



**REQUEST FOR BOARD ACTION**  
**Consent**

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**MEETING DATE:** December 15, 2021  
**PREPARED BY:** Lisa Jost, Community Center  
**AGENDA ITEM:** Appointment of Operations Supervisor

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**PREVIOUS ACTIONS:**

At the March 19, 2020, Park Board meeting, the Board authorized recruitment for the Community Center Operations Supervisor due to the retirement of Frank Weber.

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**RECOMMENDED PARK BOARD ACTION:**

Motion to approve the appointment of Paul Mertes to the Community Center Operations Supervisor at \$77,823.20/annually (9D), effective December 20, 2021, subject to a 12-month probationary period. All required screening and background checks have been completed.

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**COMMENTS:**

Six candidates were interviewed for the Community Center Operations Supervisor position. Paul Mertes was selected to bring institutional knowledge of the existing building operations and leadership skills to lead the maintenance and facilities team. His strengths and expertise provide a solid foundation to manage projects and maintain the facility to meet our customer's expectations.

Mr. Mertes began his career working in part-time positions in the Maple Grove Parks and Recreation Department specific to the Community in 1998, with full-time work starting in June 2000. He has gained valuable knowledge of the maintenance operations working in the Facility Coordinator and /or Facility/Maintenance Coordinator positions. Mr. Mertes has a Bachelor's Degree in Physical Education from St. Cloud University and has attended numerous training and seminars on building maintenance, facility administration, and leadership development. We are excited to have Paul Mertes step into the role of the Community Center Operations Supervisor.

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**ATTACHMENTS:**

None