



REQUEST FOR COUNCIL ACTION

MEETING DATE: April 18, 2022
PREPARED BY: Human resources
AGENDA ITEM: Recruitment approval for legal assistant

PREVIOUS ACTIONS:
None.

RECOMMENDED COUNCIL ACTION:
Motion to authorize staff to begin the recruitment process for the legal assistant position in the Administration Department.

COMMENTS:
Council adopted the 2022 budget on December 20, 2021 which included the approval to add an in-house prosecution department to the City of Maple Grove. This would be the third of 3.5 positions hired for the new department. Under the direction of the city prosecutor, this position would be responsible for assisting the in-house prosecution department.

ATTACHMENTS:
None.