



## REQUEST FOR BOARD ACTION Consent

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**MEETING DATE:** March 17, 2022  
**PREPARED BY:** Paul Mertes, Operations Supervisor  
**AGENDA ITEM:** Appointment of Facility Maintenance Coordinator

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**PREVIOUS ACTIONS:**

At the December 16, 2021, Park Board meeting, the Board authorized recruitment for the Community Center Facility Maintenance Coordinator due to the promotion of Paul Mertes.

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**RECOMMENDED PARK BOARD ACTION:**

Motion to approve the appointment of Tanner Lunceford to the Community Center Facility Maintenance Coordinator with a salary of \$60,577.92 annually (7B), effective Monday, March 21, 2022, subject to a 12-month probationary period. All required screening and background checks have been completed.

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**COMMENTS:**

We received 40 applications for the Community Center Facility Maintenance Coordinator position. Tanner Lunceford was one of six candidates interviewed by a staff panel from the Community Center and Human Resources.

Mr. Lunceford has over five years of experience as a Building Supervisor, and currently as the Facility Coordinator for the Community Center. Additional years in facility maintenance and banquet set up for our operation as well as his experience at Rush Creek Golf Club supplement his strengths to successfully perform in the Facility Maintenance Coordinator position. His understanding of the Community Center's dynamic use patterns, growing customer diversity, and demanding customer service level are the reasons Tanner is being recommended for the Facility Maintenance Coordinator position.

Tanner has a Bachelor of Arts degree in Business Administration for Accounting from Hamline University. He brings a skill set that combines attention to detail and emphasis customer satisfaction which has been demonstrated in his work style. Tanner's knowledge and experience in his new position will be a great asset to the Community Center team.

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**ATTACHMENTS:**

None