



REQUEST FOR COUNCIL ACTION

MEETING DATE: March 7, 2022

PREPARED BY: Administration

AGENDA ITEM: Acting city administrator

PREVIOUS ACTIONS:

None.

RECOMMENDED COUNCIL ACTION:

Motion to approve Public Works Director/City Engineer Ken Ashfeld as acting city administrator effective retroactively Friday, March 4, through Saturday, March 12, 2022.

COMMENTS:

It is necessary to appoint an acting city administrator for the dates outlined above as I will be out of the office. Approving this action allows Mr. Ashfeld to handle matters during my absence, and I know he will keep the City Council and me up to date on any issues or concerns. In addition, City Clerk Amy Dietl will sign any necessary documents.
