



REQUEST FOR COUNCIL ACTION

MEETING DATE: May 2, 2022

PREPARED BY: Mike Opatz, Transit Administrator

AGENDA ITEM: 2022 License Agreement with Parnassus Preparatory School for Zachary Park and Ride

PREVIOUS ACTIONS:

On June 1, 2020, the City Council approved a Zachary Park and Ride two-year License Agreement between the City of Maple Grove and Parnassus Preparatory School. On November 15, 2021, the City Council approved an amended Zachary Park and Ride two-year License Agreement between the City of Maple Grove and Parnassus Preparatory School.

RECOMMENDED COUNCIL ACTION:

Motion to authorize the Mayor and City Administrator to execute the 2022 License Agreement for at the Zachary Park and Ride lot between the City of Maple Grove and Parnassus Preparatory School.

COMMENTS:

On June 1, 2020, the city council approved a two-year Zachary Park and Ride License Agreement between the City of Maple Grove and Parnassus Preparatory School. The agreement allowed the school to use the Zachary Park-and-Ride lot located at 11332 96th Avenue for overflow parking for special school events. On November 15, 2021, the city council approved an amended agreement that required the school to be responsible for snow and ice management if they wanted the lot to remain open in the winter season.

The use of the lot by the school is made possible due to express bus service to this park-and-ride facility being suspended related to COVID impacts to commuting.

The current agreement with the school expires May 31, 2022. Parnassus desires to continue the use of the parking lot, but change some of the allowable uses. City staff proposes to allow Parnassus use and access for the following activities:

- a. On a daily basis when school is in session Parnassus may use area number 1 of the map in Attachment A for student drop-off and pick-up logistics excluding school buses.
- b. Parnassus may occasionally use area number 1 of the map in Attachment A for overflow parking for school related special events.

- c. On a daily basis when school is in session Parnassus may use area number 2 of the map in Attachment A for “after-school” student athletics practice. Parnassus must provide, install, and maintain a series of cones and barricades at all times along the eastern perimeter of area number 2 to block off area number 2 from all vehicle traffic.

The agreement stipulates the terms and conditions for Parnassus to use the parking lot. The term of the agreement is May 11, 2022 through June 30, 2023. The city can cancel or amend the agreement with 30 days’ notice in the event bus service returns during the agreement term. The attached agreement has been reviewed by the City Attorney.

ATTACHMENTS:

Attachment A: 2022 License Agreement for event parking between the City of Maple Grove and Parnassus Preparatory School.