



## REQUEST FOR COUNCIL ACTION

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**MEETING DATE:** March 7, 2022  
**PREPARED BY:** Mike Opatz, Transit Administrator  
**AGENDA ITEM:** Purchase authorization of MY RIDE vehicle

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**PREVIOUS ACTIONS:**

On November 15, 2021, the City Council approved the Maple Grove Transit 2022 Operating and Capital Improvement Program budgets.

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**RECOMMENDED COUNCIL ACTION:**

Motion to authorize the City Administrator to execute the purchase of a 2021 Ford Transit 350 Extended Length van from North Central Bus & Equipment, Inc. in the amount of \$72,196 for Maple Grove Transit's MY RIDE service.

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Maple Grove Transit's micro-transit service called MY RIDE is back to pre-pandemic ridership levels as the demand for local transit service grows. Mobility habits and patterns are changing with a greater emphasis on local transportation. First-mile / last-mile MY RIDE connections with our express bus service help make workforce transportation a reality in Maple Grove. As a result, the approved 2022 Maple Grove Transit Capital Improvement Plan included \$75,000 allocated for an additional MY RIDE vehicle. The new van would be utilized to help support this growing demand for local trips and the recently approved MY RIDE service area expansion.

On February 8, 2022, staff released a Request for Quote (RFQ) for a Maple Grove Transit MY RIDE van. The RFQ due date was February 24. The City received two RFQ responses. One of the two RFQ responses was deemed non-responsive.

The RFQ response from North Central Bus & Equipment, Inc. in the amount of \$72,196 offering a new 2021 Ford Transit 350 Extended Length van met all requirements and specifications listed in the RFQ documents. Staff recommends the purchase of this vehicle for the MY RIDE service. The van is available for purchase on April 1, 2022. Once purchased, the van will have the MY RIDE logo and stripping applied and placed into service by about May 1, 2022. The van will have nine passenger seats and a wheelchair lift. The City attorney will review all the purchase documents prior to the documents being signed by the City Administrator and a City check issued.

Attachment A is the MY RIDE RFQ van response from North Central Bus & Equipment, Inc., which includes information on the vehicle description and configuration.

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**ATTACHMENTS:**

Attachment A: MY RIDE RFQ van response from North Central Bus & Equipment, Inc.