

**Chair:**  
William Lewis

**Vice Chair:**  
John Ferm

**Board Members:**  
Ken Helvey  
Deb Syhre  
Kelly Cunningham  
Andy Mielke



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**Regular Park Board  
Agenda  
February 16, 2023  
7:00 p.m.  
Council Chambers**

1. CALL TO ORDER, APPROVAL OF AGENDA

The Regular Meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the Regular Meeting.

2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at their discretion. For those wishing to address the Park Board, please complete a Public Comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

3. SPECIAL BUSINESS - No Items To Present

4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board Members, Council Liaison and staff

5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

5.A. BAF - Approve Minutes - January 19, 2023 Park Board Regular Meeting

Documents:

[BAF - Approve Minutes - January 19, 2023 Park Board Regular Meeting.pdf](#)  
[Attachment A - Minutes - January 19, 2023 Regular Meeting.pdf](#)

5.B. BAF - Approve Claims

Documents:

[BAF - Approve Claims.pdf](#)  
[Attachment A - 01-18-2023 Park check register.pdf](#)  
[Attachment B - 01-25-2023 Park check register.pdf](#)  
[Attachment C - 02-01-2023 Park check register.pdf](#)  
[Attachment D - 02-08-2023 Park check register.pdf](#)  
[Attachment E - 01-05-2023 Purchasing card register.pdf](#)

5.C. BAF - Accept Donation To Central Park

Documents:

[BAF - Accept Donation to Central Park.pdf](#)  
[Attachment A - Letter of Donation - Central Park.pdf](#)  
[Attachment B - Resolution 23-039PB.pdf](#)

5.D. BAF - Appointment Of Youth Engagement Coordinator

Documents:

[BAF - Appointment of Youth Engagement Coordinator.pdf](#)

5.E. BAF - Award Contract - 2023 Portable Toilet Service

Documents:

[BAF - Award Contract - 2023 Portable Toilet Service.pdf](#)

[Attachment A - Biffs Quote.pdf](#)  
[Attachment B - ASI Quote.pdf](#)  
[Attachment C - Wruck Quote.pdf](#)

5.F. BAF - Special Use And Fee Waiver Request - Friends Of The Angel

Documents:

[BAF - Special Use and Fee Waiver Request -Friends of the Angel.pdf](#)  
[Attachment A - Friends of the Angel Letter.pdf](#)

5.G. BAF - 2023 Fernbrook Fields Storage Agreement - MGYLA

Documents:

[BAF - 2023 Fernbrook Fields Storage Agreement - MGYLA.pdf](#)  
[2023 Fernbrook Fields Storage Agreement - MGYLA.pdf](#)

5.H. BAF - Letter Of Support - Three Rivers Park District RAISE Grant Application

Documents:

[BAF - Letter of Support - Three Rivers Park District RAISE Grant Application.pdf](#)  
[Attachment A - RAISE Letter of Support.pdf](#)  
[Attachment B - TRPD 2023 RAISE Project Overview Map.pdf](#)

5.I. BAF - Fee Waiver Request - Hennepin County Fix-It Clinic

Documents:

[BAF - Fee Waiver Request - Hennepin County Fix-It Clinic.pdf](#)  
[Attachment A - Hennepin County Fee Waiver Request.pdf](#)

6. OLD BUSINESS - No Items To Present

7. NEW BUSINESS - No Items To Present

8. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

8.A. BAF - Non-Agenda Informative Items, Newsworthy Memos

Documents:

[BAF - Non-Agenda Informative Items, Newsworthy Memos.pdf](#)  
[Attachment A - Assistant Parks and Recreation Director Report.pdf](#)  
[Attachment B - Parks and Planning Superintendent Report.pdf](#)  
[Attachment C - Community Center Manager Report.pdf](#)

**ADJOURNMENT**