

**To:** Chuck Stifter, Parks and Recreation Director

**From:** Ben Jaszewski, Parks and Planning Superintendent

**Date:** April 18, 2022

**Subject:** 2021 Parks Division and Sports Dome Financial Report

Parks Division

The Parks Division financial report has been received and reviewed by parks staff. The 2021 report shows that \$2,926,100 was budgeted for the division with actual expenses totaling \$2,830,163 for a surplus of \$95,936 or 3.4%. In response to the pandemic staff established cost saving measures to reduce the overall budget expenditures. The following items contributed to the Parks Division budget surplus:

1. Personal Services came in approximately 26% under budget, and is attributed to having to lack of available part-time seasonal staff. Typically, the maintenance crew hires about 20 part-time seasonals, in 2021 only 12 were available.
2. The budget for Rental Equipment came in with a surplus of \$9,029 due to lower than expected rental agreements on portable toilets, equipment rentals, and irrigation services.
3. Utilities and fuel expenses came in well under budget but were offset by increases in refuse disposal, building repairs, and professional services.

Sports Dome

The financial report for this enterprise fund has been reviewed by sports dome and parks staff. The actual year-end totals show the total revenue for the facility at \$350,780 and expenses at \$357,835 for deficit of 7,055. Revenues were up approximately 96% from 2020 when the dome was closed due to the pandemic. A significant amount of rental revenues is unpaid and is not reflected in the budget totals. If paid, the year-end financial report for 2021 would have a substantial surplus well beyond the \$2,859 surplus that was budgeted. Personal Services came in about 10% under budget and Operating Expenditures were slightly over budget mainly due to repair costs for the fabric during install and throughout the season. The cost for take-down and installation remained the same for 2021 but will likely increase in 2022. Staff did a great job managing staff time, scheduling, maintenance, and repairs based on increased usage and rental times.