

Chair:
William Lewis

Vice Chair:
John Ferm

Board Members:
Ken Helvey
Deb Syhre
Kelly Cunningham
Debbie Coss
Andy Mielke



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**Regular Park Board
Agenda
January 20, 2022
7:00 p.m.
Council Chambers**

CALL TO ORDER

1. CALL TO ORDER, APPROVAL OF AGENDA

The Regular Meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the Regular Meeting.

2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at his discretion. For those wishing to address the Park Board, please complete a Public Comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

3. SPECIAL BUSINESS - No Items To Present

3.A. Oath Of Office

Documents:

[Oath of Office.pdf](#)

3.B. Election Of Officers

Documents:

[Election of Officers.pdf](#)

4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board Members, Council Liaison and staff

4.A. Staff Presentations

Documents:

[Staff Reports.pdf](#)

5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

5.A. Minutes - December 16, 2021 Regular Meeting

Documents:

[Minutes - December 16, 2021 Regular Meeting.pdf](#)

5.B. Approve Claims

Documents:

[BAF - Approve Claims.pdf](#)
[Attachement A - 12-15-21 Park check register.pdf](#)
[Attachment B - 12-22-21 Park check register.pdf](#)
[Attachment C - 12-27-21 Park check register.pdf](#)
[Attachment D - 1-5-22 Park check register.pdf](#)
[Attachment E - 10-28-21 Credit card register.pdf](#)
[Attachment F - 11-11-21 Credit Card register.pdf](#)

5.C. Accept Donation - North Memorial Health - Resolution 22-032

Documents:

[BAF- Accept Donation -North Memorial Health - Resolution 22-032.pdf](#)
[Attachment A - Resolution 22-032.pdf](#)

5.D. Accept Donation - Amazon - Resolution 22-033

Documents:

[BAF- Accept Donation -Amazon - Resolution 22-033.pdf](#)
[Attachment A - Resolution 22-033.pdf](#)

5.E. Appointment Of Administrative Secretary

Documents:

[BAF - Appointment - Administrative Secretary.pdf](#)

5.F. Appointment Of Youth Outreach Assistant

Documents:

[BAF -Appointment of Youth Outreach Assistant.pdf](#)

5.G. Authorize Recruitment - Recreation Program Assistant

Documents:

[BAF -Authorize Recruitment - Recreation Program Assistant.pdf](#)
[Attachment A- Recreation Program Assistant - Athletics - Job Description.pdf](#)

5.H. 2021 Fall Recreation Participation Report

Documents:

[BAF- 2021 Fall Recreation Participation Report.pdf](#)
[Attachment A - 2021 Fall Recreation Participation Report.pdf](#)

5.I. 2021 Community Center Usage Report

Documents:

[BAF- 2021 Community Center Facility Usage Report.pdf](#)
[Attachment A - 2021 Community Center Facility Usage Report.pdf](#)

5.J. Special Use Permit And Fee Waiver - MGCO Days

Documents:

[BAF -Special Use Permit and Fee Waiver - MGCO MG Days.pdf](#)
[Attachment A - MGCO Letter to the Board.pdf](#)

5.K. Special Use Permit - OMGHA Outdoor Jamboree

Documents:

[BAF -Special Use Permit - OMGHA Outdoor Jamboree.pdf](#)
[Attachment A - OMGHA - preliminary form.pdf](#)

5.L. Special Use Permit And Fee Waiver - MG Lions Half Marathon

Documents:

[BAF - Special Use Permit and Fee Waiver MG Lions Half Marathon.pdf](#)
[Attachment A - Letter of Request - Maple Grove Lions.pdf](#)

5.M. Amendments To Personnel Policy Manual

Documents:

[BAF - Amendments to Personnel Policy Manual.pdf](#)

5.N. Merge Personnel Policy Manuals For All City Staff

Documents:

[BAF - Merge Personnel Policy Manuals For All City staff.pdf](#)

6. OLD BUSINESS

6.A. Gleason Fields Athletic Complex - Authorize Bids

Documents:

BAF Gleason Fields Athletic Complex - Authorize Bids.pdf
Attachment A - RJM Progress Update.pdf
Attachment B - Project Estimate.pdf
Attachment C - Project Drawings - Partial Set 6.pdf
Attachment C - Project Drawings - Partial Set.pdf
Attachment D - Bid Advertisement.pdf
Attachment E - Project Schedule.pdf
Attachment F - Project Estimate and Funding History.pdf

7. NEW BUSINESS

7.A. Conservation Partners Legacy Grant Application

Documents:

BAF CPL Grant Application.pdf
Attachment A - Program Map.pdf
Attachment B - Natural Resources Management Plan Estimate.pdf
Attachment C - Stantec Grant Proposal.pdf

7.B. Premier Rink Glass Upgrade

Documents:

BAF Premier Rink Glass Upgrade.pdf
Attachment A - Athletica Quote.pdf
Attachment B - All American Quote.pdf
Attachment C Variance of Glass Height Image.pdf

7.C. 2022 Park Dedication Rates

Documents:

BAF Park Dedication Rates.pdf
Attachment A - Council Action Form with Attachments.pdf

7.D. Subdivision - Arbor Lakes Business Park Phase Three

Documents:

BAF Arbor Lakes Business Park Phase III Subdivision.pdf
Attachment A Location Map.pdf
Attachment B Concept Plan Map.pdf

7.E. Subdivision - Pet Suites

Documents:

BAF Pet Suites Subdivision.pdf
Attachment A Location Map.pdf
Attachment B Plat Map.pdf

7.F. Subdivision - Weston Commons 2nd

Documents:

BAF Weston Commons 2nd Addition Subdivision.pdf
Attachment A Location Map.pdf
Attachment B Preliminary Plat Map.pdf
Attachment C PSA 5 Park Concepts.pdf

7.G. Subdivision - North Grove Medical Center

Documents:

BAF North Grove Medical Center Subdivision.pdf
Attachment A Location Map.pdf
Attachment B Plat Map.pdf

7.H. Subdivision - Summerwell

Documents:

BAF Summerwell Addition Subdivision.pdf
Attachment A Location Map.pdf
Attachment B Plat Map.pdf

7.I. Subdivision - Fox Briar Ridge East

Documents:

BAF Fox Briar Ridge East Addition Subdivision.pdf
Attachment A Location Map.pdf

Attachment B Plat Map.pdf

8. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

8.A. Non-Agenda Informative Items, Newsworthy Memos

Documents:

Non Agenda Informative, Newsworthy Memos.pdf
Attachment A Superintendent of Parks and Planning Report.pdf
Attachment B - Superintendent of Recreation.pdf
Attachment B.1 - Recreation Specialist - Youth Outreach - Report.pdf
Attachment C Community Center Manager Report.pdf
Attachment C.1 Modified Gym Schedule Jan 19 2022.pdf

ADJOURNMENT