

Maple Grove City Council meeting

DRAFT meeting minutes

February 7, 2022

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(Delete this when final edits are complete)

Call to order

Pursuant to call and notice thereof, a regular meeting of the Maple Grove City Council was held at 7:30 p.m. on February 7, 2022 at the Maple Grove Government Center/Public Safety Facility, Hennepin County, Minnesota. Members present were Mayor Mark Steffenson and Councilmembers Judy Hanson, Karen Jaeger, Phil Leith, and Kristy Barnett (attending via WebEx). Absent was none. Present also were Heidi Nelson, City Administrator; Joe Hogeboom, Community and Economic Development Director; Peter Vickerman, Planning Manager; Brett Angell, Economic Development Manager; Ken Ashfeld, Public Works Director/City Engineer; and Justin Templin, City Attorney.

Mayor Steffenson called the meeting to order at 7:30 p.m. and led the City in the Pledge of Allegiance.

Additions or deletions to the agenda

Mayor Steffenson asked if there were any additions and/or deletions to the consent agenda to which Heidi Nelson stated the following:

Item amended to the agenda

None

Item amended to the consent agenda

None

Item added to the agenda

None

Item removed from the consent agenda for discussion

3L. Zoning ordinance text amendment refuse and recycling container location

Consent items

The following consent items were presented for Council's approval:

MINUTES

- A. Work session meeting – January 18, 2022
Regular meeting –January 18, 2022

HUMAN RESOURCES ITEMS

- B. Appointment of assistant building official

Motion to approve the promotion of Colby Cartney to the position of assistant building official in the Building Inspections Department at an annual salary of \$105,959.36, effective February 8, 2022 subject to a twelve-month probationary period. All required screenings and background checks have been successfully completed.

- C. Appointment of intermediate equipment operator

Motion to approve the promotion of Thomas Engels to the position of intermediate equipment operator in the Public Works Department at an annual salary of \$71,610.24, effective February 8, 2022 subject to a six-month probationary period. All required screenings and background checks have been successfully completed.

- D. Appointment of part-time customer service representative

Motion to approve the appointment of Patricia Anderson to the position of part-time customer service representative in the Administration Department at an annual salary of \$25,754.56, effective February 14, 2022 subject to a twelve-month probationary period. All required screenings and background checks have been successfully completed.

- E. Recruitment approval for police officer

Motion to authorize staff to begin the recruitment process for the police officer position in the Police Department due to the

resignation of Megan Levander effective January 14, 2022.

COMMUNITY & ECONOMIC DEVELOPMENT ITEMS

F. 14719 91st Avenue North variance

Motion to adopt Resolution No. 22-038 approving the 14719 91st Avenue North variance.

G. Crocus Grove Planned Unit Development concept stage plan, development stage plan, preliminary plat, rezoning and administrative lot division

Motion to table the application at the request of the applicant.

H. Eagle Ridge administrative lot division

Motion to approve the requested administrative parcel division of parcel PID No. 25-119-22- 41-0001.

I. Lodging tax agreement between the City of Maple Grove and Maple Grove Tourism

Motion to approve the lodging tax agreement between the City of Maple Grove and Maple Grove Tourism.

J. PetSuites Planned Unit Development concept stage plan, development stage plan, preliminary and final plat

Motion to adopt Resolution No. 22-037 approving the PetSuites PUD concept stage plan, development stage plan, preliminary and final plat subject to:

1. Planned Unit Development agreement final review and approval of the City Attorney and the Director of Community and Economic Development.

K. Upsher-Smith, Thrifty White sign package

Motion to approve the proposed sign package for Upsher-Smith and Thrifty White.

L. Zoning ordinance text amendment refuse and recycling container location

This item was removed by Councilmember Jaeger for discussion.

ENGINEERING ITEMS

M. 2022 Street Recon. Program, Resolution Nos. 22-034, 22-035 and 22-036

Motion to adopt Resolution No. 22-034 establishing Townhouse Villages at Eagle Lake Street Reconstruction Project No. 22-01, ordering feasibility report, receiving feasibility report, establishing hearing, declaring costs to be assessed, ordering preparation of assessment roll and ordering special assessment hearing.

Motion to adopt Resolution No. 22-035 establishing Deerwood Homes & Eagle Lake Area Street Reconstruction Project No. 22-02, ordering feasibility report, receiving feasibility report, establishing hearing, declaring costs to be assessed, ordering preparation of assessment roll and ordering special assessment hearing.

Motion to adopt Resolution No. 22-036 establishing Maple Grove Middle School Park Trail Project No. 22-03, ordering feasibility report, receiving feasibility report, and establishing hearing.

N. Accepting proposals for treatment and removal of ash trees

Motion to accept proposal from Rainbow Treecare to treat public ash trees.

Motion to accept proposal from YTS Companies, LLC. to remove public ash trees and stumps.

O. Administrative and special assessment transfers

Motion to approve the transfer of administrative, special assessment and engineering fees from the respective project funds to the general fund in the amount of \$837,002.48.

P. Approval of Cooperative Agreement with Hennepin County

Motion to approve Cooperative Agreement between the City of Maple Grove and County of Hennepin subject to final review by the City Attorney and Director of Public Works.

Q. CSAH 101 - 73rd Ave to 83rd Ave - Project No. 22-10 - project establishment Resolution No. 22-040

Motion to adopt Resolution No. 22-040 establishing CSAH 101 – 73rd Avenue to 83rd Avenue, Project No. 22-10 and ordering plans and specifications.

R. Everest Lane Stream Restoration Cooperative Agreement with the Elm Creek Watershed Management Commission

Motion to approve the Cooperative Agreement for the Phase II, Everest Lane Streambank Restoration, Project No. 20-08, and authorize its execution by the Mayor and City Clerk.

S. Fernbrook Lane - Territorial Road Project No. 20-19, Change Order No. 2

Change Order No. 2 addresses the addition of flaggers for the final stage of the construction (four flaggers for three weeks). Multiple drivers were circumventing barricades placed as part of the original traffic control plan, causing safety issues for both drivers and construction crews. This change order also provides for additional materials required for the lighting system electrical service. Finally, the acquisition of right of way on the southwest corner resulted in the loss of significant mature screening trees, and the change order adds in replacement trees at the request of the affected property owner (seller).

Motion to approve Change Order No. 2 to Fernbrook Lane/Territorial Road, Project No. 20-19 in the amount of \$86,865.71.

T. Howell Meadows Area Street and Utility Project No. 19-22 final acceptance

Motion to approve the final acceptance of the Howell Meadows Area Street and Utility Project No. 19-22 completed by G. F. Jedlicki, Inc. subject to the warranty provisions of the contract and statutory law.

U. Huntingwood Farms East and West Area Street Reconstruction Project No. 21-03 - final acceptance

Motion to approve final acceptance of Huntingwood Farms East and West Area Street Reconstruction, Project No. 21-03 completed by Bituminous Roadways subject to the warranty provisions of the contract and statutory law.

V. Palisades at Nottingham 2nd Addition Area Street and Utility Project No. 18-16 - final acceptance

Motion to approve the final acceptance of the Palisades at Nottingham 2nd Addition Street and Utility Project No. 18-16 completed by Burschville Construction, Inc. subject to the warranty provisions of the contract and statutory law.

W. Woodland Ponds Water Quality Pond Maintenance Project No. 22-07, Change Order No. 1

Motion to approve Change Order No. 1 for the Woodland Ponds Water Quality Pond Maintenance Project No. 22-07.

X. Sureties

Motion to approve the surety actions.

ADMINISTRATIVE ITEMS

Y. Maple Grove Days - Maple Grove Community Organization

Motion to waive fees associated with related permits and in-kind services for Maple Grove Community Organization during Maple Grove Days, July 13-17, 2022.

Z. Park Dedication - Residential Unit Fee and Commercial-Industrial Acre Fee

Motion to modify the park dedication rate to \$4,236/unit for a single-family residential subdivision filed with Hennepin County for a period beginning February 1, 2022 and ending January 31, 2023 based on the City Ordinance.

Motion to continue the park dedication rate of \$6,500/acre for an industrial subdivision and \$11,000/acre for a commercial

subdivision filed with Hennepin County for a period beginning February 1, 2022 and ending January 31, 2023 which amount is based on the City policy established pursuant to Resolution 88-120

AA. Final transfers and interfund loan for APEX project

The City Council approves the transfers, to be dated December 31, 2021 for financial statement purposes, in the attached staff memo and the creation of the attached loan repayment schedule.

BB. Approve claims

Motion to approve claims totaling \$ 3,683,970.95.

Motion by Councilmember Leith, seconded by Councilmember Jaeger, to approve the Consent Items as amended, removing item 3L (Zoning ordinance text amendment refuse and recycling container location). Upon call of the motion by Mayor Steffenson and a roll call vote, there were five ayes and no nays. Motion carried.

**Consideration
of items pulled
from the
agenda**

The following items were pulled from the consent agenda.

Regarding Item 3L (Zoning ordinance text amendment refuse and recycling container location), Councilmember Jaeger commented on the proposed ordinance and asked if the ordinance referred to residents having two refuse containers. Community and Economic Development Director Hogeboom noted the city has received a high number of complaints regarding where refuse containers are stored over the last year. He indicated the proposed ordinance would allow residents some flexibility to store two bins outside (not in front of the house), noting some residents now have up to four bins when considering they now have yard waste and organics recycling bins.

Councilmember Jaeger feared that residents would not have enough room in their garages to store three or four bins in their garage, especially the older homes in Maple Grove. Community and Economic Development Director Hogeboom reported the propose ordinance amendment would address this concern because it would allow up to two bins to be stored outdoors on the side of the house on an improved surface.

Motion by Councilmember Jaeger, seconded by Councilmember Hanson, to adopt Ordinance No. 22-03 amending City Code chapter 26 regarding refuse and recycling container location. Upon call of the motion by Mayor Steffenson and a roll call vote, there were five ayes and no nays. Motion carried.

**Special
business**

Open forum

There were no open forum issues brought before the Council at this meeting.

**Update from
Represent-
ative Robbins**

Representative Kristin Robbins from District 34A provided the Council with an update and provided insights into the 2022 legislative session. She noted she would be serving on the Tax Committee, the Human Services Finance and Policy Committee and the Judiciary and Civil Law Committee this term. She reported the legislature was very busy already and was discussing a new tax bill that would benefit local business owners. She discussed the city's bonding bill for the Community Center. She indicated there was talk about a significant bonding bill being approved by the state. It was her hope the bonding bill would be more reasonably sized in order to get the votes it needed to pass. She commented further on the issues she would be addressing on behalf of the community, which included a tax credit for businesses, along with an R&D tax credit bill. She noted the legislature would also be addressing the rise in crime in the metro area and K-3 literacy.

Mayor Steffenson thanked Representative Robbins for all of her hard work on behalf of the community.

**Community
and economic
development
items**

**AMC Theatre
Planned Unit
Development
Concept Stage**

Community and Economic Development Director Hogeboom explained Launch Properties is seeking concept stage plan approval for the redevelopment of the former AMC Theater site, as well as development stage plan approval for the conversion of the former theater building into a retail building. AMC

**Plan
Amendment
and
Development
Stage Plan**

Theater closed permanently in early January. During the past five years, the theater site has experienced property maintenance concerns. The theater opened in June 2001 as part of the original Arbor Lakes development. The PUD agreement for the site designates the building for “theater” use; therefore, a PUD amendment is necessary to allow a retail operation to exist within the building. The underlying zoning classification permits retail use; however, a PUD amendment is required to remove the ‘theater’ designation for the former AMC building. The 9.9-acre site currently contains the former theater building and a parking lot. With the proposal, the theater building would be converted into a “Floor and Décor” store, which specializes in selling home renovation products. Three additional retail/restaurant buildings are also proposed to be located on the site. The north building, proposed to be located between Malone’s and Red Lobster, would be approximately 7,500 square feet. The east building, proposed to be located south of Red Lobster, would be approximately 6,000 square feet with an adjacent patio. The west building, proposed to be located west of the theater building, would be approximately 4,500 square feet. Staff discussed the plans in further detail and reported the Planning Commission recommended approval of the request.

Councilmember Leith asked if only the Floor and Décor was receiving final construction approval tonight. Community and Economic Development Director Hogeboom reported this was the case.

Councilmember Leith anticipated the theater generated a lot more traffic than the proposed Floor and Décor use. Community and Economic Development Director Hogeboom indicated this was the case which would greatly benefit the proposed restaurants and entertainment uses.

Councilmember Jaeger expressed concern about the number of people parking in this area and walking to Nordstrom’s Rack. Community and Economic Development Director Hogeboom stated he has seen this as well. He commented staff would continue to work with the two property owners to resolve this concern.

Mayor Steffenson questioned what the intersection would look like with additional traffic. Community and Economic Development Director Hogeboom reported preliminary

drawings have been created, but noted the intersection plans were not final. He indicated a roundabout has been discussed. He reported any final plan would address the concerns that were already present.

Councilmember Barnett asked if a right hand turn from Elm Creek Boulevard into the Nordstrom parking lot could be included. Community and Economic Development Director Hogeboom commented this was being discussed. He reported Hennepin County was amenable to a right-in at this location, noting the cost would have to be borne by the property owner.

Councilmember Barnett stated she believed this was necessary and should be investigated to assist with managing the traffic at this intersection.

Councilmember Hanson inquired why this request was before the Council. Community and Economic Development Director Hogeboom explained this was due to the fact the property was approved as a theatre (entertainment use) and staff believed the Council should review and approve the Floor and Décor (retail) request.

Mayor Steffenson requested the applicant address the Council.

Dan Regan, Launch Properties representative, thanked the Council for considering his request. He explained he was looking forward to bringing a Floor and Décor store into Maple Grove. He discussed how he would work to bring compatible uses to the property. He indicated he was not interested in creating dysfunction or issues for an already stressed intersection. He commented on where future buildings may be located, along with a roundabout. He explained he would be willing to make necessary improvements on the property and noted he has spoken to the adjacent property owners as well.

Councilmember Jaeger stated she was pleased that the deliveries made to Floor and Décor would occur in the overnight hours, which would not adversely impact traffic.

Councilmember Hanson thanked the applicant for working so diligently to bring new and exciting uses into the community.

Motion by Councilmember Leith, seconded by Councilmember Jaeger, to direct the City Attorney to draft

a Resolution and a Planned Unit Development agreement approving the AMC PUD concept stage plan amendment and development stage plan subject to:

1. The applicant addressing to the satisfaction of the City any remaining applicable comments contained in the memorandums from:

a. The Engineering Department dated January 27, 2022.

Upon call of the motion by Mayor Steffenson and a roll call vote, there were five ayes and no nays. Motion carried.

**Arbor Lakes
Business Park
Phase 3
Planned Unit
Development
Concept Stage
Plan**

Economic Development Manager Angell explained stated Endeavor Development is seeking concept stage plan approval for the third phase of the Arbor Lakes Business Park development within the Gravel Mining Area (GMA). The location of the proposed development is to the southeast of the intersection of Fountains Drive and Zachary Lane. The proposed development has a combined building square footage of 846,720. Staff discussed the plans in further detail with the Council and reported the Planning Commission recommended approval.

Councilmember Leith requested further information regarding the project timeline. Economic Development Manager Angell indicated the Development Stage Plan that would come forward first would be for building one on the site plan. He commented as the applicant finds more tenants, future buildings would be brought forward in additional phases.

Councilmember Leith stated he supported this project moving forward and appreciated the business/corporate look and feel of these plans.

Motion by Councilmember Leith, seconded by Councilmember Barnett, to approve direct the City Attorney to draft a Resolution approving the Arbor Lakes Business Park Phase 3 PUD concept stage plan subject to:

1. The applicant addressing to the satisfaction of the city any remaining applicable comments contained in the memorandums from:

- a. **The Community & Economic Development Department dated January 4, 2022**
- b. **The Fire Department dated December 17, 2021**
- c. **The Parks & Recreation Department, dated December 29, 2021**
- d. **The Minnesota Department of Transportation, dated December 29, 2021**

The applicant shall acknowledge that park dedication requirements are based on staff review and recommendation to the Park and Recreation Board and their subsequent board action. Board meetings are held on the third Thursday of each month.

Upon call of the motion by Mayor Steffenson and a roll call vote, there were five ayes and no nays. Motion carried.

**North Grove
Medical
Center
Planned Unit
Development
Stage Plan
and Final Plat**

Economic Development Manager Angell explained Terrain Holdings, LLC has submitted a request for development stage plan and final plat approval for the construction of a 42,000 square foot medical office building at the southwest corner of the Maple Grove Parkway and 105th Avenue intersection. A concept stage plan for the parcel was approved in 2021 when the medical office building to the south was approved. The approved concept plan identified this parcel for commercial (retail/office) use with a building of approximately 40,000 square feet. Staff discussed the plans in further detail with the Council and reported the Planning Commission recommended approval.

Steve Miller, MSP Commercial representative, thanked the Council for their consideration and noted he was available for questions.

Councilmember Jaeger encouraged the developer to consider installing charging stations within this project.

Motion by Mayor Steffenson, seconded by Councilmember Leith, to direct the City Attorney to draft a Resolution and a Planned Unit Development agreement approving the North Grove Medical Center PUD development stage plan and final plat subject to:

1. **The applicant addressing to the satisfaction of the**

city any remaining applicable comments contained in the memorandums from:

- a. The Community & Economic Development Department dated January 13, 2022**
- b. The Engineering Department dated January 10, 2022**
- c. The Fire Department dated January 3, 2022**
- d. The Parks & Recreation Department, dated January 24, 2022**

The applicant shall acknowledge that park dedication requirements are based on staff review and recommendation to the Park and Recreation Board and their subsequent board action. Board meetings are held on the third Thursday of each month.

Upon call of the motion by Mayor Steffenson and a roll call vote, there were five ayes and no nays. Motion carried.

**Summerwell
Maple Grove
Planned Unit
Development
Stage Plan,
Preliminary
and Final Plat**

Planning Manager Vickerman explained the applicant is requesting PUD development stage plan, preliminary and final plat approval for a 220-unit rental townhome community. The applicant received PUD concept plan approval on December 20, 2021. The proposed development stage plan is almost identical to the approved concept plan and is in conformance with all the required conditions of approval of that concept plan. The townhomes will have two to four bedrooms and range from 1,200 s.f. to 2,000 s.f. in size. All units are proposed to have 2.5 baths. A club house is proposed with a pool, hot tub, grilling stations, fitness center, yoga room, lounge, conference rooms, kitchen, and pet spa and dog run. The applicant has added a tot lot near the club house and a dog park in the northwestern portion of the property under the power lines. The buildings all have two car garages with 20-foot driveways for additional parking. An additional 79 parking spaces are spread throughout the community. All buildings have common green areas in the back that incorporate a pedestrian trail system throughout the community. Vehicular access is provided via a connection to 105th Avenue and a connection to Ranchview Lane. All streets in the proposal are proposed to be private except for Ranchview Lane on the western side of the proposal. Pedestrian infrastructure is proposed throughout the site with connections to the trail system along 105th Avenue at multiple locations. The

applicant is proposing to plat the property as one large lot. Staff discussed the plans in further detail and reported the Planning Commission recommended approval.

Councilmember Jaeger questioned why garbage would be picked up every day. Planning Manager Vickerman explained this was a service that would be provided to the residents. He indicated valet garbage service was becoming a more popular option for people.

Mayor Steffenson requested further information regarding the valet garbage service. Planning Manager Vickerman deferred this question to the applicant.

Councilmember Jaeger asked if each townhome would have their own water service. Planning Manager Vickerman reported each building would have their own water service but he was uncertain if each unit would have their own shut off valve. He noted the developer would be subject to the plumbing code for each townhome unit.

Councilmember Jaeger inquired where the driveways and walking trails were located. Planning Manager Vickerman reviewed the location of the driveways and walking paths on the site plan.

Councilmember Jaeger questioned if the townhouse units would be paying association fees. Planning Manager Vickerman explained these townhouses would be rental units which meant the association fees would be incorporated into the rent.

Ned Dodington, Greystar Development and Construction representative, thanked the Council for their consideration. He stated he was excited to bring this development to Maple Grove.

Councilmember Jaeger encouraged the developer to consider installing EV stations within the development or to make each unit able to support an EV station. Mr. Dodington indicated tenants would be able to work with community staff to have this provided within a garage.

Mayor Steffenson encouraged the developer to consider proper placement for the gutter downspouts to avoid slip and fall events. He requested further information from the applicant regarding the garbage service. Mr. Dodington reported the

development would have valet garbage service, which would be provided by a third-party contractor and would operate on a five-night basis (Monday through Friday). He explained if a tenant has garbage, it would be placed outside in a container and the service provider would pick up the garbage and would be placed in the central refuse area on the property.

Councilmember Jaeger expressed concern with how close the units were and how snow would be removed. Mr. Dodington reported he had a snow removal plan in place and explained a third-party provider would remove snow from the units. Vicki Vandel, Loucks representative, reported stormwater ponds could be used for snow.

Councilmember Hanson thanked the applicant for making changes to the plans to improve the property. She asked what amenities would be included in the clubhouse. Mr. Dodington reported the clubhouse would have a fitness facility, a shared club/dining facility, a tot lot, an outdoor pool, outdoor grills, reservable conference rooms and the leasing office.

Motion by Councilmember Hanson, seconded by Councilmember Leith, to direct the City Attorney to draft a Resolution and a Planned Unit Development agreement approving the Summerwell Maple Grove PUD development stage plan, preliminary and final plat subject to:

- 1. The applicant addressing to the satisfaction of the city any remaining applicable comments contained in the memorandums from:**
 - a. The Community & Economic Development Department dated January 25, 2022**
 - b. The Engineering Department dated January 10, 2022**
 - c. The Fire Department dated January 11, 2022**
 - d. The Parks & Recreation Department, dated January 24, 2022**
- 2. All trash/recycling/refuse must be in a container when set outside for pickup.**

The applicant shall acknowledge that park dedication requirements are based on staff review and

recommendation to the Park and Recreation Board and their subsequent board action. Board meetings are held on the third Thursday of each month.

Upon call of the motion by Mayor Steffenson and a roll call vote, there were five ayes and no nays. Motion carried.

**Report on
upcoming
community
and economic
development
items**

Community and Economic Development Director Hogeboom updated the Council regarding the following:

- The Planning Commission would be meeting next on Monday, February 14 and the group would be discussing Fox Briar Ridge East, Edison Apartments, and Weston Commons which was for 82 townhomes on 105th Avenue.
- The Arbor Committee would be meeting next on Thursday, February 10. He indicated this group was planning for Arbor Day which would be held on Saturday, May 7.
- It was noted Cub Liquor would be holding a ribbon cutting ceremony on Wednesday, February 9 at 4:30 p.m.
- Planet Fitness was open to the public and would be holding a ribbon cutting ceremony on Saturday, February 19 at 10 a.m.

**Engineering-
public works
items**

**Report on
upcoming
engineering
items**

Director of Public Works/City Engineer Ashfeld updated the Council regarding the following:

- It was noted Center Point Energy has requested an increase of \$67 million per year to support their operations. Staff noted the suburban rate authority has testified and was promoting an increase less than that. A temporary increase of \$42 million has been approved at this time.

**Administration
items**

**Community
Center**

City Administrator Nelson stated the City of Maple Grove has developed a long-term plan to add or renovate over 300,000 square feet of space at the Community Center. In addition, given

**Working
Group
appointments**

its age and high level of use, structural repairs and mechanical systems updates are needed to modernize the center and ensure that it can serve the region's growing population for many years to come. The role of the Community Center Working Group was discussed. It was noted input was solicited from community organizations, the Maple Grove City Council, and related staff regarding members of the Maple Grove community to be invited to the CCWG. In response to the request for interest in serving, five names were received for members of the community, two for Park Board and two City Councilmembers. Community organizations submitted names of one or two individuals to serve. Council is asked to review the names submitted and select individuals for the working group. She reported the city appreciates the interest from these various members of the Maple Grove community. Staff believes their insights and experiences will be valuable for this long-term project and for the future of Maple Grove.

Councilmember Leith stated he supported Jan Cariveau and Ken Kumpula being considered for the Maple Grove Community Center working group.

Councilmember Barnett reported she nominated Ken Kumpula and Rachelle Johnson for this group.

Mayor Steffenson indicated Martha Weaver West was a very active member in the community, along with her family members.

Councilmember Hanson explained she brought forward Ryan Wilson as a candidate for the working group. She explained she worked with Mr. Wilson for several years and noted he was interested in being more involved in the community.

Mayor Steffenson noted Mr. Wilson had recently announced his run for State Auditor.

Councilmember Jaeger asked how many members of the Council would be serving on the working group. City Administrator Nelson reported two members were interested in serving on the group.

Mayor Steffenson suggested all five members from the Maple Grove community be appointed to the working group, making this a group of 22. He believed the group would benefit from

having all of their perspectives.

Councilmember Hanson supported this recommendation.

Mayor Steffenson asked if the Council wanted to have one or two members appointed from the Council and Park Board.

Councilmember Leith explained he volunteered to serve on the working group because he served as the Park Board liaison. He indicated he would like to be a part of the discussions for this project.

Councilmember Barnett stated she had volunteered to serve because CAC was coming to an end and this group would allow her to have a committee placement.

Mayor Steffenson supported having two Council and Park Board members on the working group.

Councilmember Hanson supported this recommendation.

Motion by Mayor Steffenson, seconded by Councilmember Jaeger, to approve members of the Maple Grove Community Center working group as discussed. Upon call of the motion by Mayor Steffenson and a roll call vote, there were five ayes and no nays. Motion carried.

**Report on
upcoming
administration
items**

City Administrator Nelson explained that the Council has her Monday report if there are any questions. She reported the City Council would be holding a strategic planning session on Saturday, February 12 from 8:30 a.m. to 3:00 p.m. She noted the City Council's next meeting would be held on Tuesday, February 22.

**Items added to
the agenda**

Councilmember Jaeger reported over 50,000 babies have been delivered at the Maple Grove hospital which included 99 sets of twins. She noted with so much growth in the community, an expansion was being planned at the hospital.

Councilmember Jaeger explained on Monday, February 21 from 12:30 p.m. to 4:30 p.m. a 55+ driver's course would be held at the Community Center and the cost was \$24.

Councilmember Jaeger reported the Maple Grove Rotary would be meeting on Tuesday, February 8 at 7 p.m. where Parks and

Recreation Director Chuck Stifter would be speaking.

Councilmember Jaeger indicated the Maple Grove Historical Center would be holding an open house on Sunday, February 13 from 1 to 4 p.m.

Councilmember Jaeger encouraged residents to check their smoke detectors and to have their batteries replaced when necessary.

Councilmember Jaeger reviewed a newspaper article that featured Alexis Steinman noting she was a former Maple Grove Ambassador. She commended Ms. Steinman on all of her business achievements.

Councilmember Jaeger discussed the recent edition of the *Osseo Maple Grove Press* and stated she liked the new format and size of the paper.

Councilmember Jaeger wished everyone a Happy Valentine's Day.

Adjournment

Motion by Mayor Steffenson, seconded by Councilmember Jaeger, to adjourn to the regular City Council meeting on February 22, 2022 at 7:30 p.m. Upon call of the motion by Mayor Steffenson and a roll call vote, there were five ayes and no nays. Motion carried.

The meeting was adjourned at 9:12 p.m. by Mayor Steffenson.

Respectfully submitted,

Heidi Nelson
City Administrator