

**Chair:**  
William Lewis

**Vice Chair:**  
John Ferm

**Board Members:**  
Ken Helvey  
Deb Syhre  
Kelly Cunningham  
Debbie Coss  
Andy Mielke



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**Regular Park Board  
Agenda  
March 17, 2022  
7:00 p.m.  
Council Chambers**

## CALL TO ORDER

### 1. CALL TO ORDER, APPROVAL OF AGENDA

The Regular Meeting was called to order by Parks and Recreation Board (Vice) Chair.

Call for any additions, changes or deletions to the agenda.

Motion to approve as proposed or approve as amended the agenda for the Regular Meeting.

### 2. PUBLIC COMMENTS

Individuals may address the Park Board about an item not contained on the agenda. A maximum of five (5) minutes is allowed for each speaker, however this time may be reduced if many speakers are present. The Board Chair may limit time and the number of speakers at his discretion. For those wishing to address the Park Board, please complete a Public Comment card at the back of the Council Chambers and give the card to staff or the Chair before the meeting begins.

### 3. SPECIAL BUSINESS

#### 3.A. BAF - Maple Grove Community Garden Co-Op Presentation

Documents:

[BAF - Maple Grove Community Garden Co-Op Presentation.pdf](#)  
[Attachment A - MG Community Garden Co-Op Introduction.pdf](#)  
[Attachment B - MG Community Garden Co-Op Presentation.pdf](#)

### 4. BOARD MEMBERS, STAFF REPORTS

Monthly reports by Park Board Members, Council Liaison and staff

#### 4.A. Staff Reports

Documents:

[BAF - Board Members Staff Reports.pdf](#)  
[Attachment A - Staff Report Presentation.pdf](#)

### 5. CONSENT BUSINESS

All matters listed under Consent Business are considered to be routine by the Parks and Recreation Board and will be enacted by one motion. There may be an explanation, but no separate motion on these items. If a separate motion is desired, specific item must be removed from Consent Business and considered individually.

#### 5.A. Minutes -February 17, 2022 Regular Meeting

Documents:

[Minutes - February 17, 2022 Regular Meeting.pdf](#)

#### 5.B. Approve Claims

Documents:

[BAF - Approve Claims.pdf](#)  
[Attachment A - 02-09-2022 Park check register.pdf](#)  
[Attachment B - 02-16-2022 Park check register.pdf](#)  
[Attachment C - 02-23-2022 Park check register.pdf](#)  
[Attachment D - 03-02-2022 Park check register.pdf](#)  
[Attachment E - 01-6-2022 Credit card register.pdf](#)  
[Attachment F - 01-20-2202 Credit card register.pdf](#)

#### 5.C. BAF - Special Use Permit - Ave Maria Academy

Documents:

[BAF - Special Use Permit - Ave Maria Academy.pdf](#)  
[Attachment A - Special Use Preliminary Form - Ave Maria Academy.pdf](#)

5.D. BAF - Special Use Permit And Fee Waiver Request - Maple Grove Lions

Documents:

[BAF - Special Use Permit and Fee Waiver Request - Maple Grove Lions.pdf](#)  
[Attachment A - Fee Waiver Request Letter - Maple Grove Lions.pdf](#)

5.E. BAF - Special Use Permit - Best Buddies Minnesota

Documents:

[BAF - Special Use Permit - Best Buddies Minnesota.pdf](#)  
[Attachment A - Special Event Preliminary Form - Best Buddies.pdf](#)

5.F. BAF - Fee Waiver Request - Maple Grove Ambassadors

Documents:

[BAF - Fee Waiver Request - Maple Grove Ambassadors.pdf](#)  
[Attachment A - Fee Waiver Request Letter - Ambassador.pdf](#)

5.G. BAF - Authorize Recruitment - Recreation Specialist – Farmers Market, Sponsorships

Documents:

[BAF - Authorize Recruitment - Recreation Specialist - Farmers Market, Sponsorships.pdf](#)

5.H. BAF - Appointment Of Recreation Program Assistant-Athletics

Documents:

[BAF - Appointment of Recreation Program Assistant-Athletics.pdf](#)

5.I. BAF - Appointment Of Facility Maintenance Coordinator

Documents:

[BAF - Appointment of Facility Maintenance Coordinator.pdf](#)

5.J. BAF - Authorize Recruitment - Facility Coordinator

Documents:

[BAF - Authorize Recruitment - Facility Coordinator.pdf](#)

6. OLD BUSINESS

6.A. Gleason Fields Athletic Complex - Guaranteed Maximum Price Amendment

Documents:

[BAF - Gleason Fields Athletic Complex - Guaranteed Maximum Price Amendment.pdf](#)  
[Attachment A - RJM Guaranteed Maximum Price Amendment.pdf](#)

6.B. BAF - Arena Branding Concept And Authorization To Solicit Bids

Documents:

[BAF - Arena Branding Concept and Authorization to Solicit Bids.pdf](#)  
[Attachment A - Arena Branding Concept.pdf](#)

7. NEW BUSINESS

7.A. BAF - Arena Sponsorship Program And Professional Services Agreements

Documents:

[BAF - Arena Sponsorship Program and Professional Services Agreements.pdf](#)  
[Attachment A - Naming Rights Sponsorship Sales Representation Agreement.pdf](#)  
[Attachment B - MGCC Ice Arena East and West Rink Sales Representation Agreement.pdf](#)  
[Attachment C - Exhibit A - Sponsorship Guidelines.pdf](#)  
[Attachment D - Exhibit B1 - Naming Rights Revenue Model.pdf](#)  
[Attachment E - Exhibit B2 - Rink Advertising Revenue Model.pdf](#)

8. NON-AGENDA INFORMATIVE ITEMS, NEWSWORTHY MEMOS

8.A. Non-Agenda Informative Items, Newsworthy Memos

Documents:

Non-Agenda Informative Items, Newsworthy Memos.pdf  
Attachment A - Director of Parks and Recreation Report.pdf  
Attachment B - Superintendent of Parks and Planning Report.pdf  
Attachment C - Superintendent of Recreation Report.pdf  
Attachment D - Community Center Manager Report.pdf  
Attachment E - Staff Annual Report - Farmers Market, Sponsorships.pdf

**ADJOURNMENT**