

Maple Grove City Council meeting

DRAFT meeting minutes

May 2, 2022

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(Delete this when final edits are complete)

Call to order

Pursuant to call and notice thereof, a regular meeting of the Maple Grove City Council was held at 7:30 p.m. on May 2, 2022 at the Maple Grove Government Center/Public Safety Facility, Hennepin County, Minnesota. Members present were Mayor Mark Steffenson and Councilmembers Judy Hanson (attending remotely), Karen Jaeger, Phil Leith, and Kristy Barnett (attending remotely). Present also were Heidi Nelson, City Administrator; Joe Hogeboom, Community and Economic Development Director; Brett Angell, Economic Development Manager; Ken Ashfeld, Public Works Director/City Engineer; and Justin Templin, City Attorney.

Mayor Steffenson called the meeting to order at 7:30 p.m. and led the city in the Pledge of Allegiance.

Additions or deletions to the agenda

Mayor Steffenson asked if there were any additions and/or deletions to the consent agenda to which Heidi Nelson stated the following:

Item amended to the agenda

None

Item amended to the consent agenda

3D. Conservation Partners Legacy Grant Program – Forest Preservation Areas funding

Item added to the agenda

None

Item removed from the consent agenda for discussion

3C. Arbor Day Proclamation

3D. Conservation Partners Legacy Grant Program – Forest Preservation Areas funding

3G. 2022 slalom ski course applications

3T. Proclamation to Declare May 15 as Peace Officers Memorial Day and May 15 through 21, 2022 as Police Week

Consent items

The following consent items were presented for council's approval:

MINUTES

A. Worksession meeting – April 18, 2022

Regular meeting – April 18, 2022

Closed meeting – April 20, 2022

Worksession meeting – April 20, 2022

HUMAN RESOURCES ITEM

B. Appointment of human resources director

Motion to approve the appointment of Krista Guzman to the position of human resources director in the Human Resources Department effective June 20, 2022 at an annual salary of \$138,388.64, and vacation accrual at tier 2 of the city's accrual schedule: 15 days per year. The city will also add 40 hours to her vacation balance, and advance to tier 5 of the city's accrual schedule: 18 days per year, subject to a twelve-month probationary period. All required screenings and background checks have been successfully completed.

COMMUNITY & ECONOMIC DEVELOPMENT ITEMS

C. Arbor Day Proclamation

This item was removed by Councilmember Hanson for discussion.

D. Conservation Partners Legacy Grant Program – Forest

Preservation Areas funding

This item was removed by Councilmember Hanson for discussion.

E. Fidely Addition preliminary and final plat

Motion to adopt Resolution No. 22-087 approving the Fidely Addition preliminary and final plat subject to:

1. Park dedication for the creation of Lot 1 will be deferred until Lot 1 is further subdivided. At the time of subdivision, park dedication, at the then current rate, shall be due on all lots created.
2. If a new home is constructed on Lot 1, Block Fidely Addition or if the lot is further subdivided, a drainage and utility easement over Eagle Lake up to the Ordinary High-Water Level of 874.2 ft will be required.

The applicant shall acknowledge that park dedication requirements are based on staff review and recommendation to the Park and Recreation Board and their subsequent board action. Board meetings are held on the third Thursday of each month.

F. Weston Commons 2nd Addition planned unit development concept stage plan, development stage plan, rezoning, preliminary and final plat

Motion to table the application for Weston Commons 2nd Addition until Monday, May 16, 2022.

ENGINEERING ITEMS

G. 2022 slalom ski course applications

This item was removed by Councilmember Jaeger for discussion.

H. Approval of Cooperative Construction Agreement PW 13-34-21 with Hennepin County

Motion to approve Cooperative Construction Agreement PW 13-34-21 between the City of Maple Grove and County of Hennepin subject to final review by the city attorney and director of public works.

- I. Deerwood Homes and Eagle Lake Area Project No. 22-02 - contract award - Resolution No. 22-085

Motion to adopt Resolution No. 22-085 accepting bid for Deerwood Homes and Eagle Lake Area Project No. 22-02.

- J. Evanswood Project No. 21-10 - Award contract and approve developer's agreement - Resolution No. 22-078

Motion to adopt Resolution No. 22-078 accepting bid for Evanswood Project No. 21-10 and approving developer's agreement for Evanswood, subject to final review by the city attorney and director of public works.

- K. Fidely Agreement

Motion to approve Fidely Agreement.

- L. Fountains Area Improvements, Project No. 16-02 - overnight working hours

Motion to approve overnight working hours for the watermain modification work at the intersection of Fountains Way and Fountains Drive for the Fountains Area Improvements Project No. 16-02.

- M. Highway 610 Extension Project No. 19-24 - noise abatement walls

Motion to receive staff report summarizing the SRF Consulting Group, Inc. summary of noise abatement walls.

As it relates to the 14 noise walls that only benefit trails – (Proposed Noise Walls A1-1, A2, B1, B2, C, D, G1, G2, G3, I1, I2, I3, I4, and I5), motion to direct the director of public works to vote “no”.

As it relates to the two noise walls that benefit both trails and residences – (Proposed Noise Walls E2 and F), motion to direct the director of public works to hold off from voting until votes are received from the benefited residents, property owners, and HOA. Once the votes have been received from the benefited residents, property owners, and HOA, council can decide whether to direct the director of public works to vote yes, no, or to abstain.

N. Sureties - May 2, 2022

Motion to approve the surety actions.

O. Townhouse Villages at Eagle Lake Project No. 22-01 - contract award - Resolution No. 22-086

Motion to adopt Resolution No. 22-086 accepting bid for Townhouse Villages at Eagle Lake Project No. 22-01.

ADMINISTRATIVE ITEMS

P. 2022 Commercial kennel license

A motion to approve a commercial kennel license for:

Bubbly Paws	7893 Main Street N
Petsmart	11200 Fountains Drive N
VetIQ	9451 Dunkirk Land
Shaggy Dog Grooming	7488 East Fish Lake Road

Q. 2022 License Agreement with Parnassus Preparatory School for Zachary Park and Ride

Motion to authorize the mayor and city administrator to execute the 2022 License Agreement for at the Zachary Park and Ride lot between the City of Maple Grove and Parnassus Preparatory School.

R. 2022-2023 Refuse Hauler License Renewals

Motion to approve the following refuse haulers' licenses, subject to compliance with all licensing requirements as

outlined in Chapter 26 of Maple Grove City Code, with said licenses to expire May 31, 2023.

<u>Company Name</u>	<u>Number of trucks</u>
Ace Solid Waste Inc.	5
Allied Waste Services dba Republic Services Inc.	11
Aspen Waste Systems of Minnesota Inc.	5
Curbside Waste Inc.	1
Dick's Sanitation Service Inc.	3
Walters Recycling and Refuse Inc.	7
Waste Management of Minnesota Inc. dba Waste Management	14

S. Acting city administrator

Motion to approve Public Works Director/City Engineer Ken Ashfeld as acting city administrator effective Monday, May 9, through Sunday, May 15, 2022.

T. Proclamation to Declare May 15 as Peace Officers Memorial Day and May 15 through 21, 2022 as Police Week

This item was removed by Councilmember Leith for discussion.

U. Renewal of license for recycling and transfer stations

Motion to approve 2022-2023 recycling and transfer station licenses for Waste Management of Minnesota Inc. dba Waste Management of Maple Grove Transfer, 10633 89th Avenue North, Maple Grove, Minnesota; and Northern Metals LLC dba Northern Metal Recycling – Maple Grove, 9025 Zachary Lane North, Maple Grove, Minnesota, subject to compliance with all licensing requirements in Maple Grove Code of Ordinances, section 26-65, with said license to expire May 31, 2023.

V. Amending Maple Grove City Code Section 22-67 swimming in park waters

Motion to approve Ordinance No. 22-08 amending Maple Grove City Code Section 22-67 regarding swimming, bathing in,

or entering park waters.

W. Advocacy travel to Washington, DC

Motion to approve travel expenses for Mayor Steffenson to Washington, DC, Monday, May 9, through Tuesday, May 10, 2022.

X. Approve claims

Motion to approve claims totaling \$ 1,135,866.71.

Motion by Councilmember Leith, seconded by Councilmember Jaeger, to approve the consent items as amended, removing items 3C (Arbor Day Proclamation), 3D (Conservation Partners Legacy Grant Program – Forest Preservation Areas funding), 3G (2022 slalom ski course applications), and 3T (Proclamation to Declare May 15 as Peace Officers Memorial Day and May 15 through 21, 2022 as Police Week). Upon call of the motion by Mayor Steffenson, and a roll call vote, there were five ayes and no nays. Motion carried.

**Consideration of
items pulled from
the agenda**

The following items were pulled from the consent agenda.

Regarding Item 3C (Arbor Day Proclamation), Councilmember Hanson stated she was pleased to see an Arbor Day event was planned for Saturday, May 7 at the Community Center from 12:00 p.m. to 3:00 p.m. She invited the public to attend this free community event.

Motion by Councilmember Hanson, seconded by Councilmember Barnett, to proclaim Saturday, May 7, 2022, as Arbor Day in the City of Maple Grove. Upon call of the motion by Mayor Steffenson, and a roll call vote, there were five ayes and no nays. Motion carried.

Regarding Item 3D (Conservation Partners Legacy Grant Program – Forest Preservation Areas funding), Councilmember Hanson discussed the legacy grant and commented on the benefits it would bring to the City's forest preservation areas. She thanked the Arbor Committee and staff for identifying and pursuing this grant.

Motion by Councilmember Hanson, seconded by Councilmember Leith, to direct the community and economic development director to apply for the Minnesota Department of Natural Resources (DNR) Conservation Partners Legacy Grant Program in the amount of \$50,000 to provide certain benefits to the Forest Preservation Areas. Upon call of the motion by Mayor Steffenson, and a roll call vote, there were five ayes and no nays. Motion carried.

Regarding Item 3G (2022 slalom ski course applications), Councilmember Jaeger explained the Cedar Island Lake Homeowners Association has requested a ski slalom course on Cedar Island Lake, the Fish Lake Ski Club has requested a ski slalom course on Fish Lake, and the Maple Grove Waterski Club has requested a ski slalom course on Rice Lake. She noted all three organizations have provided the city with the necessary certificates of insurance. She indicated the Lake Quality Commission supported this activity.

Motion by Councilmember Jaeger, seconded by Councilmember Barnett, to approve the 2022 permits for the Cedar Island Lake Homeowners Association for a ski slalom course on Cedar Island Lake, the Fish Lake Ski Club for a ski slalom course on Fish Lake, and Maple Grove Waterski Club for a ski slalom course on Rice Lake. Upon call of the motion by Mayor Steffenson, and a roll call vote, there were five ayes and no nays. Motion carried.

Regarding Item 3T (Proclamation to Declare May 15 as Peace Officers Memorial Day and May 15 through 21, 2022 as Police Week), Councilmember Leith stated May 15 was National Peace Officers Memorial Day was a day set apart to pay respect and homage to police officers who are lost in the line of duty in the safety and protection of others. He reported May 15 through 21 is National Police Week and discussed the efforts of the Blue Light project.

Motion by Councilmember Leith, seconded by Councilmember Barnett, to approve May 15 as Peace Officers Memorial Day and May 15 through 21, 2022 as Police Week. Upon call of the motion by Mayor Steffenson, and a roll call vote, there were five ayes and no nays. Motion carried.

Special business

Open forum

There were no open forum issues brought before the Council at this meeting.

Donations of workout equipment from the Maple Grove Dick's Sporting Goods

Police Commander Adam Lindquist explained the Maple Grove Dick's Sporting Goods donated workout equipment to the Maple Grove Public Safety Departments (police and fire). The equipment includes exercise bikes, a treadmill, kettle bells, dumbbells, and a workout bench. The total donation is valued at \$24,000. The Police and Fire Departments greatly appreciate the support of this local business. The donated equipment replaces older equipment and adds some additional equipment. The equipment will be placed in existing fitness spaces of the Police and Fire Departments. It was noted police staff reviewed the donation with the city attorney's office and staff was recommending the council accept the donation. He thanked Nicole and Sarah, representatives from Dick's Sporting Goods, for their generous donation to the Maple Grove Police and Fire Departments. A round of applause was offered by all in attendance.

Motion by Councilmember Leith, seconded by Councilmember Jaeger, to approve Resolution No. 22-084 accepting the donation of equipment from Dick's Sporting Goods for the Maple Grove Police Department and Maple Grove Fire Department. Upon call of the motion by Mayor Steffenson, and a roll call vote, there were five ayes and no nays. Motion carried.

Community and economic development items

Homestead Corners planned unit development stage plan

Economic Development Manager Angell explained Cloutier Properties is seeking PUD development stage plan approval for exterior changes and alterations to the building and parking areas to accommodate a drive-thru for the Homestead Corners multi-tenant commercial building. The 2.48-acre parcel is located at the southwestern corner of the intersection of Weaver Lake Road and Elm Creek Boulevard. The building was constructed in 1988 and was acquired by the applicant in mid-

2021. Staff commented further on the proposed building renovations and reported the Planning Commission recommends approval with conditions.

Councilmember Jaeger requested to view the rear of the building. Economic Development Manager Angell reviewed the rear elevation of the building noting the brick on the building would not be removed. He indicated the area would be cleaned up and storage would no longer be allowed.

Councilmember Jaeger believed the improvements would greatly enhance this building. Economic Development Manager Angell agreed and stated the improvements would make the building more viable going forward.

Councilmember Jaeger inquired if the existing tenants would remain in the building. Economic Development Manager Angell commented there would be one tenant change and the remainder would be the same.

Further discussion ensued regarding deliveries to the site and staff noted the vast majority of the shipments to the building are made to the front of the building.

Councilmember Leith stated he was looking forward to the façade improvements being made, noting this would be a great improvement for this building.

Councilmember Jaeger requested further information regarding the drive-thru and drive aisle widths. Economic Development Manager Angell discussed the width of the drive-thru and commented on the number of cars that could stack in this area.

Councilmember Jaeger questioned if the Fire Department approved the proposed plans for the drive thru. Economic Development Manager Angell noted the Fire Department reviewed and approved the proposed plans. He explained the area at the rear of the building would be posted no parking.

Tom Cloutier, representative of the Homestead Partnership Group, thanked the council for considering his request. He discussed the changes that would be made to the center and commented on how the tenants would change. He reported

the new tenant mix would assist with addressing the parking issues. He stated he was proud to be bringing Dunkin' Donuts to this center.

Councilmember Hanson stated this would be a nice face lift for this corner.

Councilmember Jaeger indicated she still had reservations regarding the drive thru. She feared that deliveries or garbage trucks would interfere with the drive thru space. She encouraged the applicant to be mindful of these concerns.

Motion by Councilmember Leith, seconded by Councilmember Jaeger, to direct the City Attorney to draft a resolution and a PUD agreement approving the Homestead Corners PUD development stage plan subject to:

- 1. The applicant addressing to the satisfaction of the city any remaining applicable comments contained in the memorandums from:
 - a. The Community & Economic Development Department dated April 12, 2022**
 - b. The Fire Department dated April 14, 2022**
 - c. The Engineering Department dated April 18, 2022.****

Upon call of the motion by Mayor Steffenson, and a roll call vote, there were five ayes and no nays. Motion carried.

**Report on
upcoming
community and
economic
development
items**

Community and Economic Development Director Hogeboom updated the council regarding the following:

- The Planning Commission would meet next on Monday, May 9 and would be discussing the Maple Grove Retail Center, Edison Apartments, Optimal Performance Golf, and the Arbor Lakes Business Park Phase III.
- Small Business Week is celebrated the first week of May and he encouraged residents to support the small businesses in the community.

**Engineering/-
public works
items**

**Weaver Lake
Road Retaining
Wall Recon.
Project No. 19-09**

**Approve plans
and ad for bids**

**Resolution No.
22-088**

Public Works Director/City Engineer Ashfeld stated the feasibility study that was completed in June 2019 determined that prefabricated modular gravity block walls (PMGBW) will provide the most economical wall system with the least construction disruption to the adjacent properties. Plans and specifications for the reconstruction of the Weaver Lake Road Retaining Wall Project No. 19-09 have been completed with the exception of the selection of the retaining wall aesthetics. Since there are a number of other retaining walls along the Weaver Lake Road corridor that will likely need to be reconstructed in the coming years, staff is seeking direction from council on the wall aesthetics for not only this particular retaining wall, but also for the others that will be reconstructed in the future. Staff has reviewed the list of MnDOT pre-qualified prefabricated modular gravity block walls with the goal of narrowing down the texture options for the council to select from to a manageable number. Staff commented further on the proposed retaining walls and requested feedback on how to proceed with the plans.

Councilmember Barnett stated she did not like the idea of putting a logo in the residential areas.

Councilmember Hanson commented she was delighted to hear staff's choice was the weathered edge. She agreed with Councilmember Barnett that the city logo should not be placed on residential retaining walls.

Councilmember Jaeger concurred.

Councilmember Leith agreed the logo should not be pursued for these retaining walls.

Mayor Steffenson recommended the weathered edge product be selected in one color for the retaining walls.

Councilmember Jaeger agreed.

Motion by Councilmember Leith, seconded by Councilmember Jaeger, to adopt Resolution No. 22-088 approving plans and specifications for the Weaver Lake Road Retaining Wall Reconstruction Project No. 19-09 and authorizing advertisement for bids. Upon call of the motion

by Mayor Steffenson, and a roll call vote, there were five ayes and no nays. Motion carried.

**Report on
upcoming
engineering
items**

Director of Public Works/City Engineer Ashfeld updated the council regarding the following:

- Work began today on the Main Street Improvement Project.
- Construction began on the Fountains intersection.
- Spring road restrictions were lifted today.

**Administration
items**

**Report on
upcoming
administration
items**

City Administrator Nelson explained that the council has her Monday report if there are any questions. She reported the council would be holding a work session meeting on Monday, May 16 to discuss a Cops Grant opportunity. She stated on Thursday, May 19 the Council, Park Board and Community Center Working Group would be touring the Plymouth Creek Center. She noted a joint City Council/Park Board meeting would be held on Monday, May 23 regarding the Community Center project.

**Items added to
the agenda**

Councilmember Jaeger discussed the District 279 Foundation Awards Dinner and congratulated Sergeant Grant Smith for being recognized. She stated she was very proud of Sergeant Smith's efforts as a School Resource Officer.

Councilmember Jaeger encouraged residents to participate in the Arbor Day events on Saturday, May 7 at the Community Center from 12:00 p.m. to 3:00 p.m.

Councilmember Jaeger indicated the Maple Grove farmers market would be held on Thursday, May 12 from 3:00 p.m. to 7:00 p.m.

Councilmember Jaeger reported DARE graduations would be held next week.

Councilmember Leith stated on Saturday, May 14 the Maple Grove Lion's would be holding the 15th Annual Maple Grove Half Marathon. He encouraged those interested in

participating in this great community event to sign up online. He noted all proceeds from this event would be invested back into the community.

Councilmember Hanson reported the Angel of Hope Walk to Remember would be held on Saturday, May 7 at the Maple Grove Arboretum at 10:00 a.m.

Adjournment

Motion by Councilmember Jaeger, seconded by Councilmember Hanson, to adjourn to the regular City Council meeting on May 16, 2022 at 7:30 p.m. Upon call of the motion and a roll call vote by Mayor Steffenson, there were five ayes and no nays. Motion carried.

The meeting was adjourned at 8:24 p.m. by Mayor Steffenson.

Respectfully submitted,

Heidi Nelson
City Administrator