



REQUEST FOR COUNCIL ACTION

MEETING DATE: February 21, 2023

PREPARED BY: Mike Opatz, Transit Administrator

AGENDA ITEM: Amendment 1 to 2022 license agreement between the City of Maple Grove and Parnassus Preparatory School

PREVIOUS ACTIONS:

On June 1, 2020, the City Council approved a Zachary Park and Ride License Agreement with Parnassus Preparatory School. On November 15, 2021, the City Council approved an amended License Agreement. On May 2, 2022, the City Council approved a License Agreement with Parnassus for a term of May 11, 2022 through June 30, 2023.

RECOMMENDED COUNCIL ACTION:

Motion to authorize the Mayor and City Administrator to execute Amendment 1 to the 2022 License Agreement for at the Zachary Park and Ride lot between the City of Maple Grove and Parnassus Preparatory School.

COMMENTS:

On June 1, 2020, the city council approved a two-year Zachary Park and Ride License Agreement with Parnassus Preparatory School. The agreement allowed the school to use the lot located at 11332 96th Avenue for overflow parking for special school events.

On November 15, 2021, the city council approved an amended agreement that required the school to be responsible for snow and ice management if they wanted the lot to remain open in the winter season.

On May 2, 2022, the City Council approved an agreement that allowed Parnassus to use:

- a. area number 1 of the map in Exhibit A for student drop-off and pick-up logistics excluding school buses.
- b. area number 1 of the map in Exhibit A for overflow parking for school related special events.
- c. area number 2 of the map in Exhibit A for “after-school” student athletics practice. .

Amendment 1 allows Parnassus to continue to use the lot as describe above, but also allows area number 2 of the map in Exhibit A for “during-school” student recess activities. Parnassus

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must provide, install, and maintain at all times a series of cones and barricades along the eastern perimeter of area number 2 to block off area number 2 from all vehicle traffic.

Parnassus must maintain the surface area of area number 2 to allow for safe student use of area number 2, which may include but is not limited to the following: removal of snow, ice, leaves, grass clippings, sand, and general debris. Parnassus must accept any and all liability for any damage that may occur to the City's property or facility as a result of maintenance activities performed pursuant to this paragraph.

The current agreement term with the school expires on June 30, 2023 and Amendment 1 extends the term to June 30, 2024.

The use of the lot by the school is made possible due to express bus service to this park-and-ride facility being suspended related to pandemic impacts to commuting.

The attached amendment has been reviewed by the City Attorney.

ATTACHMENTS:

Attachment A: Amendment 1 to 2022 license agreement between the City of Maple Grove and Parnassus Preparatory School