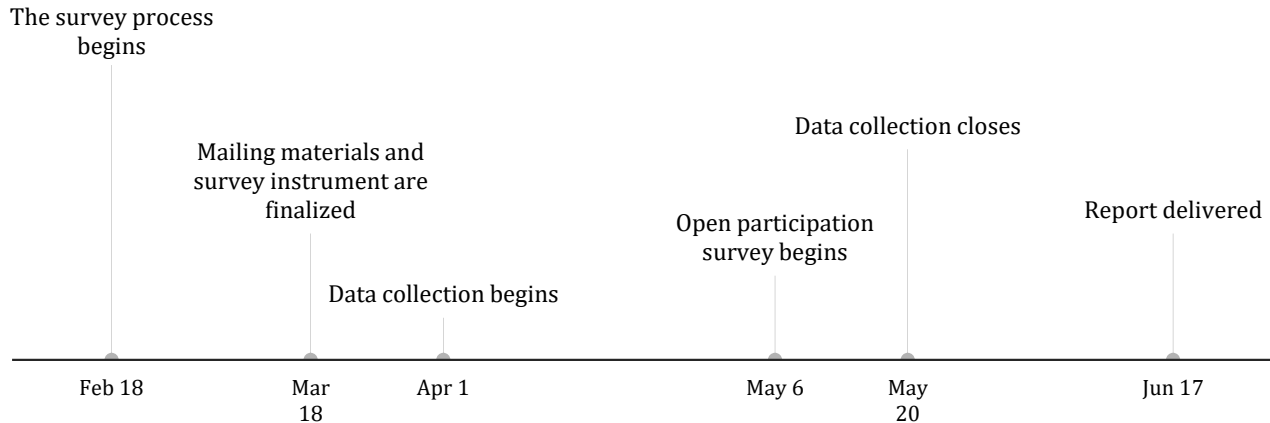


Timeline for Maple Grove Resident Survey 2022



Item	Date
Preparing for the Survey	
Program Manager sends the survey instrument for review (if not sent previously)	Feb 18
Send Program Manager drafts of custom questions to add to the survey	Feb 25
Mailing materials and survey instrument are finalized	Mar 18
Program Manager generates sample of representative households in your community	Mar 18
Polco prints materials, prepare mailings and sets up the survey online	Mar 18 to Apr 1
Conducting the Survey	
Data collection is open - track online response on Polco!	Apr 1 to May 20
First invitation postcards sent	Apr 1
Survey packet or second invitation postcards sent, depending on mailing group	Apr 8
Second survey packet invitations sent	Apr 15
Open participation survey begins (Program Manager will provide link)	May 6
Data collection closes for the random sample survey and open participation survey	May 20
Send Program Manager final count of returned postcards	May 20
Survey analysis and report writing	May 20 to Jun 17
Program Manager delivers report in PDF format	Jun 17
After the Survey	
After your community has completed the survey, stay engaged with your community members by posting additional surveys and polls on Polco!	