



REQUEST FOR BOARD ACTION
Old Business

MEETING DATE: April 21, 2022
PREPARED BY: Chuck Stifter, Parks and Recreation Director
AGENDA ITEM: 2021 Parks and Recreation Year End Budget

PREVIOUS ACTIONS:
None

RECOMMENDED PARK BOARD ACTION:
Motion by _____ to receive the 2021 Parks and Recreation year-end budget report.

COMMENTS:

Annually the Parks and Recreation staff prepare a year-end report summarizing the financial outcome of the past year. Our staff has always done an excellent job managing their individual area budgets as well as keeping the Board apprised to ensure efficient and effective fiscal management.

Attached, Board Members will find the 2021 Parks and Recreation year-end budget report. 2021 was a recovery year that started amidst pandemic restrictions with lower than normal participation in programs and facilities patronage but higher than normal park use but ended the year with solid increases in facility patronage and program participation. Recovery has been consistent but has not returned to pre-pandemic numbers.

Following preliminary reconciliation by the Finance Department, the 2021 Parks and Recreation Board General Fund allocation had a positive balance of \$143,937. The Park and Recreation Fund remains healthy with a balance of \$704,231. The Community Center had a cost recovery of 68.6% and the Sports Dome recovered 98% of its expenditures.

A. Administration: Division 100

The Parks and Recreation – Administration Division budget finished the year with a positive balance of \$247,216 or 84.1% of budget allocation. In 2020 this division used 79% of its budget allocation. The budget surplus is the result of cost savings efforts to reduce expenses generally found in reduced staffing and supplies.

B. Parks: Division 101

The Parks and Recreation - Parks Division budget finished the year with a positive balance of \$21,469 or 99.3% of budget allocation. In 2020 this division used 91.5% of its budget allocation. Attached is a memo from the Parks and Planning Superintendent summarizing the year-end.

C. Recreation (General Fund): Division 102

The Parks and Recreation - Recreation Division budget finished the year with a positive balance of \$171,905 or 82.1% of budget allocation. In 2020 this division used 75.7% of its budget allocation.

D. Recreation (Participation): Division 103-104

The final report shows revenues of \$1,019,255 and expenditures of \$995,194 for a (\$24,061) surplus. Attached is a memo from the Recreation Superintendent summarizing the year-end.

E. Community Center Enterprise

The 2021 year-end net recovery of 68.6% is less than the 10-year average largely due to the facility restrictions in the first quarter in response to the pandemic and the moderate return of patrons.

Attached is the 2021 year end summary report from the Finance Department and memo from the Community Center Manager summarizing the year-end report. Total revenues were 20.5% under budget and total expenses were 11.5% under budget for the year. A deficit of \$968,638 was realized in 2021 which is 14.8% more than budgeted. Annual General Fund subsidy increases are necessary to support the deficit.

| | Revenues | | Expenditures | | Balance Surplus (Deficit) | |
|-------------|-------------|-------------|--------------|-------------|---------------------------|-------------|
| | Budget | Actual | Budget | Actual | Budget | Actual |
| 2021 | \$2,659,500 | \$2,115,321 | \$3,484,500 | \$3,083,959 | \$(825,000) | \$(968,638) |

Recovery Rate History:

| | |
|-------------------|--------------|
| 2012 | 89.6% |
| 2013 | 88.1% |
| 2014 | 86.3% |
| 2015 | 85.1% |
| 2016 | 81.9% |
| 2017 | 82.8% |
| 2018 | 81.8% |
| 2019 | 73.6% |
| 2020 | 76.0% |
| <u>2021</u> | <u>68.6%</u> |
| 10yr avg..... | 81.4% |

F. Dome Enterprise

Attached is the 2021 financial report which shows a year-end deficit of \$7,055, down from the \$37,981 surplus in 2020 (2020 was supported by General Fund and CARES funds). Rental revenues were up over 96% over 2020 due as patrons and partners we anxious to have the facility fully open. The Dome Enterprise replacement fund continues to maintain a strong balance.

ATTACHMENTS:

- Attachment A - 2021 Parks and Recreation Fund Reconciliation
- Attachment B - Memo from Parks & Planning Superintendent
- Attachment C - Memo from Recreation Superintendent
- Attachment D - Memo from Community Center Manager
- Attachment E - 2021 Community Center Year End Budget Report
- Attachment F - 2021 Sports Dome Year End Budget Report

