



## REQUEST FOR COUNCIL ACTION

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**MEETING DATE:** May 16, 2022  
**PREPARED BY:** Human Resources  
**AGENDA ITEM:** Approval of awarding request for proposal (RFP) contract for position classification and compensation study

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**PREVIOUS ACTIONS:**

Motion to authorize staff to post the request for proposal (RFP) for classification and compensation study consultant.

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**RECOMMENDED COUNCIL ACTION:**

Motion to approve hiring consultant company, DDA Human Resources to conduct the City of Maple Grove's approved classification and compensation study.

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**COMMENTS:**

The city received four proposals during the open application window in March of 2022. Three consultant companies were interviewed, and staff recommends DDA Human Resources for this project. The project will include reviewing job descriptions, a robust internal communications strategy, and financial modeling for implementation options focused on non-union staff. The contract will be in the amount of \$51,250 which is in line with the budget for this project.

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**ATTACHMENTS:**

Attachment A: DDAHR proposal  
Attachment B: DDAHR contract