



REQUEST FOR COUNCIL ACTION

MEETING DATE: May 2, 2022
PREPARED BY: Administration
AGENDA ITEM: Acting city administrator

PREVIOUS ACTIONS:
None.

RECOMMENDED COUNCIL ACTION:
Motion to approve Public Works Director/City Engineer Ken Ashfeld as acting city administrator effective Monday, May 9, through Sunday, May 15, 2022.

COMMENTS:
It is necessary to appoint an acting city administrator for the dates outlined above as I will be out of the office. I will be in Washington DC on city business May 9-10, and will be out of town May 11-15. Approving this action allows Mr. Ashfeld to handle matters during my absence, and I know he will keep the City Council and me up to date on any issues or concerns. In addition, City Clerk Amy Dietl will sign any necessary documents.
