



REQUEST FOR BOARD ACTION
Old Business

MEETING DATE: December 16, 2021
PREPARED BY: Lisa Jost, Community Center Manager
AGENDA ITEM: 2022 Community Center Fee Schedule

PREVIOUS ACTIONS:
At the May 2021 meeting, the Board approved a preliminary 2022 Community Center Fee Schedule

RECOMMENDED PARK BOARD ACTION:
Motion by _____ to approve the 2022 Community Center Fee Schedule.

COMMENTS:
Since the May Board meeting, the preliminary 2022 Community Center Fee schedule was evaluated for potential adjustments. Staff recommends the proposed changes in the final 2022 Community Center Fee Schedule. A positive impact on the budget with increased revenues can be anticipated.

Daily Admission rates – Resident and non-resident admission fees would be discontinued. Single admission fees would be increased by \$0.50 for residents and decreased by \$0.50 for non-residents. The resident family rate would be increased by \$4 to align with the non-resident family rate.

The recommended change provides a streamlined rate structure. Staff feels an improved customer service level can result in an enhanced experience for customers and staff. The change offers efficiency with a quicker time to process transactions. It also ensures fees are applied consistently. The transaction process is challenged when young patrons use the facility and have to prove residency. The young patron often does not have an ID to establish residence, putting the staff and themselves in a compromising position. In addition, non-residents will not question if they can use the facility. The trend to streamline daily use rates exists in two metro community centers with similar amenities.

Group, MERSC, Military admission rates – Fees would be increased \$0.25 to \$0.50 for single admissions and \$4 for family admissions. The change reflects the recommended increase of the daily admission fees.

Coupon Book rates – Fees would be increased by \$5 per coupon book. The increase reflects the recommended increase of daily admissions and follows the current discount amount.

Meeting room, Teen Center and Senior Center private rental rates – Non-resident private rental fees for the meeting rooms and Teen Center would be increased from \$35 per hour to \$40 per hour, and the Senior Center from \$55 to \$60 per hour. The recommendation widens the price difference by \$10 per hour between resident and non-resident for private rentals only. The rental rate would remain comparable with neighboring communities whose price range is \$10 to \$12.50 per hour for similar-sized rooms.

Catering Application Fee – The application fee results from the approved catering format per the November Park Board meeting.

Damage Deposit Fee – The Banquet Room damage deposit fee would be increased from \$300 to \$400. The Senior Center damage deposit was reduced from \$300 to \$200 with the guideline of applying the fee to all social/event functions. A meeting room damage deposit fee of \$50 would be added with the guideline of applying the fee to all social/event functions.

Indoor Playground Early Bird Party Special – The fee would be increased by \$10. The increase follows offers in like facilities and reflects the proposed non-resident meeting room rate.

The fees would be effective January 1, 2022, pending Board approval.

ATTACHMENTS:

Attachment A - 2022 Community Center Fee Schedule