

Chair:
William Lewis

Vice Chair:
John Ferm

Board Members:
Ken Helvey
Deb Syhre
Kelly Cunningham
Debbie Coss
Andy Mielke



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**Regular Park Board
Agenda
December 16, 2021
7:00 p.m.
Council Chambers**

CALL TO ORDER

1. CALL TO ORDER, APPROVAL OF AGENDA

The Regular Meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the Regular Meeting.

2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at his discretion. For those wishing to address the Park Board, please complete a Public Comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

3. SPECIAL BUSINESS - No Items To Present

4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board Members, Council Liaison and staff

4.A. Board Members, Staff Reports

Documents:

[Staff Reports.pdf](#)
[Staff Presentations.pdf](#)

5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

5.A. Minutes - November 18, 2021 Regular Meeting

Documents:

[minutes - November 18, 2021 Regular Meeting.pdf](#)

5.B. Approve Claims

Documents:

[BAF - Approve Claims.pdf](#)
[Attachment A - 11-17-21 Park check register.pdf](#)
[Attachment B - 11-24-21 Park check register.pdf](#)
[Attachment C - 12-01-21 Park check register.pdf](#)
[Attachment D - 12-08-21 Park check register.pdf](#)
[Attachment E - 9-16-21 Credit card register.pdf](#)
[Attachment F - 9-30-21 Credit card register.pdf](#)
[Attachment G - 10-14-21 Credit card register.pdf](#)

5.C. Part Time Employee Appointments

Documents:

[Part Time Employee Appointments.pdf](#)

5.D. Appointment Of Community Center Operations Supervisor

Documents:

[BAF - Appoint Operations Supervisor.pdf](#)

5.E. Recruitment For Facility Maintenance Coordinator

Documents:

[BAF - Recruitment for Facility Maintenance Coordinator.pdf](#)

5.F. Recording Secretary Service Agreement, Minute Maker Secretarial, Inc.

Documents:

[BAF - Recording Secretary Service Agreement, Minute Maker Secretarial, Inc.pdf](#)
[Attachment A - Minutes Secretary proposal.pdf](#)

5.G. 2022-23 CP Refrigeration Maintenance Agreement, Gartner Refrigeration, Inc.

Documents:

[BAF - 2022-23 CP Refrigeration Maintenance Agreement, Gartner Refrigeration Inc.pdf](#)
[Attachment A - Gartner Refrigeration Agreement.pdf](#)

5.H. Community Center Beverage Provider Agreement Amendments

Documents:

[BAF - Beverager Provider Agreement Amendment .pdf](#)
[Attachment A - Lookout Bar and Grill agreement.pdf](#)
[Attachment B - Lyndes Restaurant and Catering agreement.pdf](#)

5.I. 2022 Parks And Recreation Fee Schedule

Documents:

[BAF - 2022 Parks Facility Fee Schedule, Town Green Meting Room.pdf](#)
[Attachment A - Park Facilities Fee Schedule 2022, Town Green.pdf](#)

5.J. I.U.O.E. Local No. 49 - Parks Union Contract

Documents:

[BAF - 2022-24 I.U.O.E. Local No. 49 - Parks Union Contract.pdf](#)

6. OLD BUSINESS

6.A. 2022 Parks And Recreation General Fund And Enterprise Budgets - Final

Documents:

[BAF - 2022 General Fund and Enterprise Budgets.pdf](#)
[Attachment A - 2022 Dept Budget Summary.pdf](#)

6.B. 2022 Park Development Program Budget - Final

Documents:

[BAF - 2022 Park Development Program.pdf](#)
[Attachment A - 2022 Park Development Program Budget.pdf](#)

6.C. Bridges At Arbor Lakes - HOA Maintenance Agreement

Documents:

[BAF - Bridges at Arbor Lakes, HOA Maintenance Agreement.pdf](#)
[Attachment A - Bridges at Arbor Lakes HOA Agreement.pdf](#)
[Attachment B - Bridges Resolution 21-185.pdf](#)

6.D. 2022 Community Center Fee Schedule

Documents:

[BAF - 2022 Community Center Fee Schedule.pdf](#)
[Attachment A - 2022 Communy Center Fee Schedule.pdf](#)

7. NEW BUSINESS

7.A. Subdivision - Evanswood

Documents:

[BAF - Subdivision Evanswood Addition.pdf](#)
[Attachment A - Location Map.pdf](#)
[Attachment B - Plat Map.PDF](#)
[Attachment C - Trail Map.pdf](#)

Attachment D - System Plan Map.pdf

8. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

8.A. Non-Agenda Informative Items, Newsworthy Memos

Documents:

NonAgenda Informative Items.pdf
Attachment A - Directors Report.pdf
Attachment B - Superintendent of Parks and Planning.pdf
Attachment C - Superintendent of Recreation.pdf
Attachment D - Community Center Manager.pdf

ADJOURNMENT