

Maple Grove City Council work session

meeting minutes

April 17, 2023

Call to order

Pursuant to call and notice thereof, a work session meeting of the Maple Grove City Council was held at 6:15 p.m. on Monday, April 17, 2023 at the Maple Grove Government Center/Public Safety Facility, Hennepin County, Minnesota.

Present were Mayor Mark Steffenson, Councilmembers Judy Hanson, Kristy Barnett, Kristy Janigo, and Rachelle Johnson. Present also was City Administrator Heidi Nelson, Director of Public Works/City Engineer Ken Ashfeld, Assistant Director of Public Works/Assistant City Engineer Jupe Hale, Community and Economic Development Director Joe Hogeboom, Human Resources Director Krista Guzman, IT Director Ed O'Donnell, Fire Chief Tim Bush, Deputy Fire Chief Patrick Farrrens, Police Chief Eric Werner, Parks and Recreation Director Chuck Stifter, Finance Director Greg Sticha, and City Attorney Justin Templin.

Mayor Steffenson called the meeting to order at 6:18 p.m.

Emergency management presentation

Eric Waage, Director of Emergency Management for Hennepin County, spoke to the City Council about the roles and responsibilities of emergency managers in disaster situations. He noted that emergency managers do not have to be "in charge", but it is their responsibility to ensure that someone is serving in that lead role and that the person has access to the resources, skills, and knowledge necessary to manage the situation effectively. He stated the importance of knowing before a disaster occurs that responsibility, authority, and channels of communication be clearly known and defined while a disaster is happening. He discussed how emergency managers guide the actions of others through the full life cycle of disaster management and he provided details of the disaster management cycle.

Mr. Waage noted the emergency management mission is to protect communities by coordinating and integrating all the activities necessary to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other human-caused disasters. He discussed how emergency plans work together between federal, state, county, city, and other emergency operations plans. He talked about preparing responders for contingencies, familiarity with available resources, and consideration of options and courses of action to provide guidance, but not controlled responses for managing emergencies. He further discussed National Incident Management System (NIMS) and its guiding principles which enables all governmental and nongovernmental organizations to work

together to effectively respond to incidents. He talked about NIMS framework components and resource management tasks.

Mr. Waage explained that there are unmet needs that vary between jurisdictions based on their level of resources and capabilities, and that once the threshold is met, emergency management is activated and engaged. He provided details on the emergency assistance process at all governmental levels. He talked about how the Incident Command System (ICS) provides a standardized, on-scene, all-hazard incident management concept that facilitates an integrated multi-agency field response. He discussed that a big advantage of ICS is that it enables a variety of agencies to mold rapidly into a common management structure and it is more cost effective because it avoids duplication and waste. He further discussed the features and functions of ICS in detail.

Deputy Fire Chief Farrens then provided an overview of city level emergency management coordination and resources.

**Other items as
deemed
necessary**

None

Adjournment

The meeting was adjourned by Mayor Steffenson at 7:25 p.m.

Respectfully submitted,

Heidi Nelson
City Administrator