



REQUEST FOR COUNCIL ACTION

MEETING DATE: March 21, 2022
PREPARED BY: Human resources
AGENDA ITEM: Amendments to personnel policy manual

PREVIOUS ACTIONS:
None

RECOMMENDED COUNCIL ACTION:

Motion to approve amendments to the personnel policy manual with an effective date of March 22, 2022 as follows:

- Amend article 16: sick leave
 - Amend article 58: advance resignation notice program
 - Add article 60: background check policy
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COMMENTS:

The city is continually reviewing and updating our policies and procedures to keep pace with changes in the workplace, to ensure efficiencies in administration, to remain competitive in the market, to maintain internal equity, and for compliance with new laws and regulations.

ATTACHMENTS:

Attachment A: Summary of personnel policy amendments