



## Certificate of Completion Fire Alarm Systems and Fire Protection Monitoring Systems

**This form must be completed and available to the inspector upon their arrival to conduct a final fire alarm system or fire protection monitoring system performance test.**

**Location of System**

Bus. Name:  
Address:  
City/State/Zip:  
Bus. Phone:  
Contact Person:

**System Installer**

Bus. Name:  
Address:  
City/State/Zip:  
Bus. Phone:  
Contact Person:

Alarm Panel Manufacturer: Model:  
Alarm Panel Location:  
Annunciator Panel Location(s):  
Communication Method:  
Monitoring Company:  
UL Certificate: Phone:  
Reset Procedure:

**Documentation and labeling:**

- NFPA 72 Record of Completion document completed
- NFPA 72 Acceptance Test Report (System of Record of Testing and Inspection)
- Installing contractor information provided on panel
- Monitoring contractor information provided on panel
- Account number provided on panel
- Circuit breaker location and number provided on panel
- All required documents placed into cabinet or document box
- System map with a minimum size of 8-1/2" x 11"
- System reset information provided to fire department
- One key to the fire alarm system provided to the fire department
- One key for any other devices used with the fire alarm system
- One PDF set of as-built drawings and battery calculations provided to the fire department

Is the alarm system in service? Yes \_\_\_\_\_ No \_\_\_\_\_

**Alarm Installer Certification**

I, \_\_\_\_\_, representing the firm \_\_\_\_\_, have installed the fire alarm system/fire protection monitoring system at the location detailed on this certificate in accordance with the approved plans and nationally recognized standards. I have tested the system in accordance with the manufacturer's specifications and the appropriate NFPA requirements and local ordinances.

**Installer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_