



REQUEST FOR BOARD ACTION
New Business

MEETING DATE: January 19, 2023
PREPARED BY: Chuck Stifter, Parks and Recreation Director
AGENDA ITEM: Authorize Request for Proposal for Construction Manager at Risk Services Community Center Project

PREVIOUS ACTIONS:
Following the completion of the master planning process, Council approved Resolution No. 22-132 calling for election on sales and use tax for city Community Center project.

RECOMMENDED PARK BOARD ACTION:
Motion to approve the Request for Proposal for Construction Manager at Risk Services and authorize the solicitation of proposals for construction manager services for the Maple Grove Community Center Renovation and Expansion Project, subject to final review by the City Attorney and the Parks and Recreation Director.

COMMENTS:
Staff has prepared a Request for Proposals for construction manager at risk services to complete the preconstruction and construction of the Community Center Renovation and Expansion project. The selection process includes solicitation of a select group of construction management firms, panel review of submittals, and candidate interviews.

PROJECT TIMELINE

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| Request for Proposal Issued via Emailed | January 20, 2023 |
| Questions regarding RFP due prior to..... | February 1, 2023 |
| Submittal Deadline | February 8, 2023 |
| Selected Candidate Interviews with Council and Park Board..... | February 16, 2023 |
| CMAR Contract Approved..... | March 2023 |

Following a positive review by the Board, staff will proceed with the solicitation and selection process.

ATTACHMENTS:
Attachment A – RFP for Construction Manager at Risk Services