new City Staff Representative to the Arbor Committee. Kelly Matzke gave a brief review of his background and job experiences with the City.</p> <p>Joe Hogeboom mentioned that new City Councilmember Judy Hanson will be the new City Council Liaison to the Arbor Committee. He thanked Erik Johnson for his time and contributions to the Committee.</p>

**New Business**

Oath of Office –  
Frank Kampel

Councilmember Erik Johnson administered the Oath of Office to newly appointed member Frank Kampel.

Vicksburg Lane  
Clean Up

Kelly Matzke introduced this item to the Committee. Joe Hogeboom asked if this was the summer or fall clean up. Frank Kampel stated it was the summer clean up. Following discussion, it was decided to meet at Basswood Elementary School at 5:30 p.m. on Thursday, August 27 to pick up trash on Vicksburg Lane for the Adopt-a-Street program.

It was suggested that Kelly Matzke send out an email to Committee members prior to the date of the cleaning.

Buckthorn Removal  
Event

Kelly Matzke introduced this item to the Committee. Following discussion, it was decided to meet at the Forest Preservation sign off of Vicksburg Lane on Saturday, November 7 at 9:00 a.m. with the event lasting until 12:00 noon.

Frank Kampel mentioned that he would get in touch with Kelly Matzke regarding the preparation of the event as it relates to chemicals, tools, etc.

MnDOT Interchange  
Project

Kelly Matzke stated that the City is working with MnDOT on landscaping projects at three Interstate 94 interchanges, those being at Hemlock Lane, Maple Grove Parkway and Weaver Lake Road. Kelly Matzke mentioned that he is meeting with MnDOT on Monday regarding the projects and the application of grants.

The first area is the interchange of Hemlock Lane and I-94. Mary Lynn KenKnight asked what our options were. Kelly Matzke responded by saying that MnDOT is receptive to what the City desires. Frank Kampel mentioned that perhaps milkweed could be planted to aid the monarch butterfly population. Mary Lynn KenKnight stated there is aquatic milkweed available since there are water areas at the interchange.

Marilyn Arnlund stated that pollinator vegetation could be planted in the middle with shrubs being planted along the border.

Joe Hogeboom asked when funds for the project would be available. Kelly Matzke responded by saying that he could know by next week.

Kelly Matzke suggested that the Arbor Committee submit a recommendation to the City Council. Marilyn Arnlund made a motion to recommend to the City Council that the City partner with MnDOT on the interchange landscape projects. The motion was seconded by Adam Bedard and passed unanimously on a voice vote.

#### Area Reports

Mary Lynn KenKnight mentioned that wild parsnip has been found on Three Rivers Park District land near Bass Lake Road. She added that the City needs to be aware of this as wild parsnip can cause skin issues.

Marilyn Arnlund suggested placing parking lot trees on the next agenda. Frank Kempel mentioned that the issue of failing parking lot trees and structured soil was brought up to Ken Ashfeld previously after quotes from consultants were received and following Mr. Ashfeld's discussion with City Administrator Al Madsen, it was decided the high consultant fees could not be justified.

Erik Johnson mentioned items that the City Council have been working on:

- Judy Hanson was recently appointed as the new Councilmember
- Two people were appointed to the Planning Commission
- The Council looked at a development proposal for the northeast corner of Elm Creek Boulevard and Hemlock Lane.
- Central Park is coming along. Adam Bedard mentioned that the ribbon cutting is scheduled for August 20<sup>th</sup>
- Applications for City Administrator are being accepted through Monday.

- Total Wine is going in the space previously occupied by Office Depot

Adjournment

Adam Bedard made a motion to adjourn the meeting at 7:42 p.m. The motion was seconded by Rory Howell and passed unanimously on a voice vote.

Respectfully submitted,  
Frank Kampel, Member  
City of Maple Grove Arbor Committee

REQUEST FOR COMMITTEE ACTION

Item Number: 3A



Meeting Date: September 10, 2015

Agenda Heading: New Business

Agenda Item: Emerald Ash Borer Protocol

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Recommended Committee Action:

None.

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Discussion:

The City of Maple Grove Street Supervisor, Joe Bennett, wondered what the practice is if Emerald Ash Borer is found in the City of Maple Grove. We are currently discussing if anything needs to be changed to the current Ordinance (Article III, Shade Tree Disease and Pests; Sections 14-151 – 14-162). Joe Bennett and Marilyn Arnlund have been receiving a lot of calls from residents about Emerald Ash Borer.

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Committee Comments:

Chapter 14 ENVIRONMENT

- (b) If any work is proposed to be assessed, all such tree care or removal shall be performed in like manner to that set forth in section 14-128(e). The clerk shall keep a record of the cost and the portion of the cost properly attributable to each lot and parcel of property abutting on the street, avenue, or alley on which the work is done and shall report such information to the council.

(Code 1984, § 610:20)

**Secs. 14-130—14-150. Reserved.**

**ARTICLE III. SHADE TREE DISEASES AND PESTS <sup>(4)</sup>**

Sec. 14-151. Purpose.

Sec. 14-152. Penalty.

Sec. 14-153. Duties of forester.

Sec. 14-154. Interference with forester.

Sec. 14-155. Shade tree disease control program established.

Sec. 14-156. Declaration of nuisance.

Sec. 14-157. Inspections.

Sec. 14-158. Methods of abatement.

Sec. 14-159. Notice to property owner.

Sec. 14-160. Treatment of nearby trees.

Sec. 14-161. Reserved.

Sec. 14-162. Collection of costs incurred by city.

Secs. 14-163—14-190. Reserved.

**Sec. 14-151. Purpose.**

The council has determined that the health of the shade trees within the municipal limits is threatened by shade tree diseases and pests. It has further determined that the loss of shade trees growing upon private and public property would substantially depreciate the value of property within the city and impair the safety, good order, general welfare and convenience of the public. It is the intention of the council to control and prevent the spread of these diseases and pests, and this article is enacted for that purpose, and to conform to the policies and procedures embodied in Minn. Stats., Chapter 89, as amended, and rules promulgated thereunder.

(Code 1984, § 1015:00; Ord. No. 13-06, § 1, 3-4-2013)

**Sec. 14-152. Penalty.**

Every person who shall violate any of the provisions of this article shall be guilty of a misdemeanor punishable in accordance with section 1-13, in addition to being required to abate the nuisance as prescribed in this article or section 14-34.

Chapter 14 ENVIRONMENT

(Code 1984, § 1015:50)

**Sec. 14-153. Duties of forester.**

- (a) The powers and duties of the forester as set forth in this article are hereby conferred upon the city administrator. The administrator may designate a member of the administrative staff to perform the duties of forester.
- (b) It is the duty of the forester to coordinate, under the direction and control of the council, all activities of the city relating to the control and prevention of shade tree diseases. He shall recommend to the council the details of a program for the control of shade tree diseases, and perform the duties incident to such a program adopted by the council.

(Code 1984, § 1015:05; Ord. No. 13-06, § 1, 3-4-2013)

**Sec. 14-154. Interference with forester.**

It is unlawful for any person to prevent, delay or interfere with the forester or his agents while they are engaged in the performance of duties imposed by this article.

(Code 1984, § 1015:45)

**Sec. 14-155. Shade tree disease control program established.**

It is the intention of the council to conduct a shade tree control program of plant disease and pest control pursuant to the authority granted by Minn. Stats. Chapter 89, as amended. This program is directed specifically at the control and elimination of shade tree diseases and pests and is undertaken at the recommendation of the commissioner of the state department of agriculture. The forester shall act as coordinator between the commissioner of the state department of agriculture and the council in the conduct of this program.

(Code 1984, § 1015:10; Ord. No. 13-06, § 1, 3-4-2013)

**Sec. 14-156. Declaration of nuisance.**

- (a) The following things are public nuisances whenever they may be found within the city:
  - (1) Any living or standing elm tree or part thereof infected to any degree with the Dutch elm disease fungus *Ophiostoma Nova-Ulmi* or *Ophiostoma Ulmi* or which harbors any of the elm bark beetles *Scolytus Multistriatus* (Eichh.) or *Hyluigopinus Rufipes* (Marsh).
  - (2) Any dead elm tree or part thereof, including logs, branches, stumps, firewood or other elm material from which the bark has not been removed and burned or sprayed with an effective elm bark beetle insecticide.
  - (3) Any living or standing oak tree, or part thereof infected to any extent with oak wilt disease.
  - (4) Any tree or shrub which, in the opinion of the forester, has become or threatens to become a hazard so as to adversely affect the public safety, whether such tree or shrub shall be on public or private property.
  - (5) Any insect and/or pest that threatens the health of the shade trees, including, but not limited to, the Gypsy moth, Asian Long-horned beetle, and Emerald Ash borer.

Chapter 14 ENVIRONMENT

- (b) It is unlawful for any person to permit any public nuisance as defined in subsection (a) of this section to remain on any premises owned or controlled by that person within the city. Such nuisance may be abated in the manner prescribed in either this article or section 14-34.

(Code 1984, § 1015:15; Ord. No. 13-06, § 1, 3-4-2013)

**Sec. 14-157. Inspections.**

- (a) The forester shall inspect all premises and places within the city as often as practicable to determine whether any condition described in section 14-156 exists thereon. The forester shall investigate all reported incidents of infestations by any disease or pest cited in section 14-156.
- (b) The forester or his duly authorized agents may enter upon private premises at any reasonable time for the purpose of carrying out any of the duties assigned him under this article.
- (c) The forester shall, upon finding conditions indicating any of the conditions cited in section 14-156, take steps for diagnosis as may be recommended by the commissioner of the state department of agriculture. Except as provided in section 14-159, no action to remove infected trees or wood shall be taken until positive diagnosis of the disease has been made.

(Code 1984, § 1015:20; Ord. No. 13-06, § 1, 3-4-2013)

**Sec. 14-158. Methods of abatement.**

In abating the nuisances defined in this article, the forester shall cause the infected tree or wood to be sprayed, removed, burned, or otherwise effectively treated so as to destroy and prevent as fully as possible the spread of the disease or pest. Such abatement procedures shall be carried out in accordance with current technical and expert opinions and plans as may be designated by the commissioner of the state department of agriculture.

(Code 1984, § 1015:25; Ord. No. 13-06, § 1, 3-4-2013)

**Sec. 14-159. Notice to property owner.**

Whenever the forester finds with reasonable certainty the infestation defined in section 14-156 exists in any tree or wood in any public or private place in the city, he shall proceed as follows:

- (1) If the forester finds that the danger of infestation of other trees is not imminent, he shall notify by certified mail the owner of property on which any such infected tree or wood exists that the nuisance shall be abated within a specified time, not less than 20 days from the date of mailing of such notice.
- (2) If the forester finds that danger of infestation of other trees is imminent, he shall notify by certified mail the owner of the property on which any such infected tree or wood exists that the nuisance will be abated within a specified time not less than ten days from the date of mailing of such notice.

(Code 1984, § 1015:30; Ord. No. 13-06, § 1, 3-4-2013)

Chapter 14 ENVIRONMENT

**Sec. 14-160. Treatment of nearby trees.**

- (a) Whenever the forester determines that any tree wood within the city is infected with a disease or pest, which disease or pest may be eradicated or controlled by chemical application of an insecticide, he may treat all nearby trees with said chemical insecticide. Spraying activities authorized shall be conducted in accordance with technical and expert opinions and plans of the commissioner of the state department of agriculture and under the supervision of the commissioner and his agents whenever possible.
- (b) The notice provisions of section 14-159 apply to spraying operations conducted under this section.

(Code 1984, § 1015:35; Ord. No. 13-06, § 1, 3-4-2013)

**Sec. 14-161. Reserved.**

**Editor's note**— Ord. No. 13-06, § 1, adopted March 4, 2013, repealed § 14-161, which pertained to transporting elm wood and derived from Code 1984, § 1015.40.

**Sec. 14-162. Collection of costs incurred by city.**

- (a) The owner of property on which abatement or removal procedures are performed under this article shall be personally liable for the cost of any such service. As soon as the service has been completed and the cost determined, the city clerk shall prepare a bill and mail it to such owner and thereupon the bill shall be immediately due and payable at the office of the city clerk.
- (b) The owners of other properties in proximity to property upon which abatement or removal procedures are performed under this article may be found by the council to benefit by such service, and thence personally liable for the cost thereof. As soon as the service has been completed and the cost determined, the city clerk shall prepare a bill and mail it to each such owner, and thereupon the bill shall immediately be due and payable at the office of the city clerk.
- (c) On or before September 1 of each year, the city clerk shall list the total unpaid charges for each type of such service against each separate lot or parcel to which they are attributable under this article. After notice and hearing, as provided in Minn. Stats. § 429.061, the council may spread the charges against property benefitted, together with a certification processing fee in the amount set forth in section 16-32, as a special assessment under Minn. Stats. § 429.101 and other pertinent statutes for certification to the county auditor and collection along with current taxes the following year or in annual installments, not exceeding five, as the council may determine in each case.

(Code 1984, § 1015:55)

**Secs. 14-163—14-190. Reserved.**

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FOOTNOTE(S):

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REQUEST FOR COMMITTEE ACTION

Item Number: 4A



Meeting Date: September 10, 2015

Agenda Heading: Old Business

Agenda Item: Mn/DOT 16-04 Project

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Recommended Committee Action:

None.

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Discussion:

The Mn/DOT partnership went to Council on Tuesday, September 3. Meeting went well with Mn/DOT, and we hope to have a landscape drawing to share with the Arbor Committee by the November meeting.

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Committee Comments:

REQUEST FOR COMMITTEE ACTION

Item Number: 4B



Meeting Date: September 10, 2015

Agenda Heading: Old Business

Agenda Item: Vicksburg Adopt-A-Street

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Recommended Committee Action:

None.

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Discussion:

Vicksburg Adopt-a-Street was completed on August 27. All went well as we had six people come and help. Thanks to everyone who participated.

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Committee Comments:

REQUEST FOR COMMITTEE ACTION

Item Number: 5



Meeting Date: September 10, 2015

Agenda Heading: Area Reports

Agenda Item: Area Reports

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Recommended Committee Action:

None.

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Discussion:

The Area Reports section of the agenda provides an opportunity for any Committee member to report any item in the City that needs staff attention. The issue will be forwarded to the appropriate staff member with a response provided at the next meeting.

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Committee Comments: