

**City of Maple Grove**

**REQUEST FOR QUOTE**

**Maple Grove Transit's MY RIDE  
2022 Van**

**Release Date: February 8, 2022**  
**Due Date: February 24, 2022**

**Contact:**  
Mike Opatz  
Transit Administrator  
City of Maple Grove  
12800 Arbor Lakes Parkway  
Maple Grove, MN 55369  
763-494-6005  
[mopatz@maplegrovern.gov](mailto:mopatz@maplegrovern.gov)

## Introduction

Maple Grove Transit owned and operated by the City of Maple Grove, Minnesota, hereby issues a Request For Quotes for a van to be used in the Maple Grove Transit's MY RIDE service. The van must meet the specifications as listed in **Exhibit A – Vehicle Specifications**.

All interested vehicle vendors must submit quotes consistent with the terms and conditions outlined herein on or before **February 24, 2022 3:00 P.M. CST**. Quotes must be submitted to:

Mike Opatz  
Transit Administrator  
City of Maple Grove  
12800 Arbor Lakes Parkway  
Maple Grove, MN 55369  
763-494-6005  
[mopatz@maplegrovern.gov](mailto:mopatz@maplegrovern.gov)

Quotes must be signed and emailed as a PDF on or before **February 24, 2022 3:00 P.M. CST** to the following email address:

- [mopatz@maplegrovern.gov](mailto:mopatz@maplegrovern.gov)

Quotes must be valid until March 31, 2022. The City will have fourteen (14) business days from the February 24 due date to review the quotes to determine compliance with specifications. Any staff recommendation to award a qualified quote to a qualified vendor will have to be presented to the Maple Grove City Council for approval to purchase before a purchase transaction can be finalized. The projected City Council meeting date for this request purchase approval is Monday March 7, 2022 or Monday March 25, 2022. The successful vendor will be subject to the provisions contained in this RFQ document and the submitted quote.

## Summary of Key Dates

- Request For Quotes Release Date: February 8, 2022
- Deadline to Submit Questions: February 15, 2022 at 3:00 PM CST
- Quotes Due: February 24, 2022 3:00 P.M. CST
- Vehicle Delivery Date: May 24, 2022

## RFP Questions

All questions must be directed in writing and submitted via email to:

- [mopatz@maplegrovern.gov](mailto:mopatz@maplegrovern.gov) .

All questions, requests for approved equals, and/or substitutions must be received in writing no later than February 15, 2022 at 3:00 PM CST. The City of Maple Grove will respond only in writing. The City will respond in writing on or before February 22, 2022.

### **RFQ Limitations**

This RFQ does not commit the City of Maple Grove to award any agreement or to pay any costs incurred in preparation of a vendor's response. The City reserves the right to accept or reject any or all quotes, or any portions thereof. The City reserves the right to cancel this RFQ in part, or in its entirety, if it is in the best interest of the City. The City reserves the right to waive any defects or technicalities in any of the RFQ responses. The City reserves the right to award this agreement that is in the best interest of the City. The award of this agreement is contingent upon approval of the Maple Grove City Council.

Any addenda issued by the City will be emailed to all vendors that are specifically known by the City's Transit Administrator to have received an original RFQ documents. The City will not be held responsible for a vendor who does not receive an addendum.

All RFQ questions and responses are subject to MN data practices laws.

### **Examination of RFQ Documents**

By submitting an RFQ response, the vendor represents that it has thoroughly examined and become familiar with the requirements of the RFQ and that it is capable of submitting an RFQ response that meets the required specifications.

### **Indemnification**

To the fullest extent permitted by law, van vendor assumes liability for and shall save and protect, hold harmless, indemnify, and defend the City and its officials, officers, agents, and employees from and against all claims, suits, demands, damages, losses, expenses, and liabilities including without limitation attorneys' fees, for bodily injury or property damage arising out of, resulting from, or relating to van vendor's sale of a van in that any such claim, suit, demand, damage, loss, expense, or liability is caused in whole or in part by any act or omission of van vendor, or of any subcontractor, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts or omissions any of them may be liable, except when such claim, suit, demand, damage, loss, expense, or liability is caused solely by the negligence or willful misconduct of the City. The provisions of this paragraph shall survive the expiration or termination of this agreement.

### **Applicable Law and Forum**

This RFQ and purchase shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota

### **Delivery, Vehicle Acceptance, and Final Payment**

Delivery of the van must take place on or before **May 24, 2022**.

The City of Maple Grove will notify the successful vendor within thirty (30) days after the delivery of the vehicle whether or not it has been accepted. A letter of non-acceptance shall furnish details of the deficiencies.

The City will make full payment within 30 days of receiving the van. The vendor must submit an invoice with the, make, model, and VIN on the invoice on the day the vehicle is delivered. The total invoice amount must match the RFQ response price. The invoice must be written out to the City of Maple Grove.

The vehicle shall be complete and ready for service when delivered.

Vendor must include the following with delivery of the vehicles:

- list of all standard and option equipment and features,
- detailed warranty information,
- service manual, parts manual,
- preventive maintenance schedule,
- state the names and locations of technical service representatives responsible for assisting the purchaser,
- list location of nearest suppliers of parts and components for repair and maintenance of the vehicle, and
- list the names and locations for all warranty work.

The vehicle is to be delivered on an official City workday during regular business hours. The vehicle shall be delivered to the City of Maple Grove's Public Works Facility located on 9030 Forestview Lane, Maple Grove, MN 55369. Contractor will assume full responsibility of vehicle until delivered to the aforementioned address. This includes, but not limited to: theft of vehicle or any vehicle components, damage to the vehicle, damage to personal property, and bodily harm to the driver or anyone else. Vendor must have adequate liability and collision insurance coverage on the vehicle until vehicle is delivered.

### **Vendor/Dealer Logo Name Plate**

The successful vendor shall not affix a vendor or dealer promotional logo or nameplate anywhere on the vehicle.

### **License Plate and Titling**

This vehicle will upon purchase be owned by the City of Maple Grove for the provision of public transit service for the Maple Grove Transit MY RIDE service. The City of Maple Grove will in turn contract with a private provider of public bus service to operate this vehicle. The City of Maple Grove operates this public transit service under Minnesota Statute 473.388. The bus will be purchased with public transit funds. Therefore, this vehicle is exempt from sales tax, titling, and license plates under Minnesota Statute 473.448.

The successful van vendor must submit Certificate Of Origin For A Vehicle for this public transit bus or similar titling documentation such that this information can be stored inside this vehicle at all times.

### **Quote Submittal Instructions and Format**

The vendor's RFQ email response must be titled as "*Quote to the City of Maple Grove for MY RIDE Van Purchase*". The emailed RFQ response must include all the required information and the following RFQ response forms (signed where requested) must be attached in a PDF format:

- Vehicle Specifications Affirmation Form – Exhibit A
- Quoted Vehicle Purchase Price Form – Exhibit B
- Preliminary Floor Plan, Dimensions Diagram, and Photos – Exhibit C
- Vehicle Delivery Date Form – Exhibit D

**City of Maple Grove  
REQUEST FOR QUOTE  
Maple Grove Transit's MY RIDE 2022 Van**

**Exhibit A  
Vehicle Specifications And  
Vehicle Specifications Affirmation Form**

**Vehicle Specifications**

These vehicle specifications are intended to provide a general description for the purchase of one (1) van to be used in the Maple Grove Transit's MY RIDE service.

The City is requesting a safe and reliable vehicle that has both an attractive interior / exterior design and excellent ride qualities. The vehicles and all components must be new with no used or refurbished parts allowed. The vehicles must meet all safety requirements as required by the Minnesota Department of Transportation for vehicles used in public transit.

Cutaway transit buses are not acceptable for this RFQ.

The vehicle must match the following base specification:

- Base Chassis: 2021 or 2022 Model, Ford 350 Accessible van
- Exterior body color must be white in color.
- Rear wheel duals
- Gross Vehicle Weight: Between 10,000 and 11,000 pounds
- Wheelbase: 148-inch wheelbase
- Overall Length 21 Feet and 11 7/8 inches
- Total Passengers: 7 to 9 passengers plus 2 wheelchairs tie-down locations
- Roof: raised roof with floor to ceiling interior height of approximately 65.2 inches centered over the 3<sup>rd</sup> row seating.
- Engine: 3.5 L PFDI Ecoboost gasoline
- Axle: 4.10 Limited Slip Rear Axle
- Batteries: Dual Heavy-Duty Batteries Located Underneath Driver's Seat in OEM Compartment
- Climate Control: Ford OEM Dash Heat and Dash Air Conditioning System
- Co-Pilot Seat: Ford OEM Co-Pilot Seat w/OEM Seat Material and OEM Seatbelt

- Driver Convenience: Cruise Control, Tilt / Power Steering, Cupholders, Daytime Running Lights
- Driver's Seat: Ford OEM Driver's Seat w/OEM Seat Material and OEM Seatbelt
- Radio: Ford OEM AM/FM/BT Radio with Speakers Throughout
- Transmission: 10 Speed Automatic Transmission
- **Passenger Entrance Doors: 32" x 76" Double Out Full Glass Passenger Entrance Door w/Steps**
- Climate Control: Rear ProAir 552 Tie-In Rear Climate Control System (22,000 BTU Cool / 28,000 BTU Heat) – **system to include booster pump.**
- Co-Pilot Step: Heavy Duty Aluminum Co-Pilot Step Beneath Co-Pilot's Door
- Decals: All Req'd Decals Including Priority Seating, No Smoking, ADA Decals
- Driver's Step: Heavy Duty Aluminum Driver's Step Beneath Driver's Door
- Fast Idle / Interlock: Intermotive HLK515 Fast Idle and Transmission Interlock for WC Lift Operation
- Flooring: 3/4" Marine Grade Plywood Subfloor w/Steel Reinforcements for Slide N Click Securements
- Flooring: Gerflor Non-Slip Floor Covering, Graphite Black in Color
- Grab Rails: "B" and "C" Pillar Grab Rails to Assist Passengers Boarding / Exiting Van
- Passenger Seats: All Passenger Seats (Rigid and Foldaway) Have Freedman 3-Point Integrated Seatbelts
- Passenger Seats: All Passenger Seats To Have Level 1 Newport Ash Gray Vinyl Seat Material
- Passenger Seats: Freedman GO-ES Double Foldaway Passenger Seats (Qty: 2 Double Foldaway Seats)
- Passenger Seats: Freedman GO-ES Double Rigid Passenger Seat (Qty: 1 Double Rigid Seat)
- Passenger Seats: Freedman GO-ES Single Foldaway Passenger Seats (Qty: 2 Single Foldaway Seats)
- Passenger Seats: Freedman GO-ES Single Rigid Passenger Seat (Qty: 1 Single Rigid Seat)
- Safety: All Req'd Safety Equipment Including First Aid Kit, Fire Extinguisher, Triangles, Belt Cutter
- Safety: Back Up Alarm (Audible Beeping When Vehicle In Reverse)
- Undercoating: Z-Tech Undercoating
- Wheelchair Doors: Double Rear Doors with OEM Lock Open Features
- Wheelchair Lift: Braun Century-2 Wheelchair Lift w/ 34" x 51" Platform, 800# Lift Capacity, Safety Belt
- Wheelchair Securements: Q'Straint Q-8300 Max Slide n Click Securements (Qty: 2 Sets)
- Wheelchair Securements: Q'Straint Storage Pouches When Securements Not In Use (Qty: 2 Pouches)

Any items not listed or addressed in above items that are considered "standard" equipment must be provided and included with the quoted price. Any items not listed or addressed in above items that are considered "optional" equipment that is being provided must be itemized

and included with the price. The City will be responsible for acquiring and applying the Maple Grove Transit logo after delivery of vehicles. Vendors shall not include this logo in the price.

The undersigned, as a duly authorized representative of [North Central Bus & Equipment, Inc.](#) affirms that the vehicle being offered up for sale in response to the City of Maple Grove's MY RIDE van RFQ meets the above vehicle specifications.

[Paul Gauerke, General Manager](#)

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Name and Title

 2/23/22

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Signature and Date



**City of Maple Grove  
REQUEST FOR QUOTE  
Maple Grove Transit's MY RIDE 2022 Van**


**Exhibit B  
Quoted Vehicle Purchase Price Form**

<u>Item</u>	<u>Amount</u>	<u>Comment</u>
Total Base Cost of Ford Van	\$ 76,996.00	
Title, License Plates, Transfer Fee, <i>if applicable</i>	Not Applicable	
Dealer Document Fee, <i>if applicable</i>	\$ 125.00	
Delivery Charge	\$ 75.00	
Other: <u>Less Ford Mobility Motoring Rebate</u>	\$ -1,000.00	
Other: <u>Less Ford Government Price Concession Rebate</u>	\$ -4,000.00	
<b>TOTAL QUOTED FORD VAN PURCHASE PRICE</b>	<b>\$72,196.00</b>	

The undersigned, as a duly authorized representative of [North Central Bus & Equipment, Inc.](#) affirms that the vehicle being offered up for sale in response to the City of Maple Grove's MY RIDE van RFQ is the quoted price for purchase.

[Paul Gauerke, General Manager](#)

Name and Title

 2/23/22

Signature and Date



25112 22nd Avenue, Saint Cloud MN 56301  
 4821 Mustang Circle, Mounds View MN 55112  
 Toll-Free: 877-486-9595

## Quote

Sales Representative: Mike Klauda  
 Phone Number: 612-839-5892  
 Email Address: mikek@northcentralinc.com

### Customer Information

Legal Name: City of Maple Grove Contact Name: Mike Opatz, Transit Admin  
 Address: 12800 Arbor Lakes Parkway North Phone Number: 763-494-6005  
 City, State, Zip: Maple Grove, MN 55369 Email Address: mopatz@maplegrovern.gov

### Quoted Vehicle Information

Vehicle Make: Forest River Vans Gross Vehicle Wt: 10,360  
 Vehicle Model: Jumbo Accessible Van Upfit Wheelbase: 148"  
 Chassis Make: Ford Overall Length: 21' 11 7/8"  
 Chassis Model: 350EL Jumbo DRW Total Passengers: 9 Passengers + 2 WC

#### 2021 Ford Transit 350 Extended Length Jumbo Dual Rear Wheel Van

Engine: 3.5L PFDI EcoBoost Gasoline Engine  
 Axle: 4.10 Limited Slip Rear Axle  
 Batteries: Dual Heavy Duty Batteries Located Underneath Driver's Seat in OEM Compartment  
 Climate Control: Ford OEM Dash Heat and Dash Air Conditioning System  
 Co-Pilot Seat: Ford OEM Co-Pilot Seat w/OEM Seat Material and OEM Seatbelt  
 Driver Convenience: Cruise Control, Tilt / Power Steering, Cupholders, Daytime Running Lights  
 Driver's Seat: Ford OEM Driver's Seat w/OEM Seat Material and OEM Seatbelt  
 Radio: Ford OEM AM/FM/BT Radio with Speakers Throughout  
 Transmission: 10 Speed Automatic Transmission

#### 2021 Forest River Van Handicap Accessible Upfit Package

Climate Control: Rear ProAir 552 Tie-In Rear Climate Control System (22,000 BTU Cool / 28,000 BTU Heat)  
 Co-Pilot Step: Heavy Duty Aluminum Co-Pilot Step Beneath Co-Pilot's Door  
 Decals: All Req'd Decals Including Priority Seating, No Smoking, ADA Decals  
 Driver's Step: Heavy Duty Aluminum Driver's Step Beneath Driver's Door  
 Fast Idle / Interlock: Intermotive HLK515 Fast Idle and Transmission Interlock for WC Lift Operation  
 Flooring: 3/4" Marine Grade Plywood Subfloor w/Steel Reinforcements for Slide N Click Securements  
 Flooring: Gerflor Non-Slip Floor Covering, Graphite Black in Color  
 Grab Rails: "B" and "C" Pillar Grab Rails to Assist Passengers Boarding / Exiting Van  
 Passenger Entrance Doors: 32" x 76" Double Out Full Glass Passenger Entrance Door w/Steps  
 Passenger Seats: All Passenger Seats (Rigid and Foldaway) Have Freedman 3-Point Integrated Seatbelt  
 Passenger Seats: All Passenger Seats To Have Level 1 Newport Ash Gray Vinyl Seat Material  
 Passenger Seats: Freedman GO-ES Double Foldaway Passenger Seats (Qty: 2 Double Foldaway Seats)  
 Passenger Seats: Freedman GO-ES Double Rigid Passenger Seat (Qty: 1 Double Rigid Seat)  
 Passenger Seats: Freedman GO-ES Single Foldaway Passenger Seats (Qty: 2 Single Foldaway Seats)  
 Passenger Seats: Freedman GO-ES Single Rigid Passenger Seat (Qty: 1 Single Rigid Seat)  
 Safety: All Req'd Safety Equipment Including First Aid Kit, Fire Extinguisher, Triangles, Belt Cutter  
 Safety: Back Up Alarm (Audible Beeping When Vehicle In Reverse)  
 Undercoating: Z-Tech Undercoating  
 Wheelchair Doors: Double Rear Doors with OEM Lock Open Features  
 Wheelchair Lift: Braun Century-2 Wheelchair Lift w/ 34" x 51" Platform, 800# Lift Capacity, Safety Belt  
 Wheelchair Securements: Q'Straint Q-8300 Max Slide n Click Securements (Qty: 2 Sets)  
 Wheelchair Securements: Q'Straint Storage Pouches When Securements Not In Use (Qty: 2 Pouches)

Total Base Cost Of 2021 Forest River Van Ford Transit 350 Jumbo Upfitted Van	\$ 76,996.00
Less Ford Government Price Concession (GPC)	\$ (4,000.00)
Less Ford Mobility Motoring Rebate	\$ (1,000.00)
Title, License Plates, Transfer Fees	\$ Not Applicable
Dealer Document Fee	\$ 125.00
Delivery Charges	\$ 75.00
<b>Total Bid Price of 2021 Forest River Van Ford Transit 350 Jumbo Upfitted Van</b>	<b>\$ 72,196.00</b>

*\*Quote Is Valid Until 3/31/2022 On Stock Unit ONLY.*

**City of Maple Grove  
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**Exhibit C  
Preliminary Floor Plan, Dimensions Diagram, and Photos**

The vendor in response to this RFQ should submit any available preliminary floor plan drawings, dimensions diagrams, and photos that are an accurate representation of the vehicle be offered up for purchase per the vendor's RFQ response. The vendor is also encouraged to enclose brochures or submit a website link to any product information from the manufacturer related to this vehicle.

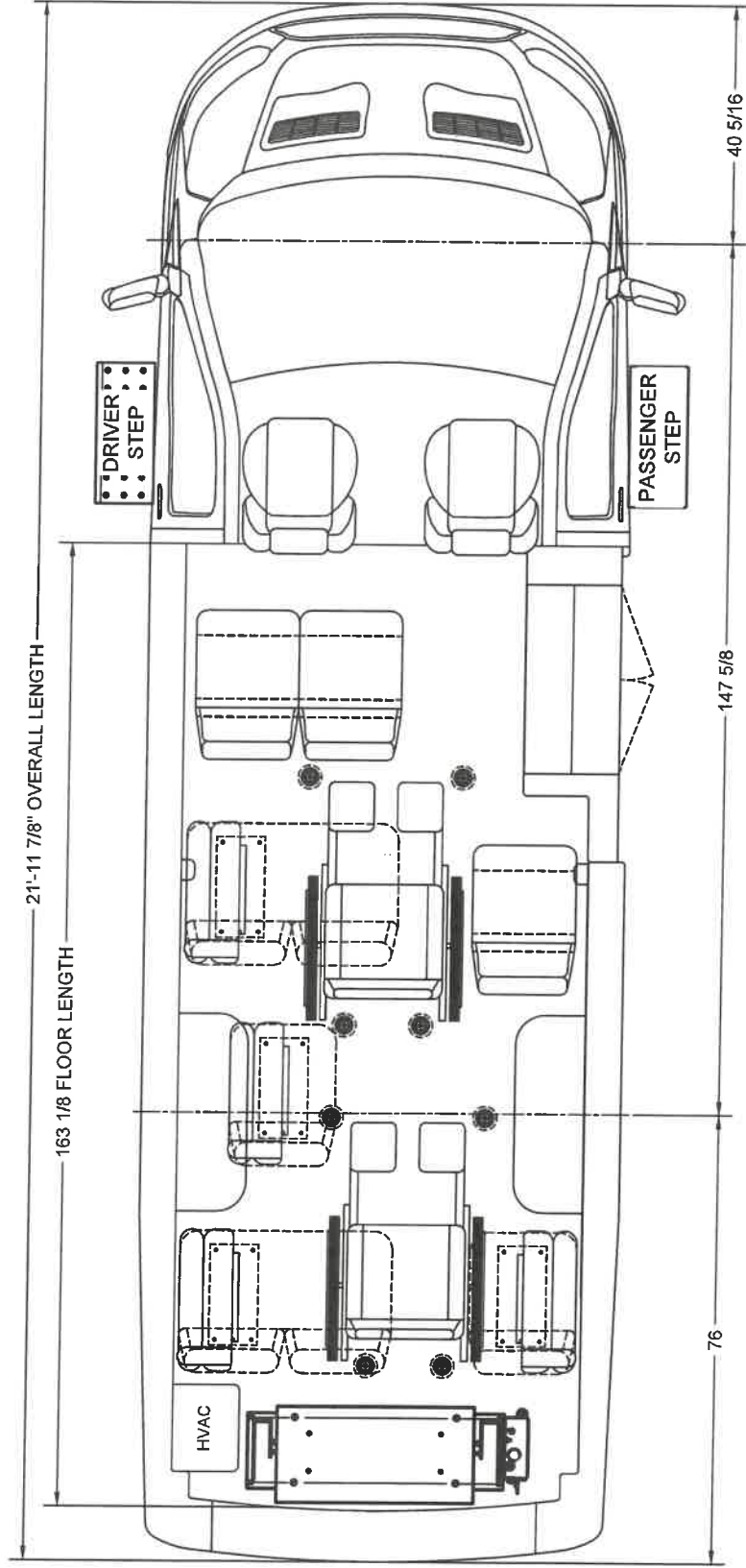
DEALER APPROVAL

APPROVED

CUSTOMER SIGNATURE

City of Maple Grove

REQUEST FOR QUOTE  
Maple Grove Transit's MY RIDE 2022 Van



SEAT SPACING:	D: P:	WHEELCHAIR CAP:
HIP TO KNEE:	D: P:	SEATED CAP:
TOTAL CAP:		

THIS DRAWING AND THE INFORMATION THEREON ARE THE EXCLUSIVE PROPERTY OF FOREST RIVER VAN, A DIVISION OF FOREST RIVER. IT SHALL NOT BE COPIED OR DUPLICATED IN ANY MANNER, NOR SHALL IT BE SUBMITTED TO OUTSIDE PARTIES FOR EXAMINATION WITHOUT OUR WRITTEN CONSENT. IT IS LOANED FOR USE WITH REFERENCE TO WORK UNDER CONTRACT WITH, OR PROPOSALS SUBMITTED TO FOREST RIVER VAN, A DIVISION OF FOREST RIVER.

TOLERANCE UNLESS OTHERWISE SPECIFIED	WOOD		OTHER
	± 1/8"	± 1/16"	
	± 1°	± 1/2°	

DESCRIPTION OF CHANGE	BY	CHK	DATE	ECN No.



▼ Engineered for Versatility

**FRV**  
FOREST RIVER VAN



**W**ith the commercial passenger van emerging as the fastest growing ground transportation segment, Forest River Van delivers the most versatile product in the market today. Whether you are transporting patients, hotel guests, prisoners, commuters, or catering and works crews, we have a variety of flexible floor plans

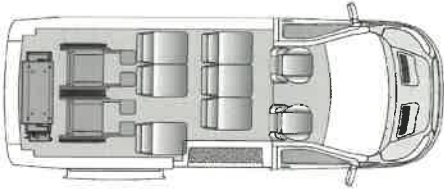
## Maneuverability. Versatility. Performance.

and seating configurations. With similar options and capacity as a smaller shuttle bus, our van is a cost effective option when passenger capacity needs are 15 passengers or less and up to four wheelchairs. We offer wood and aluminum flooring systems that provide dozens of seating and wheelchair positions to match your customer's evolving needs and it's all backed by Forest River's dedication to quality and superior customer service.

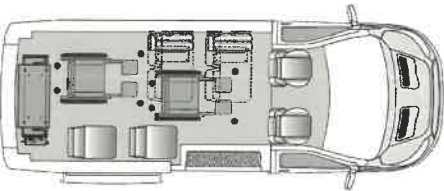
Meeting America's Transportation Needs One Customer at a Time

▼ Engineered for Versatility

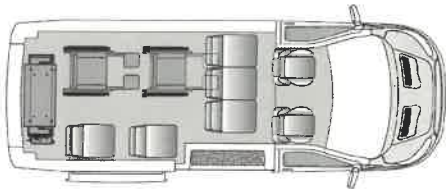
**FRV**  
FOREST RIVER VAN



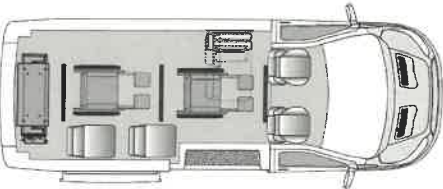
SWB Rear Lift 8 Passenger Plus Two Wheelchair



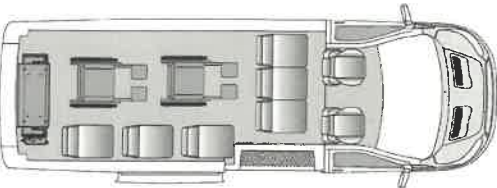
SWB Rear Lift 8 Passenger Plus Two Wheelchair



SWB Rear Lift 7 Passenger Plus Two Wheelchair



SWB Rear Lift 6 Passenger Plus Two Wheelchair



DWB Rear Lift 8 Passenger Plus Two Wheelchair

### Features

- T150/130WB mid roof/T350 148WB mid-high roof / T350 148WB DRW EL high roof
- Unibody construction
- 3.5 Liter V-6 PDFI engine
- 10 speed automatic transmission
- GVWR 8,550 to 10,400
- OEM interior and HVAC system
- 100% ADA and NHTSA Compliant – Ford QVM upfitter
- 3/4" plywood sub floor with steel sub floor reinforcement
- AMF and Q-Strait wheelchair / passenger restraint systems
- 3 point Freedman GO ES seating – fixed and ADA
- Braun 34" x 51" 800 lbs. NL919-02 century wheelchair lifts – rear or side mounted with ADA transmission interlock
- One passenger entry grab bar
- Gerflor Graphite Sirius vinyl flooring
- Sealed floors to walls
- Safety kit (first aid kit, 5 lb. fire extinguisher, triangles)
- Back-Up Alarm

### Popular Options

- Aluminum modular floor system
- Shift and step side lift
- A & M transit style bus door
- Front entry door
- ABS interior with LED dome lights
- Upgraded rear HVAC from 28K to 60K BTUs
- Add on rear heaters from 6K to 18K BTUs
- Freedman seat upgrades – armrests, grab handles recliners, map pockets
- Additional grab bars, stanchions and modesty panels
- Interior camera systems
- PA and 2-way radio prewire
- 1,000 lbs. / 37" x 54" upgraded wheelchair lifts
- Luggage walls
- LCD flat screen with DVD and HDMI
- USB / 12 volt power outlets
- 110 volt power inverters
- Accent and safety lighting
- Wood grain vinyl flooring
- Additional safety equipment
- Fast idle control
- Wide passenger entry steps and running boards

**FRV**  
FOREST RIVER VAN

Your Authorized Minnesota Dealer Is:  
North Central Bus & Equipment, Inc.  
25112 22nd Avenue • Saint Cloud, MN 56301  
4821 Mustang Circle • Mounds View, MN 55112

**City of Maple Grove  
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**Exhibit D  
Vehicle Delivery Date Form**

<u>Item</u>	<u>Date</u>	<u>Comment</u>
VEHICLE DELIVERY DATE TO THE CITY OF MAPLE GROVE	Any Weekday After March 31st, 2022	Vehicle Is In Stock

The undersigned, as a duly authorized representative of North Central Bus & Equipment, Inc. affirms that the vehicle being offered up for sale in response to the City of Maple Grove's MY RIDE van RFQ will be delivered by the above stated date if City of Maple Grove City Council approves the purchase by March 21, 2022.

Paul Gauerke, General Manager

Name and Title

 2/23/22

Signature and Date