

**Chair**

Mary Parenteau

**Committee Members**

Marilyn Arnlund

Bob Henke

Frank Kempel

Apeckchya Karki

Cody Lensing

Rachael Lamsal

Darlene Lindgren

Emma Molls

Sarah Piket

Donald Varney



**Arbor Committee Agenda  
March 9, 2023, 7 p.m.  
Mayor's Conference Room**

**Address:**

12800 Arbor Lakes Pkwy  
Maple Grove, MN 55369

**Phone:**

763-494-6040

**Website:**

maplegrovern.gov

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1. **OPENING BUSINESS**

A. Call to Order

2. **OATH OF OFFICE**

Marilyn Arnlund

Apeckchya Karki

Darleen Lindgren

3. A. Approval of Agenda

B. Approval of Minutes – February 9, 2023 regular meeting

4. **OLD BUSINESS**

A. Hy-Vee North Funds

B. Arbor Day Event

5. **NEW BUSINESS**

6. **AREA REPORTS**

7. **ADJOURNMENT**



## REQUEST FOR ARBOR COMMITTEE ACTION

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**MEETING DATE:** March 9, 2023  
**PREPARED BY:** Jesse Corrow, Associate Planner  
**AGENDA ITEM:** Oath of Office – Agenda Item 2

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**RECOMMENDED ARBOR COMMITTEE ACTION:**

Administer the Oath of Office to Committee Members Arnlund, Karki and Lindgren.

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**COMMENTS:**

City council approved the reappointment for Arbor Committee member **Marilyn Arnlund** at their meeting on Tuesday, January 3, 2023. Marilyn's term will expire on December 31, 2025. The Oath of Office will be given to the reappointed member.

City Council approved the appointments for **Apeckchya Karki** and **Darleen Lindgren** to the Arbor Committee at their meeting on Tuesday, February 21, 2023. The Oaths of Office will be given to Apeckchya and Darleen and their terms will expire on December 31, 2025.

Welcome Apeckchya and Darleen, and thank you for serving on the Maple Grove Arbor Committee! Thank you Marilyn for your continued desire to be part of the Arbor Committee.

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**ATTACHMENTS:**

None



## REQUEST FOR ARBOR COMMITTEE ACTION

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**MEETING DATE:** March 9, 2023  
**PREPARED BY:** Jesse Corrow, Associate Planner  
**AGENDA ITEM:** Approval of agenda and minutes – agenda item 3A and 3B

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**PREVIOUS ACTIONS:**  
None

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**RECOMMENDED ARBOR COMMITTEE ACTION:**

Call by Chair \_\_\_\_\_ for any additions or revisions to the agenda.

Motion by Committee member \_\_\_\_\_, seconded by Committee member \_\_\_\_\_ to approve as proposed or approve as amended the agenda for the March 9, 2023 regular meeting.

Motion by Committee member \_\_\_\_\_, seconded by Committee member \_\_\_\_\_ to approve the minutes of the February 9, 2023 regular meeting as presented or as amended.

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**COMMENTS:**

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**ATTACHMENTS:**

February 9, 2023 regular meeting minutes

**Maple Grove Arbor Committee  
Regular Meeting Minutes  
February 9, 2023  
Mayor's Conference Room  
7 p.m.**

<b>Call to Order</b>	The regular meeting of the Arbor Committee was called to order by Chair Parenteau at 7 p.m.
<b>Members Present</b>	Chair Mary Parenteau, Sarah Picket, Cody Lensing, Frank Kampel, Don Varney, Bob Henke, and Rachael Lamsal
<b>Members Absent</b>	Marilyn Arnlund, Emma Molls
<b>Also Present</b>	Jesse Corrow, Staff Liaison
<b><u>Special Business</u></b> Data ethics practices, open meeting law training	Training has been rescheduled to the April 13, 2023 Arbor Committee meeting.
<b>Oath of Office</b>	Committee member Arnlund was absent and will receive her oath of office at the next meeting.
<b>Approval of Agenda</b>	Motion Henke, second Picket to approve the minutes from February 9, 2023. Vote all ayes. Motion passed.
<b>Approval of Minutes</b>	Motion Henke, second Picket to approve the minutes from January 12, 2023. Vote all ayes. Motion passed.
<b><u>Old Business</u></b>	
<b>Hy-Vee North Funds</b>	<p>The committee reviewed the pros and cons of the four remaining city-owned properties that are candidates for future tree planting projects. Corrow presented another potential site located at the northeast intersection of County Road 30 and Upland Lane. Gleason park would also be considered as a site for a public tree planting event. Henke suggested prioritizing the sites and spreading out the tree plantings in future years. The committee ranked the sites as follows:</p> <ol style="list-style-type: none"><li>1. County Road 30/Upland Lane</li><li>2. Maple Grove Pkwy/Bass Lake Road (Site #5)</li><li>3. Vicksburg Lane/Elm Road (Site #3)</li><li>4. Vicksburg Lane/Nottingham Pkwy (Site #7)</li></ol>

Corrow will find out if Gleason Park can become a T-Zone district if Arbor Committee trees are planted there and if Parks department is able to dig the holes needed for a tree planting event.

### **Arbor Day Planning**

The Arbor Committee reviewed the “to do” list and each member discussed the progress that has been made so far. The list will continue to be updated leading up to the event. Henke suggested a large T-zone map and ordinance information should be added to a booth. The 2023 Arbor Day event will be held on Saturday, April 29 from noon to 3 p.m. at the Maple Grove Community Center.

### **New Business**

#### **T-Zone Notifications**

Committee members discussed publishing an article in the city newsletter as an effective way notify residents if they live in a T-Zone. The article can be published several times each year and will include a link to the neighborhood information website in order to determine if a specific address is in a t-zone. The city’s zoning map with T-zone overlay will be used because it is easier to read than the T-zone map. Social media posts would also be an effective way to get this information out.

Lamsal will forward a T-zone map to the Eagle Lake homeowners association since there is a lot of T-zone areas around that lake.

#### **Area Reports**

Parenteau mentioned that a few Arbor Committee members attended a winter tree identification course put on by the University of Minnesota. She also provided an update of the Buckthorn Eradication Group.

#### **Adjournment**

Motion Picket, second Lensing to adjourn the meeting at 8:40 p.m. Vote all ayes. Motion carried.

Respectfully submitted,  
Jesse Corrow, City Planner  
City of Maple Grove Arbor Committee



## REQUEST FOR ARBOR COMMITTEE ACTION

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**MEETING DATE:** March 9, 2023  
**PREPARED BY:** Jesse Corrow, City Planner  
**AGENDA ITEM:** Hy-Vee Funds - Agenda Item 5A

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### PREVIOUS ACTIONS:

At their meeting on February 9, 2023, the Arbor Committee discussed options on how the spend the \$67,150 cash-in-lieu received from Hy-Vee for excessive tree removal at their property at 9960 Maple Grove Parkway.

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### RECOMMENDED ARBOR COMMITTEE ACTION:

Continue to discuss possible uses for these funds.

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### COMMENTS:

The committee ranked four possible city owned properties that are candidates for future tree planting projects. These sites were ranked as follows:

1. County Road 30/Upland Lane
2. Maple Grove Pkwy/Bass Lake Road (Site #5)
3. Vicksburg Lane/Elm Road (Site #3)
4. Vicksburg Lane/Nottingham Pkwy (Site #7)

The committee can begin planning a fall tree planting event and discuss contracting any additional tree plantings. The holes needed for the public tree planting event will be prepped by Parks and Streets staff.

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### ATTACHMENTS:

Tree planting sites

Site #1

Northeast quadrant of County Road 30 & Upland Lane

(area shown is approximately 0.92 acres)



Site #5

Northeast quadrant of Bass Lake Road & Maple Grove Parkway

(area shown is approximately 2.5 acres)



Site #3

Northwest quadrant of Vicksburg Lane & Elm Road

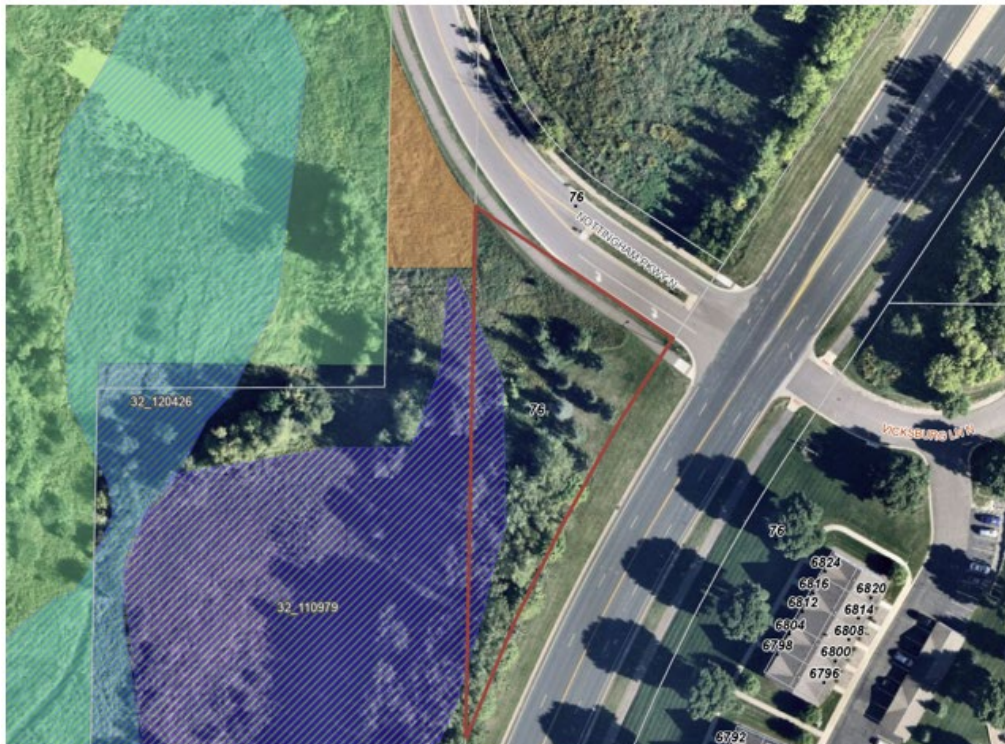
(area shown is approximately 1 acre)



Site #7

Southwest quadrant of Vicksburg Lane & Nottingham Parkway

(area shown is approximately 0.7 acres)







## REQUEST FOR ARBOR COMMITTEE ACTION

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**MEETING DATE:** March 9, 2023  
**PREPARED BY:** Jesse Corrow, City Planner  
**AGENDA ITEM:** 2023 Arbor Day event – agenda item 4B

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**PREVIOUS ACTIONS:**

At their meeting of Thursday, February 9, 2023, the Arbor Committee discussed roles and responsibilities for the event.

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**RECOMMENDED ARBOR COMMITTEE ACTION:**

Continue planning this year's Arbor Day event which will be held at the Community Center on Saturday, April 29 from noon to 3 p.m.

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**COMMENTS:**

The list of committee member responsibilities is attached and will be updated ahead of each meeting leading up to Arbor Day.

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**ATTACHMENTS:**

Committee member responsibilities

Company/Displays	Phone/Email	Contact Name	Arbor Member	Comments	Complete?
Reptile Discovery Zoo	507-455-1465		Jesse		X
Raptor Center	612-624-2756		Jesse		X
DNR Invasives	<a href="mailto:Jeff.Wilder@state.mn.us">Jeff.Wilder@state.mn.us</a> 763-284-7205		Bob		X
Home Depot Kits	Brooklyn Center		Jesse		X
Audubon Society	612-206-2458	Pul Fusco	Mary		
Bee Keeper	952-401-0857	Bill Thompson	Mary		X
Woodcarvers	763-420-5261	Glen Erickson	Mary		X
Master Gardeners			Marilyn/Rachael		
Master Naturalist	<a href="mailto:amy.jass.biz">amy.jass.biz</a> 763-533-1144	Amy Juntunen	Sarah	Jessica is coming	X
Tree Care Advisors			Marilyn		
Hennepin Tech College	952-995-1300		Sarah	Plant/Nursery/Landscaping	
Henn Cty Environment & Energy	<a href="mailto:Jessica.Nyaribo@hennepin.us">Jessica.Nyaribo@hennepin.us</a>	Jessica	Bob	Recycling/Composting	X
Elm Creek Watershed	763-553-1144		Cody	Watershed display	
Three Rivers Parks	763-559-9000	Forestry Division	Mary		X
MN DNR Forestry	651-296-6157	Valerie	Bob	Posters/Pencils/Info	X
City of Maple Grove			Jesse	Composting/Farmer's Market	
Lynde's				Tree display	
Ed's Buckthorn			Jesse		
Ask the Arborist		Rainbow Tree Care	Emma		

Arbor Committee Booths	Phone/Email	Contact Name	Arbor Member	Comments	Complete?
Tree City USA			Jesse	Flag & Info	X
Forest Preservation Area			Marilyn	Info/map/pictures/display bd.	
Tree Seedlings			Bob/Jesse	Seedlings ordred/Need Bags	X
Seedling Description Tags				tree descriptions	
Sunflowers			Bob		
Tote Bags		Linda	Frank	Left over from previous years	X
Tree Raffle		Dan Sanford	Jesse	Grove Nursery	X
EAB Info			Jesse	Supply Room	X
Buckthorn Info			Jesse	Supply Room	X
Who is the Arbor Committee			Jesse	Headshots	
T-Zone Info			Jesse	Large map and handouts	
Refreshments			Rachael	Basket of Apples	

<b>Advertising</b>	Phone/Email	Contact Name	Arbor Member	Comments	Complete?
Roadway Signs			Sarah/Don		X
"Event Today" Signs			Jesse	Near CC entrance	X
Website/Social Media			Jesse		
Community Center Marquee			Jesse		
City Newsletter			Jesse		X
Park & Recreation Spring Issue			Jesse		X
Flyer			Sarah		
Experience Maple Grove		Brett/Gretchen	Jesse	Will promote the week of event. Will provide publications and lip balm.	X
CCX			Cody		
Eagle Lake Group			Rachael		X

<b>Kids Activities &amp; Crafts</b>	Phone/Email	Contact Name	Arbor Member	Comments	Complete?
Smokey Bear			Don	Reserve and confirm type	X
EAB Costume			Don		X
Tree Medallions			Frank	Over 100 left	X
Other Games					
Paper Tube Bird Feeder				Tubes, sun butter, birdseed	
Paper tube trees				Tubes, crafts, glue	
Other Crafts					
High School Volunteers			Sarah		

### To Do List for Arbor Day 2023

(5) #2 Phillips head screw drivers  
 Hand Sanitizer pump bottles  
 (6) plastic tableclothes for kids tables  
 Magnifying glass for kids room  
 (2) Tarps - one for seedlings, one for HD kits  
 Pencils/Pens for tree giveaway  
 Glue/Glue sticks  
 Update the signs

Update Contact List  
 Bring a Weed Wrench  
 Hands Free Microphone  
 Coloring pages  
 Easels  
 Velcro Tape  
 Seedling Bags  
 Tattoos

New member headshots  
 Tube tree decorations



## REQUEST FOR ARBOR COMMITTEE ACTION

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**MEETING DATE:** March 9, 2023  
**PREPARED BY:** Jesse Corrow, Associate Planner  
**AGENDA ITEM:** Area reports – agenda item 6

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**PREVIOUS ACTIONS:**  
None

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**RECOMMENDED ARBOR COMMITTEE ACTION:**

The area reports section of the agenda provides an opportunity for any Committee member to report any item in the city that needs staff attention. Arbor related items will be forwarded to the appropriate staff member with a response provided at the next meeting.

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**COMMENTS:**

All committee members are encouraged to attend the [Data and ethics practices, open meeting law training](#) which will be held just prior to the **April 13** meeting. Training will begin at **6:30 p.m.** followed by the regular Arbor Committee Meeting.

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**ATTACHMENTS:**  
None