

To: Mayor Steffenson and Councilmembers  
Heidi Nelson, City Administrator

From: Melanie Mesko Lee, Interim Human Resources Director

Date: June 15, 2022

Subject: Review Compensation and Classification Study process, compensation philosophy and peer communities

At the February 22, 2022 meeting, the city council approved a request for proposals (RFP) for a classification and compensation study consultant. At the May 16, 2022 meeting, the city council awarded the contract to David Drown Associates: Human Resources (DDAHR).

Representatives from DDAHR will be present for the work session discussion to review the Compensation and Classification Study process, compensation philosophy and peer communities to be used as part of the compensation and classification study.